

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 5th October 2009 in Tewin Memorial Hall at 7.45pm

PRESENT: Cllrs K.Lawson (Chairman), K.St Pier, A. Hill, B.Evans, D.Lloyd, J.Sheridan and D.Howson.

In attendance: Mrs C.McFarlane (Clerk) and East Herts District Cllrs M.McMullen

61. APOLOGIES FOR ABSENCE were received from Cllr S.Stott (attending the Car Share Initiative Seminar on behalf of the Parish Council) and East Herts District Cllr L.Haysey.

PARISHIONERS' COMMENTS

Mr V Williams and Mr I Williams from Tewinbury Farm attended the meeting to provide some background detail on their planning application.

Mrs F. Green from 51 Upper Green attended to raise her objections to the planning application for 49 Upper Green in particular the garage being in front of the building line.

62. MINUTES OF THE PREVIOUS MEETING held 7th September 2009 were agreed and signed by the Chairman.

63. NO MATTERS ARISING FROM THE MINUTES

64. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1234.86 was approved by the Council.

Fidelity Guarantee – The Council agreed to increase the amount of the fidelity guarantee from £10,000 to £20,000 at an extra cost of £27.30 in order to cover the highest level of reserves on an annual basis.

Financial Risk Assessment – This was completed by Cllr B.Evans and D.Lloyd on 21st September 2009. The following points were raised for the Council to consider:-

Building Insurance – The Council agreed to reconsider increasing the building insurance for the Pavilion once the refurbishment of the Pavilion has been completed

Third Party Insurance - The Council agreed to check whether the phone box, Lower Green Electricity cupboard and Tewin Millennium sign are included under third party insurance. The Council also agreed to consider whether benches and flagpoles need insuring.

Signatories – The Council agreed that Cllrs/signatories of cheques must see related invoices when signing cheques and to add Cllr J. Sheridan as a signatory

Reserves - The Council agreed to consider what would be an acceptable level of reserves for the Parish Council at the next meeting.

The next Financial Risk Assessment and Effectiveness of Internal Audit should be completed in March/April.

Internal Audit – This was completed on 21st September 2009 and everything was found to be in good order. All Councillors were invited to participate in the Internal Audit.

Budget – A report was circulated and income and expenditure are in accordance with the budget at present. The Estimate to the year end and the budget for the next financial year will be produced for the next meeting.

Electricity Income versus Expenditure – In view of the fact that the Pavilion electricity meter costs are exceeding income by 50% so far this year (compared to 25% last year) the Council agreed to raise the value of the tokens from £1 to £2 per token.

Donation to Royal British Legion – The Parish Council agreed to make a donation of £50 towards the Remembrance wreath and agreed to arrange for a Councillor to lay the wreath on the 8th November on behalf of the Council.

65. PLANNING

Planning Applications received

3/09/1435/FP – 49 Upper Green, Tewin – New detached 4 bedroomed dwelling with detached double garage – TPC No objection to the house *per se* but objected to the prominence and position of the garage and regrets that it is not a better designed house.

3/09/1407/FP– Tewinbury Farm, Hertford Road, Tewin – Retention of existing marquee, gazebo and umbrellas and use of existing car park in association with the marquee– TPC no objection providing East Herts Council is convinced that every effort has been made to mitigate the noise complaint.

3/09/1088/FP– 39 Orchard Road, Tewin - Demolition and rebuild of detached workshop/garage – TPC no objection

Planning Responses from EHC

3/09/1132/FP – 54 Upper Green, Tewin – Two storey rear extension, new front porch and detached double garage – TPC No Obj – EHC Granted

3/09/1105/FP – 23 Upper Green Road, Tewin – Erection of Double Garage – TPC No Obj – EHC Granted

Appeal Decisions

3/08/1848/FP – 74 Upper Green Road, Tewin – New dwelling – TPC No Obj – EHC refused due to cramped form of development – Appeal Allowed

3/08/1655/FP/ – Bansang, Queen Hoo Lane, Tewin – Demolition of existing dwelling and erection of replacement dwelling with attached garage and residential annex

TPC had no objections to either of the proposals but had noted that there were claims of a badger sett on the site, neighbours concerns about the overhanging trees which impede proper access for construction and refuse vehicles. TPC had received written confirmation that the owner would be pruning the trees and had advised the owner to contact EHC.

