

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> June 2011 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K. Lawson (Chairman), K. St Pier (Vice Chairman), P.Fulford, A. Hill, D. Howson and D. Lloyd.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Cllr M.McMullen and six members of the public.

**16. APOLOGIES FOR ABSENCE** were received from Cllrs B.Evans, Cllr J.Sheridan and East Herts District Councillor L.Haysey.

### **PARISHIONERS' COMMENTS**

Four parishioners attended the meeting as they were aware a letter was being sent out by the Parish Council regarding land behind the house in Harwood and Godfries Close. They asked the Parish Council to provide clarification on permitted uses of the agricultural land behind the houses in Harwood and Godfries Close. The Parish Council provided clarification and advised that they had consulted with East Herts Council Planning Enforcement and will be distributing the guideline shortly.

Mr Bowrey attended to express his concern at the planning application for 35 Bishops Road, Tewin and that the garage can now be built under Permitted Development Order despite planning permission from East Herts Council being refused for a garage previously. East Herts District Councillor M.McMullen agreed to contact the Planning Officer.

**17. MINUTES OF THE PREVIOUS MEETING** held 9<sup>th</sup> May 2011 were agreed and signed by the Chairman.

### **18. NO DECLARATION OF INTERESTS**

### **19. MATTERS ARISING FROM THE MINUTES**

**Register of Interests** – All Councillors have submitted their Register of Interests.

### **20. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £3,112.67 from the Current Account were approved by the Parish Council.

**Internal Audit** – The internal auditor found all the records to be in good order and there was no need to qualify the report in any way.

**BDO Audit Form** – This has been completed and will be sent off on the 9<sup>th</sup> June 2011

**Insurance** – The Parish Council's existing insurers could not match the quote received from Zurich Insurance plc and thus in accordance with the previous meetings decision the Parish Council accepted the quote from Zurich Insurance plc for £2,225.

**Newsletter and associated costs** – The newsletter costs amounted to £141.50 comprising £91 photocopying and £50 delivery by Friends of Tewin.

**Public Works Loan Board ("PWLB")** – The second repayment on the loan from the Public Works Loan Board is due on 7<sup>th</sup> June 2011 amounting to £2,916.50. The next repayment is due on 7<sup>th</sup> December 2011.

**Expenditure Versus the Budget** – Insurance costs are £775 under budget.

### **21. PLANNING**

#### **Planning Decisions**

**3/11/0539/FP** – 43 Bishops Road, Tewin – Rear single storey extension and conservatory – TPC No Comment – EHC Granted

#### **Planning Applications received**

**3/11/0819/FP** – 36 Godfries Close, Tewin – TPC No Comment

**3/11/00782/FP** – 35 Bishops Road, Tewin - Single & Two Storey side Extensions, single storey rear extension & 2 dormer windows to front elevation - Tewin Parish Council object as they have concerns about the building up to the boundary as it is not in keeping with the semi rural character of the surrounding

area. The proposed extensions by reason of their scale, bulk and design would appear unduly dominant and detrimental to the character of the site and surroundings, the openness of the Green Belt and at odds with the established pattern of development. They would result in an urbanising effect which detracts from the wooded character of both the street scene and compromises neighbours light. The proposal is thereby contrary to Policies ENV1, ENV5 and ENV6 of the East Herts Local Plan Second Review April 2007 and national policy guidance in PPS1 and PPG2.

The cumulative effect of the proposed extensions, together with the extensions previously added to the property, would result in a building of disproportionate size, out of keeping with the character and appearance of the original dwelling and adjoining dwellings. The proposal therefore constitutes inappropriate development in the Green Belt; harmful to the character and appearance of the Metropolitan Green Belt, and would be contrary to Policies GBC1 and ENV5 of the East Herts Local Plan Second Review April 2007 and national policy guidance in PPG2 'Green Belts'.

**Certificates of Lawfulness** - None

**Enforcement Issues** – None

**Land Behind Godfries and Harwood Close** – In conjunction with East Herts Council, Planning Enforcement a guideline has been compiled to be distributed to every relevant household. The Parish Council agreed to amend the wording slightly and send out shortly.

**E Consultations on Planning Applications** – East Herts Council has advised that as from 1<sup>st</sup> July 2011 hard copy plans will not be distributed to Parish Councils. The planning applications will be available to view on line and a letter will be emailed detailing when the application is available to view and the deadline for a response.

The Parish Council agreed not to set up a Planning Committee but to look at the applications on line and print off plans if necessary prior to the meeting.

## **22. HIGHWAYS**

**Repairs to Access Road to Godfries Close Sub Station** – The Parish Council agreed to send a letter of thanks to Riversmead for filling the potholes.

**Local Transport Plan (LTP3) Consultation** – A response to this consultation was compiled by Cllr K Lawson and submitted online on 6<sup>th</sup> June 2011.

