

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 5<sup>th</sup> July 2010 in Tewin Memorial Hall at 7.45pm.**

**Present:** K.Lawson (Chairman), K. St Pier (Vice Chairman), B. Evans, A. Hill, D. Howson, D. Lloyd, D.Manners and J. Sheridan.

In attendance: Mrs C.McFarlane (Clerk) and one parishioner.

**28. APOLOGIES FOR ABSENCE** were received from East Herts District Councillor L.Haysey and East Herts District Councillor M.McMullen.

### PARISHIONERS COMMENTS

With regard to the planning application for 28 Grass Warren, Mr M. Lloyd asked that the Parish Council support his request to East Herts Council to limit the building works to normal working hours only as in the past they have been disturbed by building works at the weekend and late in the evenings.

**29. MINUTES OF THE PREVIOUS MEETING** held 7<sup>th</sup> June 2010 were agreed and signed by the Chairman.

### 30. DECLARATION OF INTERESTS

*Cllr D.Lloyd declared a prejudicial interest in the planning application for 28 Grass Warren as they are adjoining neighbours and left the room.*

### 31. NO MATTERS ARISING FROM THE MINUTES

### 32. FINANCE

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1,334.15 from the Current Account were approved by the Council.

In accordance with the Council's Financial Regulations the schedule of payments amounting to £14,123.87 from the Pavilion Account were approved by the Council.

**Public Works Loan Board** – Funds totalling £79,972 have been received.

**Signatories** – The Council agreed and signed the various forms required by the Bank to add new signatories to the account.

**Simple Servicing Authority** – The Council agreed and signed the relevant forms from the Bank allowing the Clerk the following authority:-

1. Instructions may be given to the Bank by the Clerk in writing or by telephone or online in accordance with the Customer Agreement

2. Formal overdraft arrangements, loans, third party payments may only be agreed by authorised persons under the Appointment of Bankers mandate
3. The Bank is authorised to disclose the balance and all other information about each account to the Clerk
4. This authority remains in force until cancelled by the Parish Council/Clerk or Bank in writing.

### **33. PLANNING**

#### **Planning Applications received**

**3/10/1048/FP** – 28 Grass Warren, Tewin – Single storey rear extension – TPC has no objection to planning proposal but supports parishioner comments with regard to restricting working hours.

*Cllr A.Hill declared a personal interest in the next item as he is a neighbour.*

**3/10/1066/FP** – The Old Tower, 16 Firs Walk, Tewin – Detached triple garage and store – TPC No Comment

#### **Planning Responses from EHC**

**3/10/0797/FP** – Perry Tree House, 16 Upper Green, Tewin – Two storey front & single storey side extension, alteration to garage & extension, new fenestration, new wall finishes and alteration to dormers – TPC No Comment – EHC Granted

**3/10/0556/FP** – Robins, Tewin Close, Tewin – Construction of Replacement Dwelling - TPC No Comment – EHC Granted

**3/10/0573/FP** – 6 West Riding, Tewin – Demolition of existing bungalow and erection of replacement dwelling – TPC No Comment – EHC Granted

**3/10/0359/FP** – Land R/O 2 Hertford Road, Tewin – Erection of 2 residential dwellings and new access drive – TPC supported the parishioners' objections by reason of their size, scale, mass and layout would appear unduly prominent and visually intrusive from the street and out of character in the surrounding area contrary to policies ENV1, ENV2 and HSG7 of the East Herts Local Plan Second Review April 2007. The scale and the design of the buildings would fail to preserve or enhance the Conservation Area as would the loss of trees on the site. This proposal has not provided sufficient parking and there is already a parking problem in the village so there is no room for "on street" overflow parking. The parishioners in the vicinity of the development are aware of the presence of badgers and believe there could be badgers sett nearby which should be investigated. They were also concerned that the proposed houses overlooked the ground floor bedrooms at the rear of the bungalows along Cannons Meadow – EHC Refused

**3/10/0527/FP**- Hunters Cottage, 2 Firs Walk, Tewin – Single storey side extension – TPC No comment - EHC Refused

**Certificates of Lawfulness** – None to report

**Enforcement Issues** – Nothing to Report

**Introduction to East Herts LDF Core Strategy Issues and Options Consultation Meetings** – Cllrs K.Lawson, K.St Pier and D.Lloyd agreed to attend the meeting on 29<sup>th</sup> July held by East Herts Council and report back to the Parish Council. If

necessary the Parish Council agreed that an Open meeting for the village could be held and Cllr Mike Carver (Member of the LDF Executive Panel) could be invited to attend.

### **34. PLAYGROUND**

**Playground Weekly Inspections** – Nothing to report.

**X/06/2358/02** – Playground, Upper Green Tewin –East Herts Council have approved the request to leave the nets up all year round.

**Playground Gates** – The fencing will be mended in due course.

### **35. HIGHWAYS**

**Memorial Hall/Scout Hut Sign** – A quote of £126 has been received from Highways for the supply and installation of a black and white sign. Highways have advised the Parish Council that this sign is not a priority and is not likely to be ordered in the near future but the Parish Council can contribute towards one.

The Parish Council agreed to fund this sign.

### **36. RISK ASSESSMENT**

**Remedial Works** – A quote for cobbling the southernmost point of Lower Green has been received and the Council agreed to obtain a quote for turfing as well.

### **37. PAVILION REFURBISHMENT**

**Letter of Intent** – This has been sent to the contractor and he has signed and returned it.

**JCT Minor Works Contract** – This has in principle been accepted apart from one clause upon which clarification is being sought.

**Shed** – An order for the Olympian Metal Garage measuring 12x20ft has been placed and the base dimensions received and marked out on site.

**Fencing** – The site has been fenced off and signage put around the site.

**Asbestos** – Three quotes have been obtained for a survey and the Parish Council agreed to accept a quote for a survey and removal from C.Wood & Sons. The notification period is 14 days and the site will be cleared on 19<sup>th</sup> July.

**Building Regulations** – They will be visiting the site shortly.

**Outside Toilet** — There have been several requests from parishioners for an outside toilet at the Pavilion. After discussion the Parish Council agreed that whilst in principle this was a good idea in practice it would be a very difficult amenity to manage in terms of keys for access, vandalism and cleaning.

**Management of Pavilion** - The Parish Council agreed a basic list of essential rules which will form the basis of the lease.

The Parish Council agreed that Cllr A.Hill, J Sheridan and D.Lloyd will continue to progress the setting up of the legal entity.

### **38. CORRESPONDENCE**

A complaint has been received about foul language on the football pitch on Upper Green. The Parish Council agreed to note the problem and monitor the situation.

### **39. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** — Nothing to report

**Transport** — Nothing to report

**Tewin Website** —Nothing to report

**Memorial Hall** — Nothing further to report

**Policing** — The next Locality Policing meeting is on 27<sup>th</sup> July 2010.

**Pavilion Representative** —Nothing to report

**Parish Paths Partnership** — Nothing to report

### **40. DATE OF NEXT MEETING**

The next meeting will be on Monday 6<sup>th</sup> September 2010 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 9.45pm



# APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS JUNE 2010

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

*Please be aware that Highways have a very limited budget and have to prioritise all work.*

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	<b>Line Markings</b> – Most done some missed such as School Lane	
4	<b>Flooding</b> - outside 12/14 Hertford Road.	
5	<b>Signs</b> –	
	i) Village Hall/Scout Hut Sign	

6	<b>Resurfacing</b> - Upper Green Rd, Upper Green and Orchard Road	Due under road closure during August