EHC refused both on the grounds that they were unsuitable development within the Metropolitan Green Belt according to policy GBC1 and HSG8.

Appeal dismissed.

Certificates of Lawfulness – None to report

Enforcement Issues – EHC Planning Enforcement are aware of the issues of the hedge and the installation of external lighting at the new house adjacent to 4 Tewin Hill.

Planning Meeting at EHC – Cllrs K. Lawson, K.St Pier, B.Evans, J.Sheridan and the Clerk attended the meeting on 28th September 2009.

66. HIGHWAYS

New Contacts at Highways- The new contacts are Eralp Yucelt, Assistant District Manager and Vicki Leggett, Area Engineer.

Flooding in School Lane – Highways with the approval of the landowner will be lowering the kerb line within the next 4-6 weeks.

Ditch Clearing – Nothing to report

Extra cuts on rural footpath outside 33-37 Upper Green Road – Nothing to report

Memorial Hall/Scout Hut Sign – Nothing to report

67. PAVILION REFURBISHMENT

The Parish Council has raised £35,800 so far towards the refurbishment and decisions on applications to Biffa and HCC Locality Budget Grant are awaited.

The Council has become aware of the Public Works Loan Board (“PWLB”), a statutory body, which lends to Parish Councils towards capital expenditure.

A report was circulated about the PWLB and the 3 options available to the Parish Council. The Parish Council agreed unanimously to support Option 3 which is the complete refurbishment of the Pavilion.

The Council also unanimously agreed to accept the quote of £2000 plus vat for both existing and proposed drawings.

The Council agreed to allocate £500~£1000 from the Contingency Fund to help fund the drawings.

The Council agreed that once the drawings and detailed quotes were obtained the views of Parishioners should be obtained, through a village meeting or questionnaire

68. RISK ASSESSMENT

Works Completed – The notice board has been completed. Two benches have been revarnished and the repairs to the Pavilion have been completed

Refurbishment of the BT Kiosk – The Council agreed to accept the quote for £220 to re paint the kiosk. Cllr A.Hill agreed to repair the door first.

69. UPPER GREEN

Playground Weekly Inspections – Nothing to report

Gate Repairs – Cllr A.Hill agreed to look into this further.

Pavilion Changeover – This was completed on 25th September 2009. The Pavilion was very clean and tidy.

Classic Car Event – The Council agreed to allow the Friends of Tewin to use Upper Green for the Tewin Classic Car Show on Sunday 22nd August 2010.

70. CORRESPONDENCE

Braziers Dairy Milk Delivery – This is now being done by The Milk Company

Tree cutting outside 40 Lower Green – Both the East Herts District Councillor Linda Haysey and the PCSO Karen Broad and EHC Planning are aware of this.

Panshanger Aerodrome Activity – This increase in recent activity has been due to a recent nearby competition.

Police Issues – There have been several burglaries recently in the Parish and the Council agreed to highlight this in the Parish News.

71. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report.

Transport – Nothing to report

Tewin Society – The Extra-ordinary General Meeting is on 28th October 2009.

Tewin Website – Nothing to report

Locality Policing – The next Locality Policing meeting is on 17th November 2009.

Pavilion Representative – Nothing to report

Parish Paths Partnership – The annual meeting is on Tuesday 13th October 2009.

72. DATE OF NEXT MEETING

The next meeting is the on Monday 2nd November 2009 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.25pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS April 09

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Grass Warren – Broken birdsmouth fence H/W own but not a priority as not dangerous	Reported to Riversmead
2	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
3	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
4	Line Markings – Most done some missed such as School Lane	
5	Flooding - outside 12/14 Hertford Road.	
6	Signs – i) Village Hall/Scout Hut Sign	On list.
7	Resurfacing of Orchard Road	Being looked into
8	Outside 14 Upper Green Road – broken metal cowl on sewer vent pipe located on verge	