

## Tewin Memorial Hall - Fete Health and Safety

WHAT ARE THE SIGNIFICANT HAZARDS OR ISSUES ?	POTENTIAL PROBLEM OR CAUSE AND /OR WHO IS AT RISK ?	WHAT WILL BE THE EFFECT ?	WHAT CONTROLS ARE IN PLACE ?	WHAT RISKS ARE NOT CONTROLLED ?	WHAT ACTION IS REQUIRED ?	WHO IS RESPONSIBLE ?
Village Green - open all-round to road traffic	People, especially children, running into the road	Personal accident - possibly fatal	Village Green to be 'caged in' with metal 'road poles' each linked with red and white warning tape	Pedestrians ignoring the red and white tape in order to facilitate crossing the road	Erect 'road-poles' and tape at least two hours prior to opening of Fete	Designated Committee member or Fete volunteer. <b>Designated First Aider on Village Green</b>
Hot Food and Drinks	burns and/or scalding from Barbeque or very hot drinks ?	Personal accident	First Aider on scene with access to supply of water	Public ignoring verbal instructions. Misuse of equipment	Regular supervision and checks by Committee member or Fete volunteer	Designated First Aider on Village Green
Sale of Alcohol	Drunkenness and sickness. Possible risk of getting pregnant !	Hangover.	Responsible person(s) in charge of bar	Public ignoring verbal instructions.	Regular supervision and checks by Committee member or Fete volunteer	Designated First Aider on Village Green
Pedestrians crossing road to Memorial Hall at designated area	People, especially children, running into the road	Accident - possibly fatal	Designated Marshalls to control pedestrians and traffic. Warning notices to advise drivers above and below crossing area	Public ignoring verbal instructions. Drivers ignoring Marshalls signs	Regular supervision and checks by Committee member or Fete volunteer	Designated First Aider on Village Green

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Collapsing Gazebos and Tents	Strong winds	People trapped under canvas - possible injuries	All tents to be stapled to ground with metal stakes. To be taken down in the event of a high wind	Public ignoring verbal instructions.	Regular supervision and checks by Committee member or Fete volunteer	Designated First Alder on Village Green
Funfair	Possible accident owing to bad weather	Possible Injuries to member of public	Funfair to be terminated upon instructions from Committee member	Public ignoring verbal instructions of funfair owner or a member of his staff.	Committee member to have copy of Funfair owner's Public Liability Insurance	Designated First Alder on Village Green