

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 7<sup>th</sup> September 2009 in Tewin Memorial Hall at 7.45pm**

**PRESENT:** Cllrs K.Lawson (Chairman), K.St Pier, A. Hill, D.Lloyd, J.Sheridan and S.Stott.

In attendance: Mrs C.McFarlane (Clerk) and East Herts District Cllrs M.McMullen

**47. APOLOGIES FOR ABSENCE** were received from Cllr B.Evans, D.Howson and East Herts District Cllr L.Haysey.

### **PARISHIONERS' COMMENTS**

Mrs E.Wilson attended to raise objections to the proposed development of the Tewin Garage site. The yellow notice was not put up until 1<sup>st</sup> September. The site plan is incorrect with regard to their property. The parking provided is insufficient for both the houses and office building. The height of the property is not sympathetic to the surrounding properties. The plans make no mention of the dividing wall between the site and the neighbouring property. There is risk of flooding across the forecourt. The plans for the driveway make no account for the fact that the garage forecourt is used as an informal footpath. Mrs Wilson requests that no gravel is used to cover the drive because of the noise factor. The strip of land between the garage and 39a Upper Green Road has mature trees which will provide a screen for the residents of 39a Upper Green Road and the roots could be damaged when the foundations are built. There has been no precedent for offices in the village and Mrs Wilson would like to know why offices are necessary in Tewin.

Mr Manners and Mr Killingback attended to express their objections to the proposed development of the Tewin garage site and they fully supported Mrs Wilson's comments. They also raised concerns at the impact on traffic, the intrusive nature of the height and windows of the office building, the parking is insufficient and that an office is of no benefit to the village.

Another parishioner raised concerns about contamination of the land at the garage site.

A parishioner raised concerns about the safety of the garage forecourt which is covered in potholes.

**48. MINUTES OF THE PREVIOUS MEETING** held 6<sup>th</sup> July 2009 were agreed and signed by the Chairman.

*Cllr K St Pier has a personal interest in 23 Upper Green Road as he is a neighbour. There were no other declarations of interest in any items on the agenda.*

### **49. NO MATTERS ARISING FROM THE MINUTES**

### **50. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1366.29 was approved by the Council.

**External Audit** – This has been completed two issues have been raised:

Fidelity Guarantee - the amount of the fidelity guarantee needs to be considered by the Council. It is currently at £10,000 and an increase to £20,000, to cover the highest level of reserves on an annual basis, would cost a further £27.30. The Council agreed to consider this at the next meeting.

Minutes - the minutes need to more clearly record the Council's acceptance of External Audit Form Section 1 – Statement of Accounts and Section 2 – Annual Governance Statement. The minutes should record the Council's specific answers to Section 2.

**Electricity Income versus Expenditure** - Pavilion electricity meter costs are exceeding income by 50% so far this year (compared to 25% last year). Cllr K St Pier agreed to look at the meter and the Council decided to put this on the agenda with a view to increasing the value of the tokens and decide at the next meeting.

### **51. PLANNING**

#### **Planning Applications received**

**3/09/1181/FP** – Bansang, Queen Hoo Lane – Two storey extension, single storey conservatory with balcony. New slate roof and minor alterations – TPC No Obj

**3/09/1132/FP** – 54 Upper Green, Tewin – Two storey rear extension, new front porch and detached double garage – TPC No Obj

**3/09/1151/FP** – The Old Court, Tewin Water – Single storey front extension, single storey side extension. Detached double garage with storage – TPC No Obj

**3/09/1105/FP** – 23 Upper Green Road, Tewin – Erection of Double Garage – TPC No Obj

**3/09/0802/FP**– 41a Upper Green Road, Tewin – Demolition of existing garage, filling station and workshops and erection of two detached dwellings and a two storey office building with a new vehicular access/roadway and associated off-street parking – TPC Objected to the height of the office block and insufficient off-road parking. The Council raised concerns over the impact on traffic, future signage on the office building and lack of acknowledgement of the problems of surface water entering the site from adjacent properties after heavy rainstorms. They also wanted the developer to liaise with the owner of 43 Orchard Road regarding the boundary and ensure that the roots of the trees on the southerly border are protected. The Council also noted that Highways own a strip of verge on the forecourt bordering the road.

The Parish Council would also welcome the provision of a rural pathway (not a roadside pavement) as part of the landscaping being applied to the front of the site.

### **Planning Responses from EHC**

**3/09/0920/FP** – Robins, Tewin Close – Construction of replacement dwelling – TPC No Obj - Withdrawn

**3/09/0943/PT** - BT Phone Pole outside 40 Lower Green –This has been approved by East Herts Council subject to receipt of a scaled plan of proposed site and Highways approval.

