

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 11th June 2012 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K. Lawson (Chairman), K. St Pier (Vice Chairman), B. Evans, A. Hill, D. Howson, D. Lloyd and J. Sheridan.

In attendance: Mrs C. McFarlane (Clerk) and three parishioners,

18. NO APOLOGIES FOR ABSENCE were received.

PARISHIONERS COMMENTS

Mrs Susan Groom expressed an interest in becoming a Parish Councillor. She has lived in the village for 30 years and following retirement wishes to assist the Parish Council. She has an extensive network of contacts within local government after 35 years local government experience at East Herts District Council, Hertfordshire County Council and being a Clerk for a Parish Council.

Mr N. Moore confirmed his interest in joining the Parish Council. He is a qualified Quantity surveyor; and has lived in Tewin for a year. He would like to ensure that the area remains peaceful and relatively undeveloped for the benefit of the residents whilst taking advantage of any opportunities to improve parish amenities. He has extensive experience in the house building business, budgeting, commercial issues, building, planning, section 106 contributions, dealing with councils and all types of people.

Mrs L. Journo attended as she is interested in becoming a Parish Councillor. She has lived in the Parish throughout her life and has children at the village school. She would like to get involved to help the school obtain Section 106 funds from the Sevenacres development. She has extensive experience in organising and running businesses and fundraising.

19. MINUTES OF THE PREVIOUS MEETING held 14th May 2012 were amended, agreed and signed by the Chairman.

20. NO DECLARATION OF INTERESTS

21. NO MATTERS ARISING FROM THE MINUTES

22. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £5622.24 from the Current Account were approved by the Parish Council.

In accordance with the Council's Financial Regulations the schedule of payments amounting to £70.18 from the Pavilion Account were approved by the Parish Council.

Internal Audit – This is scheduled for Monday 18th June 2012.

BDO Audit Form – This has been sent to BDO LLP.

External Audit – The Audit Commission has confirmed that Tewin Parish Council's auditor for the next 5 years will be BDO LLP commencing 1st September 2012.

Insurance – Zurich Insurance plc confirmed that there would be no changes to clauses or excesses when accepting the 5 year quote. The Parish Council agreed to accept the quote for £1989.46 for 5 years from Zurich Insurance plc.

Expenditure Versus the Budget – Expenditure is in line with the budget although insurance costs are £1000 under budget.

23. PLANNING

Planning Applications received

3/12/0873/FP – The Scout Hut, Memorial Hall, Tewin – Single storey rear extension and timber cladding to existing Scout Hut - TPC No Comment

Refer Parish Council Minutes 14/5/2012 Paragraph 8. **PLANNING:** In accordance with the Town and Country Planning (Fees for Applications and Deemed Applications) Regulations 1989 the Parish Council agreed to let the Memorial Hall put Tewin Parish Council as the applicant on a planning application.

3/12/0835/FP – Woodbury, 6 East Riding, Tewin – Installation of basement and associated light wells – TPC No Comment

3/12/0840/FP – 8 Godfries Close, Tewin – Single storey rear, side and front extensions – TPC No Comment

3/12/0646/FP – 12 Firs Walk, Tewin – Front dormer, front porch, juliet balcony and alterations to garage roof to accommodate first floor balcony – TPC No Comment

Planning Decisions

3/12/0532/FP – 2 Hertford Road, Tewin – Detached double garage to replace existing – TPC No Comment – EHC Granted

Appeal Decision

3/11/1037/FP – Rear of 2 Hertford Road, Tewin - Erection of Two Residential Dwellings and New Access Drive – The Parish Council supported the application as the buildings were not right at the back of the existing garden at 2 Hertford Road and that Tree Preservation Orders had been placed on the apple and walnut trees – EHC Refused - Appeal Dismissed

Certificates of Lawfulness –

3/12/0870/CL – 21 Bishops Road, Tewin – Shallow two storey rear extension – TPC No Comment

Enforcement Issues: – Nothing to report.

Taylor Wimpey

A meeting was held on 23rd May 2012 at the Pavilion at 2.30pm regarding the demolition of Seven Acres house and the erection of 28 No. dwellings. Cllr K St Pier, A.Hill, D.Howson, D.Lloyd, J.Sheridan and the Clerk attended from the Parish Council and Marcus Lambert, Ross Blumiere, Peter Bigg from Taylor Wimpey.

