

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 10<sup>th</sup> May 2010 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K. Lawson (Chairman), K. St Pier (Vice Chairman), B. Evans, A. Hill, D. Howson, D. Lloyd and J. Sheridan.

In attendance: Mrs C.McFarlane (Clerk) and ten Parishioners.

### **1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

Cllr K.Lawson was elected as Chairman unanimously, proposed by Cllr K.St Pier and seconded by Cllr B.Evans.

Cllr K St Pier was elected as Vice Chairman unanimously, proposed by Cllr D.Howson and seconded by Cllr J.Sheridan.

Both the Chairman and Vice Chairman signed a Declaration of Acceptance of Office.

**2. APOLOGIES FOR ABSENCE** were received from East Herts District Cllr L.Haysey. East Herts District Cllr M.McMullen sent apologies and arrived at 9.10pm.

### **3. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

Tewin Charities Trustees - Cllr D.Howson remains a trustee until 2012

Mr R Temple remains a trustee until 2013

Tewin Memorial Hall - Cllr K St Pier

Parish Paths Partnership - Cllr K.St Pier

Transport - Cllr K.Lawson

Tewin Website - Cllr D.Lloyd

Locality Policing - Cllr D.Lloyd

Pavilion Representative - Cllr D.Howson

**4. MINUTES OF THE PREVIOUS MEETING** held 12<sup>th</sup> April 2010 were agreed and signed by the Chairman. The Chairman also signed the minutes of the Annual Parish Meeting held on 12th April 2010.

### **PARISHIONERS COMMENTS**

Ten parishioners attended the meeting to object to the planning application proposing two new residential dwelling on land at the rear of 2 Hertford Road. Most of them had sent their objections to East Herts Council and sent a copy to the Parish Council. Their concerns were over size, scale, mass and layout of the proposed buildings, the impact on the Conservation area, overdevelopment and inappropriate development of the site, overshadowing and overlooking of nearby bungalows and the right of light, the loss of trees, insufficient parking and the presence of badgers in the vicinity,

### **5. NO MATTERS ARISING FROM THE MINUTES**

### **6. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £805.85 from the Current Account were approved by the Council.

In accordance with the Council's Financial Regulations the schedule of payments amounting to £284.47 from the Pavilion Account were approved by the Council.

**Insurance** – The Parish Council agreed to accept the renewal quote of £1702 from Allianz which is an increase of 8% on last year's.

**Fidelity Guarantee** - The Parish Council is still waiting for a quote for the increase in Fidelity guarantee.

**Public Works Loan Board ("PWL")** – The Secretary of State has given Tewin Parish Council a borrowing approval not exceeding £80,000 for the complete refurbishment of the Pavilion. The borrowing approval is valid for six months from the 20<sup>th</sup> April 2010.

**Precept** - The first precept instalment of £12400 has been received

### **7. PLANNING**

**Planning Applications received**

**3/10/0359/FP** – Land R/O 2 Hertford Road, Tewin – Erection of two residential dwellings and new access drive – TPC supported the parishioners objections by reason of their size, scale, mass and layout would appear unduly prominent and visually intrusive from the street and out of character in the surrounding area contrary to policies ENV1, ENV2 and HSG7 of the East Herts Local Plan Second Review April 2007. The scale and the design of the buildings would fail to preserve or enhance the Conservation Area as would the loss of trees on the site. This proposal has not provided sufficient parking and there is already a parking problem in the village so there is no room for “on street” overflow parking. The parishioners in the vicinity of the development are aware of the presence of badgers and believe there could be badgers sett nearby which should be investigated. They were also concerned that the proposed houses overlooked the ground floor bedrooms at the rear of the bungalows along Cannons Meadow.

