

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd November 2008 in Tewin Memorial Hall at 7.45pm

PRESENT: Cllrs K.Lawson (Chairman), K.St Pier, B. Evans, A. Hill, D.Howson, D.Lloyd, J.Sheridan and S.Stott.

In attendance: Mrs C.McFarlane (Clerk), and 4 members of the public.

64. APOLOGIES FOR ABSENCE were received from East Herts District Cllrs L.Haysey and M.McMullen.

PARISHIONERS' COMMENTS

Mr Densham attended to introduce his planning application for a new 4 bed house at 22 Hertford Road. The new proposal is a 29% reduction on the previous application resulting in a floor area of 1500 sq ft.

Mr Gregg came to object to the proposal for a house at 22 Hertford Road. The new proposal is still too big and the reduction has only been achieved by eliminating the garage. The sufficiency of space allowed for parking is questionable as the front is needed for a right of way for the existing property. There is no overspill parking available in Hertford Road. As a neighbour he does not want the trees close to the boundary to be removed. The owner advised that it was hoped that no trees needed to be removed.

65. MINUTES OF THE PREVIOUS MEETING held 6th October 2008 were amended, agreed and signed by the Chairman.

66. MATTERS ARISING FROM THE MINUTES

Steps onto School Lane – Nothing to report.

Remembrance Wreath – This is to be laid by Cllr K St Pier.

History of Tewin Book – It is possible for the Parish Council to make a loan.

Rural Exception Sites (the planning implications) – No further information has been obtained as yet.

Plume of Feathers Green – The grass cutting issue has been resolved.

67. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1487.89 was approved by the Council.

Budget Review/Estimate to Year End – The Council reviewed the precept options and agreed to only increase the precept by 1.2% (£200) to £16900 for the next financial year commencing 1.4.09.

68. PLANNING

Both Cllr A.Hill and B.Evans declared a personal interest in the next item as they are both neighbours.

3/08/1654/FP/MC – Bansang, Queen Hoo Lane, Tewin – Various extensions

3/08/1655/FP/MC – Bansang, Queen Hoo Lane, Tewin – Demolition of existing dwelling and erection of replacement dwelling with attached garage and residential annex

TPC had no objections to either of the proposals but noted that there were claims of a badger sett on the site. TPC also received letters from neighbours who had no objections to the proposal but had concerns about the overhanging trees which impede proper access for construction and refuse vehicles. TPC has received written confirmation that the owner will be pruning the trees. TPC advised them to contact EHC.

3/08/1679/FP/JS – 22 Hertford Road, Tewin – New 4 bed detached house – TPC Obj due to the many inaccuracies on the plans particularly with the regards to measurements e.g. Item 1.2 in the Design & Access Statement, the width of the site (27m) is inconsistent in relation to the scale on the plan which shows 13m. The driveway appears to be over 6m wide whereas the condition of approval for planning application 3/07/1630 is 5m. The building is too close to the boundary. There are queries about parking in relation to the right of way, excessive size of the proposed dwelling, cars illustrated on the plans appear to be only small models and not realistic family cars, there is no overflow parking in Hertford Road

Planning Responses

3/08/1027/FP/MC - Lady Walk, Queen Hoo Lane, Tewin - Various alterations and extensions - TPC No Obj – EHC Granted

3/08/1375/FP/HS - 22 Firs Walk, Tewin - Two storey rear extension, single storey side extension (existing conservatory to be demolished) - TPC No Obj – EHC Granted

3/08/1345/LB – The Courtyard Cottage, Marden Hill, Hertford – Alterations to existing fenestration replacing glazing to first floor, east elevation with new rooflight together with new rooflight to west elevation – TPC No Obj – EHC Granted

Other Planning Applications – Applications for 74 Upper Green Road and 5 Bishops Road will be reviewed at a later planning meeting to be advertised subject to confirmation from EHC.

Enforcement Issues – Nothing to report

Site 8 – TPC agreed to write a letter to EHC advising them that any change to the Village Boundary would be unacceptable.

Parish Plan – Cllrs S.Stott and J.Sheridan agreed to compose Terms of Reference for the next meeting.

69. CO-OPTION PROCEDURE

The Parish Council agreed to adopt the co-option guidelines.

70. RISK ASSESSMENT

Additional Sports Club Notice Board At Upper Green – HCC had no objections to the proposal. The Council has received a quote of £180 to make the notice board. The Clerk is waiting for advice from EHC. The Council agreed to put this on the next agenda.

Electrical Testing – A quote of £45 plus vat for all moveable electrical equipment has been received. The Parish Council agreed to accept this. A quote for fixed wire electrical testing is to be obtained for the next meeting.

