

TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> July 2009 in Tewin Memorial Hall at 7.45pm**

**PRESENT:** Cllrs K.Lawson (Chairman), K.St Pier, B.Evans, A. Hill, D.Howson, D.Lloyd and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk)

**32. APOLOGIES FOR ABSENCE** were received from Cllr S.Stott and East Herts District Cllrs L.Haysey and M.McMullen

**PARISHIONERS' COMMENTS**

Mr & Mrs Edwards attended to answer any questions the Parish Council had about their planning application for a replacement dwelling at Robins, Tewin Close.

Mr Merson attended to raise his objections to the proposed BT pole outside 40 Lower Green. He was concerned at the lack of precise information provided by BT on the proposal, the vagueness of the location, the inadequate plan, that the landowners had not been notified and that there has been no consideration of the Conservation Area.

Two members of the Old House Residents' Association attended and were very concerned that the pole will be an eyesore and that the new line will go through the trees.

The Parish Council advised that there is a meeting with BT on Thursday 9<sup>th</sup> July at 10am and that all the local residents have been advised. Mr Merson agreed to put his objections in writing to the Parish Council and East Herts Council.

**33. MINUTES OF THE PREVIOUS MEETING** held 1<sup>st</sup> June 2009 were agreed and signed by the Chairman.

*There were no declarations of interest in any items on the agenda.*

**34. NO MATTERS ARISING FROM THE MINUTES**

**35. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £3041.57 was approved by the Council.

**Internal Audit** – Cllr B.Evans and D.Lloyd completed an internal audit on 26.6.09 and found all the records to be in good order. The budget was looked at and found to be in order.

They asked the Clerk to check that the Pavilion electricity meter costs are being met by income and whether the value of the tokens needs to be increased.

**Budget** – A report was circulated to the Parish Council and income and expenditure are within budget at present.

**36. PLANNING**

**Planning Applications received**

3/09/0920/FP – Robins, Tewin Close – Construction of replacement dwelling – TPC No Obj

**BT Phone Pole outside 40 Lower Green** –The Parish Council has a meeting with BT on Thursday 9<sup>th</sup> July at 10am. The local residents have been notified. The Council agreed to communicate by email after the meeting in order to decide how to respond to EHC before the deadline of 14<sup>th</sup> July.

**Planning Responses from EHC**

3/09/0599/FP – 40 Orchard Road, Tewin – Single Storey rear glazed extension, new entrance porch, conversion of existing garages into habitable rooms and alterations to fenestration – TPC NO Obj – EHC Refused as proposed development is tantamount to the creation of a replacement dwelling.

**Notification of Appeal**

3/08/1655/FP/MC – Bansang, Queen Hoo Lane, Tewin – Demolition of existing dwelling and erection of replacement dwelling with attached garage and residential annex.TPC No Obj

EHC Refused both on the grounds that they were unsuitable development within the Metropolitan Green Belt according to policy GBC1 and HSG8.

**Enforcement Issues** – Nothing to report

**Certificates of Lawfulness** - Cllr Keith St Pier agreed to monitor approval of Certificates of Lawfulness through the East Herts Council website and report at Parish Council meetings.

### **37. HIGHWAYS**

**School Lane** – This flooded on 27/28<sup>th</sup> June and the pictures received from residents were forwarded to Herts County Councillor Bryan Hammond and Hertfordshire Highways. The gulleys were cleared on Tuesday 30<sup>th</sup> June and we were advised to monitor the situation.

If the clearing of the gulleys is effective the Parish Council agreed to (consider) ask Highways to clear the gulleys on a more regular basis.

**Grass Cutting** – The Clerk met with Rowan Perrin, Contract Compliance Officer, East Herts Council and Kirkham Contracting to verify the grass cutting we do for EHC. Everything was in order and computerised maps have been forwarded to the Clerk.

A meeting with Hertfordshire Highways is in the process of being arranged to verify grass cutting for HCC as well.

**Grass Cutting Outside 33~37 Upper Green Road** – A parishioner has requested that the grass on the verge be cut shorter here as it is used as a footpath. The area is currently cut twice a year by Kirkham Contracting. EHC confirmed that the land is not theirs and a meeting is being arranged with HCC to clarify ownership.

### **38. PAVILION REFURBISHMENT**

A grant application has been submitted to the East Herts Council Partnership Investment Fund and following receipt of a detailed builders quote another grant application will be submitted to Biffa.

A village meeting and detailed drawings for the project will not be sought until a positive indication of a grant being issued is received.

### **39. RISK ASSESSMENT**

**Quotes for Remedial Works** – Unfortunately Alf Yates is no longer able to continue to undertake these works. The Parish Council agreed to send a letter of thanks. No quotes have been received as yet.