The planning application is now due to be decided upon at the East Herts Council Development Control meeting in July due to delays on various reports such as Flood Risk Assessment and Ecology Survey for Bats.

Taylor Wimpey met with Herts Highways about a flashing speed sign but they were also advised that strict criteria have to be met and Tewin does not meet these criteria.

With regard to the Parish Council's campaign for a Section 106 contribution towards a footpath from Godfries Close up to the garage Taylor Wimpey are fully supportive and have also indicated that they may be able to assist the Parish Council with the footpath from the garage up to Upper Green providing the necessary approvals from HCC Rural Estates Department were obtained

With regard to erosion of the southernmost point on Lower Green, Taylor Wimpey offered to obtain advice about the best solution to the erosion problem.

Following concerns raised by Parishioners Taylor Wimpey advised that they were happy for the Leylandii bordering the tennis courts to remain although they may do some work on them such as reducing their size. The road within the site will be a standard width of 4.8m and Taylor Wimpey indicated that there is no movement on this. Any additional parking provided will result in the loss of landscaping.

The Parish Council emphasised the importance of no pedestrian access to the Upper Green car park from the development and Taylor Wimpey agreed.

Taylor Wimpey agreed to talk to the Environmental Health team/ refuse collectors for the best solution for refuse collection and advised that all maintenance on the development will be through a management company.

As a result of this meeting the Parish Council agreed to write to East Herts Council supporting the changes Taylor Wimpey have agreed.

Section 106 - Highways

A meeting was held on 31st May 2012 to discuss Sevenacres Highways Section 106 requirements. In attendance were Eralp Yucelt, Highways Area Engineer, Mark Cornell Highways, Herts County Cllr Bryan Hammond, Cllr Keith St Pier, Cllr Bryan Evans, Cllr David Howson, Cllr Doreen Lloyd, Cllr John Sheridan, PCSO Karen Broad and the Clerk.

Mark Cornell advised that Taylor Wimpey is due to pay Herts County Council the £16000 for Sustainable Transport Works under the Section 106 agreement for the first phase of the development and this will be held for works in Tewin and could be used towards a footpath. Other demands on the money may come from the Passenger Transport Unit. The Parish Council advised that the footpath was a priority and would supply letters of support if necessary.

Eralp Yucelt advised that he has already submitted his requests for Section 106 monies this year and he would not be able to apply again until the next financial year.

With regard to the first half of the proposed footpath across village green, Eralp Yucelt suggested that with permission of the landowner (HCC Rural Estates) the Parish Council may be able to complete this with the help of Taylor Wimpey. The Clerk has requested permission from HCC Rural Estates.

With regard to the second half of the path from the garage down to Godfries Close both Eralp Yucelt and Mark Cornell agreed that this was a very viable project and were happy to request Section 106 funds on the second phase of the development to support this project. There will be additional costs involved at the crossing point at the garage in order to make it safe as PCSO Karen Broad expressed concern over the difficulties crossing the road at that point and proposed some “pedestrian in the road” signs.

Strategic Land Availability Assessment (SLAA) Round 2

The Parish Council agreed to submit the following comments:

Site Reference 40/006 (Land north of 16 Grass Warren) - Access could be improved by extending the Grass Warren roadway into the central grass area. This would also improve access to adjacent existing properties. Consultation with local residents would be required.

Site Reference 40/018 (41 & 41A Upper Green Road) - This site is now derelict, and detrimental to existing character and a sustainable community. Development needs to be brought forward as quickly as possible. Existing plans for an office building on the site will potentially cause danger and nuisance to the three planned houses to the rear, especially from extra vehicle movements in an otherwise residential area, overspill parking, delivery vans etc.

Highways - Even though existing planning permission has aligned the exit to the northern part of the frontage, it will still be a dangerous exit onto the main road. Tewin Parish Council would have preferred that this site was integrated with the existing Sevenacres development and access achieved from the rear only.

Employment - When trading ceased, the site was basically employing a single motor mechanic, who is now operating from a different location in the village. The insistence on the provision of employment on this site appears to be having a major impact on the financial viability of development. Houses in Tewin are still selling quickly, but there is no sign of development starting on this site.

