

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 6th April 2009 in Tewin Memorial Hall at 7.55pm

PRESENT: Cllrs K.Lawson (Chairman), K.St Pier, B.Evans, A. Hill, D.Howson, D.Lloyd, J.Sheridan and S.Stott.

In attendance: Mrs C.McFarlane (Clerk) and 7 parishioners.

138. APOLOGIES FOR ABSENCE were received from East Herts District Cllrs L.Haysey and M.McMullen.

PARISHIONERS COMMENTS

Mr & Mrs Braybrook attended to object to the retrospective planning application for a conservatory at 8 Harwood Close. The conservatory has windows overlooking their garden and kitchen at 9 Harwood Close and represents an invasion of privacy.

Mr& Mrs Kirby, of 8 Harwood Close, attended to explain the background to their planning application.

Mrs Humphries attended to object to the proposed BT pole at Lower Green and report that at a meeting with BT the pole is apparently necessary to meet health and safety requirements.

Mr D.Gregg attended to report on the progress of organising the Classic Car Show on Sunday 23rd August 2009.

Roy Scott came to ask permission to use Upper Green for a community based circuit training class during the summer months.

139. MINUTES OF THE PREVIOUS MEETING held 2nd March 2009 were agreed and signed by the Chairman.

140. NO MATTERS ARISING FROM THE MINUTES

141. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1233.36 was approved by the Council.

Allotment Association – The Parish Council has received the annual rent of £225.

Vat Refund – A total of £989 has been applied for.

National Savings Account – The annual interest of £346.36 has been received.

Internal Audit - Councillors B.Evans and D.Lloyd requested the VAT arrangements be checked and to ensure that any request for money (such as grants for Parish activities) is checked back to the accounts and the budget.

Annual External Audit – This has been received from BDO Stoy Hayward. The Parish Council has been chosen "randomly" to do an Intermediate Audit Questionnaire. The records will be available for viewing from 18th May to 15th June and the annual return has to be returned to BDO Stoy Hayward by 19th June.

EHC Grass Cutting Payment – This has now been resolved and the Parish Council is awaiting receipt of the cheque from EHC. EHC will be issuing maps to the Parish Council in due course to ensure there is no duplication.

Tennis Court Resurfacing – The deposit has been received from the Tennis Club and sent off to the contractors.

142. PLANNING

Applications received

Cllr J Sheridan declared a personal interest in the next item as he backs onto this property.

3/09/0366/FP – 16 Hertford Road, Tewin – Conversion of integral garage to bedroom with ensuite shower room and associated alterations – TPC No Obj

Cllr K.Lawson declared a personal interest in the next item as she is a neighbour.

30/09/0212/FP – 3 Harwood Close, Tewin – Single storey rear extension – TPC No Obj

Cllr S.Stott declared a personal interest in the next item as he is a neighbour.

3/09/0353/FP – 8 Harwood Close, Tewin – Retrospective Rear Conservatory with Lantern Roof – TPC Object to the windows overlooking the neighbours and would like to see them removed to safeguard the neighbours privacy.

3/09/0261/PT/JS – 26 Lower Green, Tewin – 9m BT Wooden Pole feeding 26 & 27 Lower Green – TPC asked to meet BT to explore other options and clarify height of pole, elevation drawings, consideration of Village Green and Conservation Area. TPC agreed to notify EHC of this meeting.

Planning Responses Received from EHC

3/08/2138/FP – 39 Orchard Road, Tewin – Part single storey, part double storey extension to side elevations – TPC No Obj – EHC Granted

3/09/0035/FP – Ladywalk, Queen Hoo Lane, Tewin – Replacement dwelling and swimming pool house – TPC No Obj – EHC Granted

3/08/1679/FP – Land Adj to 22 Hertford Road, Tewin – Erection of four bed roomed house with 2 car parking spaces – TPC Obj – EHC Granted - The Parish Council sent a letter asking for an explanation and clarification of how East Herts Council granted permission for this proposal based on plans which had many inaccuracies.

EHC responded with their summary report which contained a few more measurements and details.

Enforcement Issues – Nothing to report

Welwyn Hatfield Core Strategy Consultation – This identifies potential sites for development near Panshanger Aerodrome and Digswell. The Council agreed to notify the Parish of it in the next Parish News. The Council also agreed to respond to it raising concerns at the potential sites for development and the impact on wildlife and send a copy to the Digswell Residents Association.

143. MODEL PUBLICATION SCHEME (as required by Freedom of Information Act)

This has not been put on the website yet but should be done shortly.

144. PAVILION REFURBISHMENT

The Council has obtained 3 quotes from building contractors for the project as well as 2 quotes for doing working drawings and building regulations.

An application to Lafarge Aggregates has been made and Letters of Support requested from Tewin Tennis Club, Tewin Cricket Club and Friends of Tewin.

An application to COMMA is in the process of being completed.

The Sport England guidelines for the Rural Communities Fund are due to be issued in a fortnight.

Updated drawings and specifications on the proposed drawings have been received.

A meeting with the football clubs will be organised to ascertain their views and support.

145. HIGHWAYS & TRANSPORTATION

Cllr D.Howson, B.Evans and Keith St Pier met with Raj Goutam of Highways on 25/03/2009 to discuss the Council's proposals for a flashing speed sign and an extension of the footway above Godfries Close.

Highways have completed its preliminary assessment on the footpath extension and it is 34th on the list. The flashing sign has not had its preliminary assessment done and neither project is likely to be done any time soon.