**Fixed Wire Remedial Works** – The Parish Council agreed to accept the quote from Mill Green Electrical

**Allotment Insurance Documents** – A copy of these has been received by the Council.

**Broken Metal Cowl Outside 14 Upper Green Road**– Thames Water has denied responsibility and Riversmead are in the process of looking into it.

**Hedges Outside 14 to 40 Upper Green Road** – Lesley Hinkins, Riversmead advised that this was already on the work schedule.

**Birdsmouth Fencing** – Lesley Hinkins, Riversmead agreed to put this on the list for repair

**Access Road to Garages in Grass Warren** – Lesley Hinkins, Riversmead agreed to put this on the list to repair.

### **40. PARISH PLAN**

#### **Parish Plan Analysis Group Final Report Recommendations**

With regard to parking and street lighting the Parish Council agreed that these are already monitored by the Parish Council.

With regard to the recommendation that the Parish Council supports the Head Teacher of Tewin Cowper School in her efforts to persuade parents of the school children to use the Rose & Crown car park and walk across Lower Green, a motion to support the recommendation was defeated by 4 votes to 1 with 2 abstentions.

Cllr J.Sheridan requested the vote to be recorded.

Cllrs A.Hill, D.Lloyd, K St Pier and B.Evans voted against the motion with Cllr J.Sheridan voting for the motion and Cllr D.Howson & K .Lawson abstaining.

### **41. UPPER GREEN**

**Playground Weekly Inspections** – During the night of the 20<sup>th</sup> June the poles and netting were removed. The Parish Council thanked Cllr A.Hill and his sons for re-instating the posts and netting. The Police have been notified.

The Parish Council agreed to look at the poles and ascertain whether permanent fixing was necessary.

One of the gates is not closing properly and this will be reported to the manufacturer.

The triangular playground sign on the grass verge north of the playground was also removed and this has been reported to Highways.

**Playground Inspection** – The Council agreed to accept East Herts Council offer of a playground inspection for £48.

**Pavilion** – The old dishwasher has been removed from the Pavilion and a new one delivered. The Council agreed to ascertain whether it is covered under the Council's insurance.

#### **42. CLASSIC CAR EVENT ON 23rd AUGUST 2009**

Friends of Tewin have passed a copy of their insurance for this event to the Parish Council.

#### **43. MAJOR CHANGES TO REFUSE COLLECTION**

The meeting, on Thursday 2<sup>nd</sup> July, was attended by approximately 50 people who were mostly very concerned about the changes, but not against recycling.

A detailed leaflet will be sent out in September and the new collection will commence in November.

Bigger bins will be available to families with young children upon request and extra collections will be made over the Christmas period. The Council agreed to publish the helpline details in the Parish News.

The Council agreed to send Trevor Watkins a letter of thanks for the informative presentation.

#### **44. CORRESPONDENCE**

**Classic Car Show** – The date of this event have been passed to Oliver Heald MP as he would like to attend.

**Friends of Tewin** would like to use the Pavilion for their meetings on Tuesday 21st July and 11<sup>th</sup> August. The Parish Council agreed providing both the Tennis and Cricket clubs agreed.

#### **45. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – A letter has been sent asking when the next meeting will be but no response has been received yet.

**Tewin Memorial Hall** – The trees around the Scout Hut at the Memorial Hall will be trimmed in due course.

**Parish Paths Partnership (P3)** – A complaint was received about overgrown hedges on FP15. The landowner has agreed to trim the hedges.

The ditches along Margery Lane in Margery Wood have silted up and Cllr A.Hill agreed to clear them out.

The hedges on FP41 are overgrown.

The sign in the Millennium Orchard is broken. The Council agreed to report it to Michael Clark.

Cllr K St Pier has chased up the diversion on FP13 but there is nothing to report to date.

**Transport** – New bus timetables are being printed and will be available in due course, for distribution.

**Tewin Society** – Nothing to report

**Tewin Website** – Nothing to report

**Locality Policing** – These will now be on a more frequent basis.

**Pavilion Representative** – Nothing to report

#### **46. DATE OF NEXT MEETING**

The next meeting is the on Monday 7<sup>th</sup> September 2009 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.35pm.

**APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS April 09**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop

Three Valleys Water 0845-7823333 (fault/leak reporting)

*Please be aware that Highways have a very limited budget and have to prioritise all work.*

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Grass Warren – Broken</b> birdsmouth fence H/W own but not a priority as not dangerous	Reported to Riversmead
2	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
3	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
4	<b>Line Markings</b> – Most done some missed such as School Lane	
5	<b>Flooding</b> - outside 12/14 Hertford Road.	
6	<b>Signs –</b> i) Village Hall/Scout Hut Sign	On list.
7	<b>Resurfacing of Orchard Road</b>	Being looked into
8	<b>Outside 14 Upper Green Road</b> – broken metal cowl on sewer vent pipe located on verge	Thames Water & Riversmead to look into