**3/10/0527/FP**- Hunters Cottage, 2 Firs Walk, Tewin – Single storey aide extension – TPC No comment.

**3/09/1922/FP** – 2a Purcell Close, Tewin – Alterations and extensions to dwelling – TPC No Comments

**3/10/0556/FP** – Robins, Tewin Close, Tewin – Construction of replacement dwelling – TPC No Comments

**3/10/0573/FP** – 6 West Riding, Tewin – Demolition of existing bungalow and erection of replacement dwelling – TPC No Comments

### **Planning Responses from EHC**

*Cllr A.Hill declared an interest in the next item as he is a neighbour*

**3/10/0331/FP/HS** – Rear of 78 Upper Green Road, Tewin - Erection of Detached House and Garage - TPC object to this proposal as the four first floor windows in the proposed development will overlook the immediate neighbours at 78 Upper Green Road, whose house is a 300 year old listed building. This will invade their privacy and intrude on their personal living space as they will be overlooked, particularly as the main entrance to the building is at the rear. There seem to be acceptable alternatives as three windows could be re located on alternative elevations and the landing window could be opaque.

The Parish Council fully support the objections of the immediate neighbours, at 78 Upper Green Road and the letter of support signed by 60 parishioners who objected to the proposal.

EHC – Refused due to scale, bulk, design being unduly dominant and out of keeping with the character of the surrounding area.

**3/10/0370/FP** – 41a Upper Green Road, Tewin – Replacement detached house and garage – TPC No Comment – EHC Granted

**3/10/0125/FP** – 54 Upper Green, Tewin – Erection of 1 detached two storey dwelling and detached garage – TPC NO Comment – EHC Refused due to scale, mass, layout being unduly prominent in the street and out of character of the surrounding area.

**3/10/0415/FP** – 16 West Riding, Tewin – Single storey side extension and detached open fronted double garage – TPC No Comment – EHC Granted

**Certificates of Lawfulness** – None to report

**Enforcement Issues** – Nothing to Report

## **8. PLAYGROUND**

**Playground Weekly Inspections** – Nothing to report.

**X/06/2358/02** – Playground, Upper Green Tewin –The application has been sent and some additional information requested.

**Playground Gates** – The touch up paint and anti vandal snap off nuts have been received.

## **9. HIGHWAYS**

**Memorial Hall/Scout Hut Sign** – The Clerk agreed to chase Highways on this.

## **10. RISK ASSESSMENT**

**2009 Risk Assessment** – This was signed off by Cllr A.Hill and Cllr D.Lloyd and any works outstanding carried forward for the next year.

**Annual Risk Assessment** – This was completed on 27th April 2010.

## **11. PAVILION REFURBISHMENT**

**Builders Quotes** – Seven builders have been invited to quote and three quotes have been received. A report on the quotes has been circulated. The Parish Council agreed to hold a special meeting as soon as it can be convened to approve one of the quotes and resolve to drawdown the loan.

**Building Regulations Submission** – Nothing to report.

**Management of Pavilion** – A report was circulated detailing the various possible responsibilities of the legal entity which would run the Pavilion and the Parish Council. A meeting with Tewin Memorial Hall Committee has been arranged with Cllr K ST Pier and B.Evans

## **12. CORRESPONDENCE**

**World Wildlife Fund Talk on Chalk Rivers** – Cllr A.Hill attended this meeting and the information has been put into circulation. .

**Damage to the village green at the entrance to the Tennis Club Car Park, Bund, Car Park Barrier** - The Parish Council looked at these as part of their risk assessment and agreed to respond.

**East Herts Rural Parish Conference on 10<sup>th</sup> June** – Cllr D.Lloyd agreed to attend.

## **13. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – Nothing to report

**Transport** – Nothing to report.

**Tewin Website** –Nothing to report

**Memorial Hall** – The Clerk to check on the status of the sign requested from Highways.

**Locality Policing** – The next meeting is on 27<sup>th</sup> July 2010

**Pavilion Representative** –Nothing to report

**Parish Paths Partnership** – Nothing to report

## **14. DATE OF NEXT MEETING**

The next meeting will be on Monday 7<sup>th</sup> June 2010 in the Memorial Hall at **7.45pm**.

As there was no further business the meeting was closed at 10.50pm.

**APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS APRIL 2010**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

*Please be aware that Highways have a very limited budget and have to prioritise all work.*

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	<b>Line Markings</b> – Most done some missed such as School Lane	
4	<b>Flooding</b> - outside 12/14 Hertford Road.	
5	<b>Signs</b> – i) Village Hall/Scout Hut Sign	Due before April 2010.
6	<b>Resurfacing</b> - Upper Green Rd, Upper Green and Orchard Road	TO go IWP