Highways stated that there may be monies for highway improvements allocated to the Highways Agency under the Seven Acres Section 106 agreement which is currently under negotiation. The Council agreed to await the outcome of the Section 106 agreement.

Orchard Rd Repairs – These did not continue all the way along Orchard Road as the team ran out of time.

Rocks Beside Orchard Road – This has been passed by Highways to their solicitors, who have written to the occupier.

146. RISK ASSESSMENT

Pavilion: Fixed Wire Electrical Testing – A quote of £253 was received for remedial works. The Council agreed to get another quote.

Upper Green Football Pitch – The handover meeting from the football clubs to the Parish Council took place on March 29th 2009. The Pavilion was fine but the football pitch is worn and the Cllr D.Howson agreed to arrange a meeting with the Cricket Club to arrange for access for the football clubs to the roller so that repairs can be made.

Annual Risk Assessment - The Council agreed to hold the annual risk assessment on Thursday 23rd April 2009 at 10am meeting at the tennis club car park.

Playground Weekly Inspections – No incidents to report.

147. ALLOTMENTS

Cllr J.Sheridan declared a personal interest in the next item as he is Chairman of the Tewin Allotment Association.

Land Rental Agreement

This agreement has been extended for 5 years. The Parish Council agreed to accept the yearly rental amount of £522 (previously £400) including the extra land. They agreed to pay half of the land agent's fee of £400 (the other half to be paid by the land owner) and to pass half of this cost on to the Allotment Association.

Allotment Tenancy Agreement

The Parish Council agreed to extend this agreement for a further 5 years and agreed to a yearly rental of £315 (£295 plus 50% of land agent's fee, before VAT, spread over 5 years).

The Parish Council agreed to accept Kirkham Contracting's quote of £120 to rotivate the new land and the Allotment Association agreed to make a donation towards this.

148. ADOPTION OF BT PHONE BOX.

BT will advise the Parish Council by email when the telephone equipment has been removed and ownership has been transferred to the Parish Council. When this has been received the Clerk will arrange for the electricity supply to be disconnected and collect donations towards the disconnection.

149.CLASSIC CAR EVENT

The Council agreed that this event should be organised by the Parish Council with the assistance of the Friends of Tewin. For insurance purposes a letter will be given to all stall holders advising them that they will need their own public liability insurance and the classic cars will not be covered.

150. PAVILION

Friends of Tewin – The Parish Council agreed to let Friends of Tewin use the Pavilion for their monthly meetings for a trial period.

151. MAYPOLE

Kirkham Contracting has agreed to schedule his cut of Lower Green a week before 1st May subject to the weather.

152. PARISH PLAN

Transport Group – A meeting was held on 9th March 2009. The Parish Council agreed to reconsider the issue of providing a village minibus (to provide additional services to school, doctors surgeries, supermarkets, Hertford, etc.) when the Council has completed the major project currently in hand.

The Parish Council agreed that Herts CC Passenger Transport Unit be contacted to obtain recent passenger figures and to confirm the correct contact names to approach for additional information.

The Parish Council agreed that they needed to be more informed as to the nature and scale of the problems that residents face in travelling to hospital doctors surgeries and other medical facilities.

It was agreed that Herts County Council be asked if they would consider publishing a Tewin bus timetable. If so a volunteer would be required to take the matter forward.

The Parish Council agreed that occasional articles should appear in the Parish Council Newsletter detailing for example how to obtain a bus pass, how to travel by bus to London, how to use the 388 bus to shop at a local supermarket).

Parish Plan Housing Group - The Parish Council agreed to defer the decision on whether to form a Parish Plan Housing Group to the next meeting.

Analysis Group – Another meeting has been held and they are nearly ready to do a draft report.

153. CORRESPONDENCE

Village of the Year Competition – The application form for this has been received and circulated to the organisations in the village. No one has volunteered to complete it.

Community Based Circuit Training on Upper Green – The Council agreed to this subject to the following:

- liaison with the cricket and the tennis club
- the green is free and attendees to the class will be paying for instruction.
- supplying the Council with a copy of public liability insurance
- ensuring attendees park in the car park
- permission to be attained on an annual basis

East Herts Fund for Future Quiz night at Wodson Park on May 1st at 7pm. The Council agreed to pass this invitation onto the Rose & Crown.

154. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report

Tewin Memorial Hall – Nothing to Report

Parish Paths Partnership (P3) –

FP15 – A complaint has been received about hedge trimming on the path. This was reported to Tom Goldsmith.

Transport – Nothing to report

Tewin Society – Nothing to report

Tewin Website – The next meeting is on 16th April 2009

Locality Policing – Nothing to report

Tewin Stores – Nothing to report.

Pavilion Representative – Nothing to report

155. DATE OF NEXT MEETING

The next Meeting is the Annual Parish Council Meeting on Monday 11th May 2009 in the Memorial Hall. As there was no further business the meeting was closed at 11.30pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS February 09

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop

Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Flooding at junction of Margery Lane with Churchfield Rd.	Ditch to be made bigger
2	Grass Warren – Broken birdsmouth fence – reported to EHC H/W own but not a priority as not dangerous	H/W noted
3	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
4	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
5	Line Markings – Most done some missed such as School Lane	
6	Flooding - outside 12/14 Hertford Road.	
7	Signs – i) Village Hall/Scout Hut Sign ii) Tewin Please Drive Carefully	On list.
8	Resurfacing of Lower Green, Upper Green Road, Upper Green and Orchard Road	Done Orchard Rd being looked into