## **23. PAVILION & UPPER GREEN**

**Valuation Office** – Mr D.Room advised the Parish Council that he is in discussion with East Herts Council about the rates and will liaise with the Valuation Officer. The Parish Council agreed to monitor the situation.

**Replacement Bin & Signs**– Kirkham Contracting will be installing the bin and Pavilion signs shortly.

**New Shed** - The Parish Council has advised the Cricket Club to provide a design and a location plan for the shed and that the Cricket Club will be responsible for any rates that may arise and as well as for insuring the contents of the shed. No designs or location plan have been received as yet.

**Fire Alarm Fault** – This has now been rectified.

**Legionella Testing** – In accordance with the Insurance policy the Parish Council obtained an ACOP L8 Legionella risk assessment survey on the Pavilion by a fully approved and authorised local company. The Pavilion is in compliance and the Parish Council will undertake to monitor temperatures, run the water regularly and have the water professionally tested annually.

**Car Park Works** – The compacting of the car park will take place on 7<sup>th</sup> June 2011 and some excess of gravel moved to the edge.

## **24. PLAYGROUND**

**Playground Weekly Inspections** – No incidents to report.

## **25. ALLOTMENTS**

Discussion of the policy on bonfires and incinerators on the allotments was deferred to the next meeting as the Chairman of the Allotment Association was unable to be present.

## **26. RISK ASSESSMENT**

**Annual Risk Assessment** – Remedial works have not been completed yet.

**Common Land Queen Hoo Lane/Bramfield Road** – The Parish Council agreed to advise the householder in writing of the Parish Council's decision to remove some dead trees and dead wood.

**Back Lane** – Tom Goldsmith, Rights of Way Officer has obtained quotes and provided a draft covering letter which the Parish Council accepted with a few amendments.

**Cannons Meadow/Grass Warren** – A parishioner has asked if the holly tree can be pruned as it is impeding access along the path. The Clerk will ascertain who is responsible.

## **27. CORRESPONDENCE**

**East Herts Rural Parish Conference** – This is on 15<sup>th</sup> September 2011 at Datchworth Village Hall. Cllr K St Pier and D.Lloyd agreed to attend.

**Parish News** – The Parish Council agreed to ascertain what could be done to make it easier for the editor to add their article into the Parish News without any editing.

**Tewin Bury Farm** – A parishioner copied to the Parish Council their complaint to Tewin Bury Farm about excessive noise.

**Rose & Crown** – Greene King advised that they hope to re-open the pub shortly.

**Cycle Race** – North Road Cycle Club advised the Parish Council that this cycle race will start in Tewin on Sunday 26<sup>th</sup> June at 9am and finish in Panshanger.

**Herts Highways** – A consultation on the Common Permit Scheme has now commenced. The proposal is that anyone intending to carry out works on the Highways will have to apply for a permit. Deadline is 12th August 2011.

**Pavilion/Upper Green** – A hirer of the Pavilion has requested permission for a bouncy castle on Upper Green. The Parish Council agreed to this providing the hirer was advised that it is "at the hirers own risk", is not covered by the Parish Councils insurance and adequate care is taken over the cable ensuring it is not a trip hazard.

**Football Team** – A request has been received from the Gosling Youth Football Club Adult team. The Parish Council agreed to use of the pitch for one season only providing they meet various requirements such as putting the pitch back to previous state, donating towards nets if necessary, considerate parking and respect to neighbours. The Council agreed a meeting should be arranged to meet their representative.

## **28. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – Nothing to report.

**Transport** – Refer Paragraph 22 Highways.

**Tewin Website** – Nothing to report.

**Tewin Memorial Hall** – Nothing to report.

**Policing** – The Locality Meeting raised issues about the Classic Car Show which are now being looked into by Friends of Tewin.

**Pavilion Representative** – Nothing to report.

**Parish Paths Partnership** – Nothing to report.

## **29. DATE OF NEXT MEETING**

The next meeting will be on Monday 4<sup>th</sup> July 2011 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 9.45pm.

### **HIGHWAYS AND TRANSPORTATION MATTERS May 2011**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

<b>Ref:</b>	<b>PROBLEM.</b>	<b>DATE RAISED</b>	<b>COMMENTS</b>
1	<b>Surface Dressing of Main Road through Tewin</b>	2009	
2	<b>Patching</b> – Area of Orchard Road from junction with Desborough Drive to Tewin Close	28.4.2011	Jet patching done in May
3	<b>Patching</b> – Edge of Churchfield Road outside Churchfield Cottages along to Tewin Bury Farm back entrance	28.4.2011	Jet patching done in May
4	<b>Patching</b> – Outside Rose & Crown at junction of Lower Green and Back Lane	28.4.2011	Jet patching done in May
5	<b>Signs</b> – Badly damaged signs at Holly Bushes ( junction of Hertford Rd with B1000) need replacing	28.4.2011	
6	<b>Salt Bin</b> – Needs replacing and filling	28.4.2011	
7	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2009	
8	<b>Line Markings</b> – Missing on School Lane	2009	

