

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 1<sup>st</sup> June 2009 in Tewin Memorial Hall at 7.45pm**

**PRESENT:** Cllrs K.Lawson (Chairman), K.St Pier, B.Evans, A. Hill, D.Howson, D.Lloyd, J.Sheridan and S.Stott.

In attendance: Mrs C.McFarlane (Clerk) and East Herts Councillor Michael McMullen.

**18. APOLOGIES FOR ABSENCE** were received from East Herts District Cllr L.Haysey.

**19. MINUTES OF THE PREVIOUS MEETING** held 11<sup>th</sup> May 2009 were agreed and signed by the Chairman.

*There were no declarations of interest in any items on the agenda.*

### **20. MATTERS ARISING FROM THE MINUTES**

**Tewin Charities Trustees** - Mr R. Temple agreed to be a trustee for a further 4 years until 2013.

**Muspatts Farm** – Cllr Hill visited the owner and was advised that there are plans for the water recycling tank.

**BT Kiosk** – Friends of Tewin collected £24 for the kiosk from a collection box in Tewin Stores which will be put towards the painting of the kiosk. Friends of Tewin have kindly offered to donate £200 towards renovation of the kiosk. The Council agreed to find a source of paint.

### **21. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £2,690.40 was approved by the Council.

**Newsletter** – This will be sent out shortly with details of the Chairman's speech, the Major Changes to Refuse Collection in Tewin meeting on 2<sup>nd</sup> July and Parish Plan updates.

**Internal Audit** – The internal auditor found all the records to be in good order and there was no need to qualify the report in any way. The internal auditor advised that the vat procedures the Council is following are widely used by Parish Councils and in accordance with HMRC regulations and thus the Clerk need not attend the HRMC course.

**Tewinbury Nature Reserve, Hertford Rd** – A letter of support has been sent to Herts & Middx Wildlife Trust and received with thanks.

### **22. PLANNING**

#### **Applications received**

#### **Certificates of Lawfulness Received from EHC**

3/09/0698/CL – Bansang, Queen Hoo Land, Tewin - Single storey garage and swimming pool building including gym and office.

3/09/0268/CL – 2 Upper Green, Tewin - Two storey rear and single storey side extensions

The Clerk was asked to seek further information about Certificates of Lawfulness.

#### **Planning Applications Received**

3/09/0750/FP– 5 Bishops Road, Tewin – Two storey front extension, garage conversion into habitable room. Single storey rear extension. Conversion of basement/external storage into gym -TPC No Obj

#### **Planning Responses from EHC**

**3/09/0452/FP – 10 Firs Walk, Tewin** – Single storey side extension and provision of new rear terrace – No comment as no plans attached. The Council agreed to write a letter of complaint to East Herts Council – EHC Granted

**BT Phone Pole, Lower Green** -This has now been installed and the Council agreed to send a letter to BT asking what criteria they use and whether permission is necessary from landowners.

**Enforcement Issues** – Nothing to report

**Proposed New Houses on land adjacent to Seven Acres** – In response to the Parish Council's letter East Herts Council advised that the proposal to change the structure of ownership for the affordable housing on the site from 75%

rental/25% shared ownership to 100% rental was because of the current difficulties getting shared ownership mortgages arising from the recession. Prior to this letter the proposal was withdrawn.

**Village Green Maps** – Cllr K St Pier and J.Sheridan agreed to double check these maps with those held at is the Records Office.

### **23. PAVILION REFURBISHMENT**

The Council agreed to obtain detailed drawings for the proposal. Applications to Sport England, Peoples Millions and COMMA have been made. A further application to East Herts Council Partnership Investment Fund will also be completed in due course. One further building quote is awaited.

In accordance with the Parish Council's Standing Orders Paragraph 63, the Parish Council unanimously resolved that, because of the confidential nature of the business to be transacted the public and press leave the meeting during the consideration of the Pavilion Refurbishment.

### **24. RISK ASSESSMENT**

**Quotes for Remedial Works** – No quotes have been received as yet.

### **25. PARISH PLAN**

**Parish Plan Transport Group** – East Herts Council has advised the Parish Council that timetables are currently out of print. A new stock is expected during the summer.

