

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 7th February 2011 in Tewin Memorial Hall at 7.45pm.

PRESENT: K.Lawson (Chairman), K. St Pier (Vice Chairman), Cllr B.Evans, A.Hill, D. Howson, D. Lloyd and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Councillor M.McMullen and three parishioners.

98. NO APOLOGIES FOR ABSENCE were received.

PARISHIONERS COMMENTS

Mrs Tyldesley from 24 Hertford Road explained that the proposed new two bedroom cottage at 24 Hertford Road was for her mother and was well screened from the road and neighbours by hedges. She had also approached all the neighbours and had received no objections to the proposal.

The neighbours of 42 Orchard Road wished to see the plans for the proposed extension.

99. MINUTES OF THE PREVIOUS MEETING held 6th December 2010 were amended, agreed and signed by the Chairman.

100. DECLARATION OF INTERESTS

Cllr D.Lloyd declared a personal interest in the planning application for 28 Grass Warren as she is a neighbour.

Cllr J.Sheridan declared a personal interest in the planning application for 24 Hertford Road because he is a neighbour.

101. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

102. FINANCE

Accounts for Payment - In accordance with the Parish Council's Financial Regulations the schedule of payments approved by the Council amounting to £13,569.32.

In accordance with the Parish Council's Financial Regulations the schedule of payments amounting to £4275.55 from the Pavilion Account were approved by the Council.

Grass Cutting Tender – This has been sent out to three contractors and quotes are due in on 25th February.

Election Costs – An invoice has been received from East Herts Council for the costs in relation to the election in 2007. This has been queried with East Herts Council and was an oversight with several Parish Councils receiving a similar invoice. The projected election costs for this year are £1035 if it is contested and this will be met by the Contingency Fund.

Valuation Office Agency (VOA) – The Valuation Office has completed a valuation on the Pavilion, shed and tennis courts. A form has been received asking for information on this property which has been completed and sent back.

EHC Rates - A rates demand for the Pavilion was received from East Herts Council. Historically the Parish Council has had 100% exemption. A discretionary rate relief form was completed by the Tewin Pavilion CIC which entitles the CIC to 100% small business rate relief for the first year and 50% thereafter plus some discretionary relief from East Herts Council, to be agreed.

Solicitors Fees – An invoice from Hedleys solicitors has been received reflecting the costs of setting up the Tewin Pavilion Community Interest Company. The invoice was in line with expectations and paid.

Tewin Pavilion CIC – A start up fund of £1000 has been donated to the Tewin Pavilion CIC as agreed by the Parish Council on 6th September 2010 (Minutes paragraph 48).

103. PLANNING

Planning Applications received

3/10/2175/FP – Highfields, Queen Hoo Lane, Tewin – Additional dormer window to front elevation (amendment to 3/97/0884/FP) – TPC No Comments

3/11/0054/FP – 24 Hertford Road, Tewin – Erection of detached two bed dwelling with two bay car port and siting of septic tank – TPC No Comment

3/11/0106/FP – 42 Orchard Road, Tewin – Two storey side extension. Replacement of flat roof dormer with pitched roof - TPC No Comment

3/10/2208/FP – 28 Grass Warren, Tewin – Replacement detached single garage – TPC No objection providing the new garage in the same footprint as the existing garage.

Planning Decisions

3/10/1894/FP – 22a Hertford Road, Tewin – Retrospective installation of septic tank to front of detached house. The Parish Council agreed that they would like to request that a silent pump is installed as another house in the vicinity has had a silencer fitted – EHC Granted

3/10/1785/FP – 41 & 41a Upper Green Road, Tewin – Demolition of existing garage, petrol filling station & workshops and existing house and erection of 3 detached houses and a two storey office building, with new vehicular access and associated off street parking.

The Parish Council had no objections but was concerned over the accuracy of the plans regarding the north facing boundary hedge which does not run across the village green. Also there is a brick boundary wall not a fence adjoining 43 Upper Green Road and the adjoining residents would like to know how the new fence will be maintained if there is a hedge planted in front of it. They would also like to know what will be done with the current surface water drainage ditch along the north boundary - EHC Granted

3/10/1828/LB – 10a Lower Green, Tewin – Replacement front and rear garage doors – TPC No Comment – EHC Granted.

