

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> July 2011 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K. Lawson (Chairman), K. St Pier (Vice Chairman), P.Fulford, D. Lloyd and J.Sheridan

In attendance: Mrs C.McFarlane (Clerk), and two members of the public.

**30. APOLOGIES FOR ABSENCE** were received from Cllrs B.Evans, A. Hill, D. Howson, East Herts District Councillors L.Haysey and M.McMullen.

### **PARISHIONERS' COMMENTS**

Mr Joslin, from 6 East Riding, attended the meeting to answer any questions about his planning application for a detached triple garage and use of the existing garage for ground floor accommodation.

**31. MINUTES OF THE PREVIOUS MEETING** held 6<sup>th</sup> June 2011 were agreed and signed by the Chairman.

### **32. DECLARATION OF INTERESTS**

*Cllr J. Sheridan declared a personal interest in Item 10 as he is Chairman of the Allotment Association.*

### **33. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes

### **34. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1631.11 from the Current Account were approved by the Parish Council. The Public Works Loan Board repayment amount of £2916.77 was paid by direct debit on 7<sup>th</sup> June 2011.

In accordance with the Council's Financial Regulations the schedule of payments amounting to £414.78 from the Pavilion Account were approved by the Parish Council.

**Internal Audit** – The internal audit with Cllrs D.Lloyd and B.Evans will take place on Monday 11<sup>th</sup> July 2011.

**Expenditure Versus the Budget** – All expenditure is in line with the budget, insurance costs are £775 under budget.

### **35. PLANNING**

#### **Planning Decisions**

**3/11/0670/FP** – 3 Bishops Road, Tewin – New electric entrance gates to a max height of 2.1m – TPC No Comment- EHC Granted

**3/11/0612/FP** – 24 Hertford Road, Tewin – New detached two bedroom dwelling with two bay car port and siting of septic tank – TPC No Comment – EHC Refused

**3/11/0509/FP** – 53 Orchard Road. Tewin- Retrospective wall, gates and pillars with lights. Single storey front extension – TPC strongly object - EHC Refused

#### **Planning Applications received**

**3/11/0760/FP** – 12 Firs Walk, Tewin – New front porch, rear conservatory & replacement outbuilding to provide study/workshop – TPC No Comment

**3/11/0977/FP & 3/11/0978/FP** – Woodbury, 6 East Riding, Tewin – Detached Triple Garage. Use of existing garage for ground floor accommodation – TPC No Comment

#### **Certificates of Lawfulness**

**3/11/0639/CL** – 12 Desborough Drive, Tewin – First Floor Extension with 7 dormer windows – EHC Refused as needs Planning Permission

#### **Enforcement Issues** – None

### **36. HIGHWAYS**

**Hollybushes Road Signs** – These have now been replaced.

**Churchfield Road Sign** - A replacement sign has now been installed

### **37. PAVILION & UPPER GREEN**

**Valuation Office** – The Parish Council is awaiting an update from Mr D.Room, Chairman of Tewin Tennis Club, on the discussions with the Valuation Office and East Herts Council about the rates. The Parish Council agreed to monitor the situation.

**Fire Risk Assessment** – The Parish Council agreed to look at the necessary requirements and arrange a meeting in August to complete the fire risk assessment.

**New Shed** - No designs or location plan have been received as yet.

**Car Park Works** – Removal of some gravel from the car park will take place shortly.

**Pond Clearance** - The Great Crested Newt Survey has been completed and 6 Great Crested Newts were found at the pond. A meeting is scheduled between the Specialist Surveyor who carried out the Survey, Michael Clark and Cllr J.Sheridan to discuss the way forward. Natural England has been advised.

### **38. PLAYGROUND**

**Playground Weekly Inspections** – No incidents to report.

**Annual Playground Safety Inspection 2011** – The Parish Council agreed to accept East Herts Council's offer of a playground inspection for £46.55 excl VAT.

### **39. ALLOTMENTS**

The Parish Council agreed that an incinerator could be used on the allotments providing that no nuisance or annoyance shall be caused or permitted to the occupier of any other land as stated in Clause 2.3 in the Allotment Tenancy Agreement dated 6<sup>th</sup> April 2009.

### **40. RISK ASSESSMENT**

**Annual Risk Assessment** – Remedial works have not been completed yet.

**Replacement Bin & Signs**– These have been installed.

**Common Land Queen Hoo Lane/Bramfield Road** – The removal of some dead trees and dead wood has been completed.

**Back Lane Road Surfacing Works** - A letter has been sent out.

**Bench on May Pond Green** – Cllr J Sheridan advised he will be starting repair works this week.

**Lower Green Electricity Meter Cupboard** – The Parish Council agreed to arrange for one of the RCD sockets to be tested by an electrician as it is faulty.

**Litter Bin on Lower Green** – The Parish Council agreed to replace the broken litter bin in the middle of Lower Green.

**Dog Fouling on Upper Green** – The Parish Council agreed to purchase a dog fouling sign to go on Upper Green.

### **41. CORRESPONDENCE**

**East Herts Rural Parish Conference** – This is on 15<sup>th</sup> September 2011 at Datchworth Village Hall. Cllr K St Pier and D.Lloyd agreed to attend.

**Classic Car Show** – Friends of Tewin advised that this has been limited to 300 cars. The Parish Council agreed to a military truck being parked on Upper Green overnight before the Classic Car Show providing there is no nuisance noise or fires and ground conditions are suitable. The Parish Council agreed to advise the immediate Upper Green residents.

### **42. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – Nothing to report.

**Transport** – Refer Paragraph 41 Correspondence School Bus Consultation.

**Tewin Website** – Meeting next week.

**Tewin Memorial Hall** – Nothing to report.

**Policing** – Nothing to report.

**Pavilion Representative** –Nothing to report.

**Parish Paths Partnership** – Nothing to report.

### **43. DATE OF NEXT MEETING**

The next meeting will be on Monday 5<sup>th</sup> September 2011 in the Memorial Hall at 7.45pm.  
As there was no further business the meeting was closed at 9.05pm.

**HIGHWAYS AND TRANSPORTATION MATTERS June 2011**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

<b>Ref:</b>	<b>PROBLEM.</b>	<b>DATE RAISED</b>	<b>COMMENTS</b>
1	<b>Surface Dressing of Main Road through Tewin</b>	2009	
2	<b>Signs</b> – Badly damaged signs at Holly Bushes ( junction of Hertford Rd with B1000) need replacing	28.4.2011	Done
3	<b>Salt Bin</b> – Needs replacing and filling	28.4.2011	
4	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2009	
5	<b>Line Markings</b> – Missing on School Lane	2009	

