

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 1st November 2010 in Tewin Memorial Hall at 7.45pm.

PRESENT: K. St Pier (Vice Chairman), B.Evans, Cllr A.Hill, D. Howson, D. Lloyd, D.Manners and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Councillor L.Haysey and three parishioners.

67. APOLOGIES FOR ABSENCE were received from Cllr K.Lawson (Chairman) and East Herts District Councillor M.McMullen.

PARISHIONERS COMMENTS

Tewin Stores Bike Stand - At the last Parish Council meeting Tewin Stores requested permission to put a bicycle stand on the Village Green opposite the shop. The Parish Council agreed that they would like a suggestion of its location where it would not be a trip hazard and would not impede grass cutting. Dagmar Brook provided a map of the suggested location.

35 Bishops Road - Mr Roche attended to outline the details of a planning application for his property.

Post Box - Mrs Wilson asked if the Parish Council could be asked to reinstate the steps up to the post box on the green next to the Plume of Feathers. Cllr J Sheridan agreed to look at them.

Upper Green Road Grass Verge - Mrs Wilson asked that the grass be cut on the verge outside the 35 to 39a Upper Green Road. The Council advised that this was completed today.

53 Orchard Road – Mrs Wilson attended to express her objection to the new red brick wall outside this property and the numerous lights as they are not in keeping with the rural surroundings and asked whether planning permission had been granted. The Parish Council confirmed that, following many complaints that they had received, they had referred the issue to East Herts Council Enforcement Department.

41a Upper Green Road – Whilst Mrs Wilson approved of the new plans for this development, she expressed her concerns over the accuracy of the plans in particular: the north facing boundary hedge which does not run across the village green, there is a brick boundary wall not a fence adjoining 43 Upper Green Road and the adjoining residents would like to know how the new fence will be maintained if there is a hedge planted in front of it. They would also like to know what will be done with the current surface water drainage ditch along the north boundary.

68. MINUTES OF THE PREVIOUS MEETING held 4th October 2010. The Parish Council agreed that the following was omitted and should be inserted under Paragraph 64. **CORRESPONDENCE:**

“The Parish Council agreed to give permission for a Christmas tree to be put up on Lower Green over the Christmas period.”

The minutes of the previous meeting held 4th October 2010 were agreed and signed by the Vice Chairman.

69. DECLARATION OF INTERESTS

There were no declarations of interest.

70. NO MATTERS ARISING FROM THE MINUTES

71. FINANCE

Accounts for Payment - In accordance with the Parish Council's Financial Regulations the schedule of payments approved by the Council amounting to £1299.08 with £11,000 which was moved to the Pavilion account having been paid in to the wrong account by East Herts Council.

In accordance with the Parish Council's Financial Regulations the schedule of payments amounting to £22,897.81 from the Pavilion Account were approved by the Council.

Mandate Change – The Clerk advised that the Barclays Bank Simple Servicing Authority did not allow the Clerk to make transfers between the Parish Council bank accounts. Cllr K St Pier agreed to contact the Barclays Bank Mandate Team.

Donation for the Christmas tree - Cllr A. Hill proposed that a donation of £150 be made towards the purchasing of the Christmas tree for Lower Green. Cllr B. Evans seconded this proposal and the Parish Council unanimously agreed.

Estimate to the Year End – This has not been completed yet.

Internal Audit – This will take place before the next meeting.

72. PLANNING

Planning Applications received

3/10/1785/FP – 41 & 41a Upper Green Road, Tewin – Demolition of existing garage, petrol filling station & workshops and existing house and erection of 3 detached houses and a two storey office building, with new vehicular access and associated off street parking.
The Parish Council agreed that they liked the new plans but wished to bring to the planners attention the issues raised by Mrs Wilson above.

3/10/1828/LB – 10a Lower Green, Tewin – Replacement front and rear garage doors – TPC No Comment.

3/10/1839/FP – 35 Bishops Road, Tewin – Single storey rear and side extensions and front dormer – TPC objected to the building up to the boundary as it is not in keeping with the surrounding area and results in an urbanising effect which detracts from the wooded character and compromises neighbours light

Planning Decisions

3/10/1468/FP – **6 West Riding, Tewin** – Demolition of existing concrete garage and erection of new double garage – TPC No Comment – EHC Granted

3/10/1518/FP – **6 West Riding, Tewin** – Demolition of existing bungalow and erection of replacement dwelling – TPC No Comment – EHC Granted

Certificates of Lawfulness – None to report

Enforcement Issues – Following many complaints to the Parish Council about the new red brick wall and numerous lights at 53 Orchard Road the Parish Council agreed to refer the issue to East Herts Council Enforcement Department.

Core Strategy Consultation - Cllrs D.Lloyd and J.Sheridan attended a meeting at Brickendon Village Hall on 19th October 2010. Cllr K St Pier circulated a response to this Consultation and the Parish Council agreed that this should be submitted. Cllr J.Sheridan proposed that a copy of the Parish Plan be sent with the response
The Parish Council thanked Cllr K St Pier for compiling the response.

73. PAVILION REFURBISHMENT

Pavilion Open Day – This was well attended and a great success.