3/10/1839/FP – 35 Bishops Road, Tewin – Single storey rear and side extensions and front dormer – TPC objected to the building up to the boundary as it is not in keeping with the surrounding area and results in an urbanising effect which detracts from the wooded character and compromises neighbours light – EHC Refused due to cumulative effect of the proposed extension and detrimental effect to the more open semi-rural character of the site and surroundings and to the Green Belt.

Appeal Decisions

E/10/0152/B – Westley Wood Farm House, Tewin – Change of Use from an agricultural dwelling to accommodation uses ancillary to the business of Tewin Bury Farm Hotel – Appeal dismissed.

3/10/1066/FP – 16 Firs Walk, Tewin – Construction of garage to house three cars – Appeal dismissed

Certificates of Lawfulness – None to report

Enforcement Issues – Nothing to Report

Parish Plan – The Parish Council received an invitation to join a new "Communities of Practice" Parish Plans in Hertfordshire, its function being sharing best practice and helping each other. The Parish Council agreed that they were unable to commit to this project at present. The Parish Council also considered whether to undertake a Village Design Statement and agreed that there was not enough information at present about the direction of the next Local Plan.

104. UPPER GREEN

Councillor J Sheridan proposed that Tewin Parish Council accept Onna Constructions quote for Upper Green car park to be sympathetically enlarged and the surface restored by renewing the gravel surface. Councillor K St Pier seconded the proposal and the Council unanimously agreed.

105. PAVILION

Fire Safety – These works have been completed.

Electricity – A card meter has been installed.

Agreements – The Parish Council noted that a new agreement between the Clubs and the Parish Council would need to be drawn up with regard to their usage of the Village Green and car park.

Broadband – The CIC is in the process of researching the cost of installing broadband to the Pavilion providing the cost and method of getting the BT line to the Pavilion were acceptable.

106. PLAYGROUND

Playground Weekly Inspections – No incidents to report. The loose nets have been fixed.

107. HIGHWAYS

Memorial Hall/Scout Hut Sign – The Clerk was asked to chase again and inform Herts County Councillor Bryan Hammond.

Access Road to Godfries Close Sub Station – The surface is breaking up and needs repairing. The Parish Council is awaiting a response from Riversmead Housing Association regarding ownership. Hertfordshire Highways are looking into resurfacing the small piece that belongs to them

108. LOWER GREEN

Back Lane – Cllr K St Pier and the Clerk met with Tom Goldsmith, Rights of Way Officer. The lane is in relatively good condition for a Byway Open to all Traffic and there are insufficient funds to completely remake the lane. It was agreed that quotes for repairing and also resurfacing be obtained and a letter sent to the residents to see if they were willing to contribute. The pothole where Back Lane meets Lower Green has been reported.

109. RISK ASSESSMENT

Upper Green – The Clerk was asked to ascertain the location of the dead tree on Upper Green that needed felling.

Bramfield Woods – The Clerk has been advised that these maps will be ready soon.

Common Land Queen Hoo Lane/Bramfield Road – Cllr K St Pier, A.Hill and B.Evans met on site and agreed to seek advice from a tree surgeon.

110. CHRISTMAS TREE & CAROLS ON THE GREEN

The Carols on the green was a great success. The Christmas tree has now been removed.

111. CORRESPONDENCE

Parish Council Meeting Agenda – The Parish Council agreed to put the agenda of the Parish Council meeting on the website.

Resignation of Cllr D.Manners – Cllr D.Manners resigned as a Parish Councillor due to increased commitments at work. East Herts Council has been advised.

Ms H Tipping Query about Bowls Club Hedges – The Parish Council agreed to research historic planning applications and nuisance hedge legislation.

Mrs L Parkinson Queries about Upper Green – The Parish Council agreed to advise her of the imminent removal of the container and that the Parish Council relies on the goodwill of parishioners to pick up litter around the parish.

112. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report.

Transport – Nothing to report

Tewin Website – Nothing to report.

Tewin Memorial Hall – Nothing to report.

Policing – There is a meeting on Wednesday 9th February.

Pavilion Representative –Nothing to report

Parish Paths Partnership – Nothing to report

113. DATE OF NEXT MEETING

The next meeting will be on Monday 7th March 2011 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.32pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS January 2011

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	Line Markings – Most done some missed such as School Lane	
4	Flooding - outside 12/14 Hertford Road.	
5	Signs – i) Village Hall/Scout Hut Sign	