**3/09/0524/LB** – Marden Hill, Hertford – Rebuild damaged sections of courtyard entrance wall – TPC No Obj – EHC Granted

**3/09/0750/FP** – 5 Bishops Road, Tewin – Erection of two storey front extension, garage conversion into a habitable room, single storey rear extension and conversion of part basement/external storage into gym – TPC No Obj – EHC Granted

**3/07/2531/FP** - – Variation to the wording of the Section 106 agreement in respect of the erection of 18 dwellings incl 7 affordable units, associated parking and cycle storage facilities, the formation of new road junctions, internal roads, landscaping and associated works at Seven Acres 49 Upper Green Road, Tewin  
TPC No Obj – EHC Granted

**Enforcement Issues** – None to report

**Certificates of Lawfulness** – None to report

## **52. HIGHWAYS**

**Flooding in School Lane** – Highways have agreed to lower the kerb line within the next 4-6 weeks.

They will liaise with the Environment Agency about establishing a new gully to alleviate water pooling outside 5 School Lane. They will also investigate whether the existing system is working to its maximum capacity and bid for a “holistic drainage scheme assessment” in 2010/11.

## **53. PAVILION REFURBISHMENT**

A grant of £11,000 has been successfully obtained from East Herts Council Partnership Investment Fund. Decisions on two other applications are awaited.

## **54. TRANSPORT**

**Bus Timetables** – These have been received and delivered to every household in the Parish. The Council agreed to put the timetable for the journey to London in the Parish News.

## **55. RISK ASSESSMENT**

**Quotes for Remedial Works** – The Council received a quote of £230 to revarnish 3 benches and complete some repair work at the Pavilion. The Parish Council agreed to accept this quote.

**Refurbishment of the BT Kiosk** – The Council agreed to review the two quotes obtained at the next meeting.

**Fixed Wire Remedial Works** – This has been completed satisfactorily.

**Ragwort** – Cllr Hill advised that ragwort is a common weed that is poisonous to horses and unless controlled by pulling it up or weed spraying it will become far more widespread. This year it has been seen in verges around Tewin and the Council agreed to put contacts numbers and advice on removing ragwort in the Parish News in Spring 2010.

## **56. UPPER GREEN**

### **Playground Weekly Inspections:-**

**Gate Repairs** – A quote of £170 has been received for this and Cllr K St Pier agreed to look into this further.

**Playground Inspection** – This has been completed but the report has not been received yet.

**Pavilion Changeover** – This is scheduled for Sunday 13<sup>th</sup> September.

## **57. CLASSIC CAR EVENT ON 23rd AUGUST 2009**

This was a great success. The Friends of Tewin wished to thank Tewin Cricket Club for cleaning up the Pavilion.

## **58. CORRESPONDENCE**

**Friends of Tewin** would like to use the Pavilion for their meetings on Tuesday 8<sup>th</sup> September. The Parish Council agreed.

**Benington Wind Turbines Appeal** – The Council declined to make a contribution

**Locality Budget Scheme** – The Council agreed to apply.

**BT Payphones Adopt a Kiosk Competition** - The Council agreed to apply.

**Car Share Seminar** on 5<sup>th</sup> October from 7pm until 9pm a Campus West – Cllr S.Stott agreed to attend.

**EHC Planning Information Session** – Monday 28<sup>th</sup> September at Wallfields, Pegs Lane at 7pm.

## **59. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – A letter of response has been received. The Council agreed to pass a copy of the Tewin Charities Governance document to Cllr D.Howson.

**Transport** – Refer section 54 above

**Tewin Society** – Nothing to report

**Tewin Website** – Nothing to report

**Locality Policing** – The Council agreed to send a letter asking if the meetings could be more frequent.

**Pavilion Representative** – Nothing to report

### **Parish Paths Partnership –**

Countryside Access Officer – Nicholas Maddex is temporarily our new Officer

Back Lane – Mr I. Williams kindly filled in the potholes and requested more planings as he has run out.

Back Lane – The leak has been fixed. The Council agreed to write a letter to Veolia raising their concerns and asking for assistance in curing this perpetual problem.

## **60. DATE OF NEXT MEETING**

The next meeting is the on Monday 5<sup>th</sup> October 2009 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.00pm.

**APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS April 09**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop

Three Valleys Water 0845-7823333 (fault/leak reporting)

*Please be aware that Highways have a very limited budget and have to prioritise all work.*

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Grass Warren – Broken</b> birdsmouth fence H/W own but not a priority as not dangerous	Reported to Riversmead
2	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
3	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
4	<b>Line Markings</b> – Most done some missed such as School Lane	
5	<b>Flooding</b> - outside 12/14 Hertford Road.	
6	<b>Signs –</b> i) <b>Village Hall/Scout Hut Sign</b>	On list.
7	<b>Resurfacing of Orchard Road</b>	Being looked into
8	<b>Outside 14 Upper Green Road</b> – broken metal cowl on sewer vent pipe located on verge	