**Parish Plan Analysis Group** – The Council agreed to consider accepting or rejecting the recommendations from the Parish Plan Analysis Group final report at the next Parish Council meeting. The Clerk will circulate a copy of the final report again for reference.

### **26. UPPER GREEN**

**Playground Weekly Inspections** – No incidents to report.

**Duck Island** - Cllr J Sheridan proposed and Cllr D.Howson seconded the proposal for a duck island in the pond on Upper Green. The vote was not carried.

**Pavilion** – Cllr D.Howson requested the Cricket Club to remove the dishwasher after the last meeting. The Parish Council's insurers advised that the plug should be cut off the dishwasher as soon as possible. The Cricket Club has been advised of this.

### **27. CLASSIC CAR EVENT**

The Parish Council's insurers advised that it is acceptable for the Friends of Tewin to organise their own insurance for this event provided that they have the Parish Council's permission and evidence of the insurance is passed to the Parish Council. No risk assessment by the Parish Council is necessary.

### **28. REFUSE COLLECTION**

East Herts Council has agreed to attend a village meeting on Thursday 2<sup>nd</sup> July 2009 at 7.30pm at Tewin Memorial Hall to advise the parish about major changes to the refuse collection to take place in the autumn and answer any questions about how the scheme will work.

East Herts Council will fund the hire of the hall and the cost of delivering the newsletter to every house in the Parish.

### **29. CORRESPONDENCE**

**Cooks Wood damage** – Karen Broad has been advised and has traced the landowners. She will keep an eye on the area when she is on patrol.

**Police Speed Check Signs** – Karen Broad PCSO agreed to look into these further.

**Grass Warren** – Cllr D.Lloyd visited Mrs I. O'Brien about easier access to the old people's bungalows.

**Tewinbury Nature Reserve** – A letter of support for the new hide was sent to Herts & Middx Wildlife Trust and received with thanks.

**East Herts District Councillor Linda Haysey** has suggested a social gathering for Parish Councillors which the Parish Council agreed was a good idea.

**Friends of Tewin** would like to use the Pavilion for their next meeting on Tuesday 30<sup>th</sup> June. The Parish Council agreed.

**Oliver Heald MP** sent the Parish Council a transcript of the debate in Parliament about the River Mimram and protecting its surrounding environment. The Parish Council agreed to send a copy to Mr I. Williams and Mr T.Langford.

**Rural Parish Conference** on 27<sup>th</sup> May 2009 was attended by Cllr D.Lloyd and J.Sheridan and some interesting facts have been obtained. Feedback from the Council Officers present on the attendee's comments will be sent to Parish Councils.

### **30. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin Charities Trustees** – Meeting was cancelled. Statement of accounts for 2008 has been received. The Parish Council agreed to send a letter asking when the next meeting would be.

**Tewin Memorial Hall** – The Parish Council has been asked to chase up the Memorial Hall sign.

**Parish Paths Partnership (P3)** – Nothing to report

**Transport** – Nothing further to report

**Tewin Society** – Nothing to report

**Tewin Website** – Nothing to report

**Locality Policing** – Cllr D.Lloyd attended a meeting on 27<sup>th</sup> May.

**Pavilion Representative** – Nothing to report

### **31. DATE OF NEXT MEETING**

The next meeting is the on Monday 6<sup>th</sup> July 2009 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 9.40pm.

# **APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS April 09**

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop

Three Valleys Water 0845-7823333 (fault/leak reporting)

*Please be aware that Highways have a very limited budget and have to prioritise all work.*

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Grass Warren – Broken</b> birdsmouth fence – reported to EHC  H/W own but not a priority as not dangerous	H/W noted
2	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
3	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
4	<b>Line Markings</b> – Most done some missed such as School Lane	
5	<b>Flooding</b> - outside 12/14 Hertford Road.	
6	<b>Signs –</b> <b>i) Village Hall/Scout Hut Sign</b>	On list.
7	<b>Resurfacing of Orchard Road</b>	Being looked into
8	<b>Outside 14 Upper Green Road</b> – broken metal cowl on sewer vent pipe located on verge	Thames Water & Riversmead to look into