Flyposting

The Parish Council’s guidance on flyposting was circulated to the various organisations within the village. Cllr J. Sheridan agreed to contact Tewin Stores about the removal of their various signs.

24. CODE OF CONDUCT

Cllr J.Sheridan proposed that this new Code of Conduct, already adopted by East Herts Council, should be adopted by Tewin Parish Council. Cllr A.Hill seconded the proposal and the Parish Council unanimously agreed.

25. VACANCY ON THE COUNCIL

The Parish Council noted that there were three candidates for the vacancy.

26. HIGHWAYS

HCC’s Rural Transport Consultation – This was circulated, agreed and submitted.

27. PAVILION, PLAYGROUND & UPPER GREEN

Tewin Cricket Club’s Shed Request – The Parish Council agreed to advise the Cricket Club they are happy with the location however they would like details of the construction of the concrete base, the shed must match the either the Pavilion or the existing shed in terms of colour, the windows must be replaced by panelling, the Cricket Club must accept liability for all costs such as maintenance, insurance and any rates placed on the building. The Parish Council reserves the right to ask the Cricket Club to remove the shed if it falls into dis-repair or they are obliged to by some external agency

Tewin Cricket Clubs Water Butt Request – The Parish Council agreed to advise the Cricket Club that they would like to wait and see the result of the Veolia Consultation, the Tewin Pavilion CIC would need to be consulted and they would like to see specific details of what is proposed and where they will be located exactly, how they will be made safe and secure and how water will be transported for use.

Tewin Cricket Club's Concrete Strip Request – The Parish Council agreed to advise the Cricket Club that they do not want more concrete on the Upper Green and would like to suggest that they repair the green in the traditional way or consider the use of rubber safety matting which grass can grow through and request permission from the Parish Council.

Tewin Cricket Clubs Goal Posts Request – The Parish Council noted their request to tidy up the goalposts.

Tewin Tennis Club Correspondence with Valuation Office – Nothing to report

Pavilion Water Softener – This is due to be installed on Monday 18th June 2012.

Water Testing – The digital infra red thermometer has been purchased and Cllr D. Howson has completed the monthly water testing and it all complied with Legionella testing requirements.

Heater Guards & Brackets – These have been received and Cllr B.Evans will arrange for their installation.

Football Pitch Restoration – These works have been completed satisfactorily.

Playground Inspection – Nothing to report on the inspections.

28. LOWER GREEN

School Lane Bench – The Parish Council agreed to purchase a new bench for up to £500.

29. CORRESPONDENCE

May Pond Green Trees – A parishioner has advised that these are in need of work. Cllr K St Pier agreed to investigate.

Cobble Stones – A parishioner has advised that the cobble stones outside 9 & 11 Hertford Road are loose. Cllr K St Pier agreed to investigate.

EHAPTC Meeting on Wednesday 13th June at 9.30am at Wallfields – Cllr J.Sheridan agreed to attend if he was available.

388 Bus – This has broken down three times recently and the Clerk has reported it to the bus operator and Herts County Council.

30. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report.

Transport – Refer Paragraph 26 Highways, Rural Transport Consultation

Tewin Website – Nothing to report.

Tewin Memorial Hall – The Planning Application for the Scout Hut has been submitted and a response is due on the 17th July 2012.

Policing – Cllr D. Lloyd attended a Locality Policing Meeting on Friday 25th May 2012. A new Sergeant is now in charge and Officers have been trained on the new quad bike which will be used in the Parish in due course. PCSO also attended the meeting with the Highways Section 106 Officer on 31st May 2012 about the necessity of a footpath connecting Upper Green to Godfries Close.

Parish Paths – The Clerk will send the letter to the landowner supporting him if he paid for an official diversion of Footpath 30.

31. DATE OF NEXT MEETING

The next Parish Council meeting will be at 7.45pm on Monday 2nd July 2012 in Tewin Memorial Hall.

As there was no further business the meeting was closed at 10.12pm.

HIGHWAYS AND TRANSPORTATION MATTERS May 2012

Fault line: 0300 123 40 47

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Surface Dressing of Main Road through Tewin	2009	H/W Locality Budget ??
2	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2009	
3	Line Markings – Missing on School Lane	2009	
4	Potholes – Outside Rose & Crown	2012	
5	Ditch – Outside Upper Green	2012	To be completed before Oct 2012