Refurbishment Works – These are complete.

74. PAVILION MANAGEMENT

Community Interest Company (“CIC”) – All paperwork received from the solicitors to date had been circulated to sub-committee members and to the Parish Council. These documents have been sent by the solicitor to the regulators and will then be sent on to Companies House. This is expected to be completed and the CIC set up by the next Parish Council meeting.

Management Contract and Licence to Occupy – This has been completed and approved by the Parish Council and the Parish Council agreed that the Chairman and the Vice Chairman can sign it as soon as the CIC has been set up.

Cllr D. Manners asked for it to be recorded in the minutes that he disagreed with the Parish Council policy of handing day-to-day control of the Upper Green Pavilion to the Community Interest Company being formed for the purpose.

75. PLAYGROUND

Playground Weekly Inspections – Nothing to report.

Following a report received of a toddler slipping on the bridge of the multi play unit, the Parish Council photographed and reported this to the manufacturers. The manufacturer advised that no obvious damage to the surface could be seen and the raised profile and texture meets current inspection guidelines. A special anti slip paint could be used but it can cause skin abrasions and wear out quickly. Cllr L.Haysey suggested contacting Jackie Bruce at East Herts Council.

76. HIGHWAYS

Memorial Hall/Scout Hut Sign –Payment has been sent to Highways and a completion date is being awaited.

Flooding at Memorial Hall – Highways have been asked to look into this and a reply is expected soon.

Orchard Road Highway Repairs – These are scheduled for January 2011.

Salting/Gritting of Tewin – Highways has advised the Parish Council that Orchard Road, Upper Green, Upper Green Road, Lower Green, School Lane and Churchfield Road are back on the usual precautionary salting route and will be salted as and when required with the rest of the network.

The Clerk was asked to check that the salt bin is full and advise Highways that the salt bin opposite the shop does not appear on their maps.

Godfries Close Sub Station – The road leading to this is breaking up and EDF have stated that it is not their responsibility. The Parish Council agreed to approach Riversmead Housing Association to see if they will repair the road.

77. RISK ASSESSMENT

Upper Green Road Verge from Godfries Close to Entrance to FP26 – The Parish Council agreed to accept a quotation from Kirkham Contracting to clear the scrub up to the hedge on the verge north of Godfries Close up towards the entrance to FP26 with a view to making it available for pedestrian traffic. The Parish Council will also consider the best way to create a better surface for walking along the verge. The Parish Council agreed that the residents of the houses on the opposite side of the road and the owners of the fields adjacent to the verge should be notified

Bramfield Woods – The Clerk was asked to obtain the maps showing the details of the areas affected so that they can be publicised further.

Common Land Queen Hoo Lane/Bramfield Road – Cllr B.Evans agreed to arrange to for a tree surgeon to inspect the trees to ascertain whether any are dangerous.

78. CHRISTMAS TREE & CAROLS

The Parish Council agreed to be responsible for this event so that it will be covered by the Parish Council's public liability insurance. The Friends of Tewin (FOT) have volunteered to help the Parish Council organise the event. Cllrs D.Lloyd and J.Sheridan will be Parish Council representatives in the Friends of Tewin. Cllr A.Hill will be installing the Christmas Tree. The carols on Lower Green will be on 20th December 2010.

79. CORRESPONDENCE

Tewin Stores Bike Stand – The Parish Council agreed to the location of the bike stand providing Tewin Stores bear full responsibility for the cost and any risk and accept that users use it at their own risk. The Parish Council agreed that they will review the situation if they get any complaints or within 6months or the Risk Assessment whichever comes first.

Margery Lane Common Land – A parishioner has raised concern over the dead elms on this small triangle of land. Cllr J Sheridan visited the site and was of the view that none presented any immediate risk.

Upper Green Road Verge Grass Cutting - Mrs J.Barker requested that the grass cutting of the verge outside their houses could be done more frequently.

Datchworth Pre-school – They have requested permission to erect signage and posters within the village advertising their Christmas Fayre. The Parish Council were pleased to be asked and agreed providing their guidelines were followed.

Pavilion Path Lights - Mr J.Farr has requested an explanation why this type of lighting was installed and asked whether a lower wattage light bulb can be used. The Parish Council agreed to respond and research the lower wattage light bulbs.

HAPTC – A “Let’s Talk” afternoon is being held at Woolmer Green Village Hall on Tuesday 23rd November from 2.30 until 4pm.

80. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report

Transport – Nothing to report.

Tewin Website –The new website is expected to go live during November.

Memorial Hall – The Committee have enquired about the progress of the flooding investigations and the installation of the sign.

Policing – Cllr D.Lloyd attended the Locality Police meeting and is waiting to receive the minutes.

Pavilion Representative –Nothing to report

Parish Paths Partnership – Nothing to report

81. DATE OF NEXT MEETING

The next meeting will be on Monday 6th December 2010 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 9.55pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS October 2010

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	Line Markings – Most done some missed such as School Lane	
4	Flooding - outside 12/14 Hertford Road.	
5	Signs – i) Village Hall/Scout Hut Sign	
6	Resurfacing - Orchard Road	