Playground Weekly Inspections – No incidents to report. The second gate is not correctly aligned and has been reported to SMP who have advised they will repair this and the wobbly post on the other gate.

71. ADOPTION OF BT PHONE BOX.

Friends of Tewin, Tewin Society and THAC's have generously donated the funds to cover the electricity disconnection charge of £365 for the phone box. The Parish Council agreed to send letter of thanks. The Parish Council sought appropriate advice from HCC and EHC and found no reason not to adopt the phone box.

The online adoption form was completed on 22.10.08 and the signed agreement sent to BT. The Parish Council is waiting for confirmation of the adoption and will display a sign in the phone box once the phone has been removed.

The Parish Council agreed to decide whether the phone box should be locked or not at the next meeting.

72. PAVILION

The Parish Council agreed that in future handover should be to and from the Parish Council. The Parish Council would undertake an inspection for any remedial action at each handover. Cllr D.Howson agreed to be the Pavilion Contact for all the Clubs and advise them that any decisions must be referred to the Parish Council. The Parish Council agreed to write and introduce Cllr Howson to the Clubs.

73. PAVILION REFURBISHMENT

Site visits have been made to Tewin Bowls Club, Biggleswade Bowls Club, Meridian School, Royston, Bramfield Village Hall and Rickling Green Cricket Pavilion.

On 13.10.08 a meeting was held with a recommended build consultant who advised us of the various different build options and funding possibilities. They provided a quote of £1200 for a Feasibility Study.

On 24.10.08 a visit was made to the Herts Football Association (HFA) to gain advice on grant applications to the Football Foundation. HFA emphasised the necessity of shared sports facilities, strong junior teams and that girls must be encouraged to join in all the sports. They advised that it is harder to get grants for rural projects as they benefit smaller numbers of people so we will have to illustrate a strategic need in the area and how sport will be developed in the area. The clubs must work together, and a major effort from all those involved will be needed as 5 year Development Plans have to be made and carried out.

Sport England has a new fund opening on 1st April 2009 but application forms are not available yet. Smaller grants have been found that range from £5000 to £20,000 from entities such as Lafarge, Awards for All, COMMA, EHC Partnership Match Funding, EHC Community Capital Fund, Grass Roots Funding and Partnership Funding.

Meetings have been arranged with Datchworth Sports Club and Knebworth Parish Council during November and a letter will be sent to the Tennis and Cricket Clubs explaining the findings and suggesting what is likely to be needed to achieve a successful outcome for funding or either refurbishment or rebuilding of the pavilion.

74. CHRISTMAS TREE ARRANGEMENTS

The Parish Council agreed to be responsible for this event so that it will be covered by the Parish Council's public liability insurance. The Friends of Tewin (FOT) have volunteered to help the Parish Council organise the event. Cllr A.Hill, D.Lloyd and J.Sheridan will be Parish Council representatives in the Friends of Tewin.

The Parish Council has set aside £100 towards the event.

The Christmas tree is expected to be up for approx 20 days over the Christmas period and the carols on Lower Green are at 5.30pm on 23rd December 2008.

75. HIGHWAYS & TRANSPORTATION

Flashing Sign & Footpath – Oliver Heald MP has received a reply from Highways advising that £3700 is the lowest cost for the feasibility study. He is waiting for a reply from the Police Authority.

Dangerous Modification to Property Boundaries adjacent to Orchard Road – The owner of 48 Orchard Road has been notified by Herts Highways that there is an encroachment and no response has been received to date.

76. CORRESPONDENCE

Lewis Hamilton – The Parish Council agreed to send a letter of congratulations to the family.

Tewin Society – Elizabeth Wilson has asked for donation towards the production of "The History of Tewin by the People of Tewin". The Council agreed to ask for more information.

77. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report.

Tewin Memorial Hall – Nothing to report.

Parish Paths Partnership (P3) – Nothing to Report.

Transport – Nothing to report.

Tewin Society – Nothing to report

Tewin Website – Nothing to report.

Locality Policing – Nothing to report

Tewin Stores – Nothing further to report

78. DATE OF NEXT MEETING

The next meeting is on Monday 1st December 2008 at 7.45pm in the Memorial Hall.

As there was no further business the meeting was closed at 11.15pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS October 08

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop

Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Flooding at junction of Margery Lane with Churchfield Rd.	Ditch to be made bigger
2	Grass Warren – Broken birdsmouth fence – reported to EHC H/W own but not a priority as not dangerous	H/W noted
3	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
4	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
5	Line Markings – Most done some missed such as School Lane	
6	Flooding - outside 12/14 Hertford Road.	
7	Signs – i) Village Hall/Scout Hut Sign ii) Tewin Please Drive Carefully	H/W has put on their list.
8	Resurfacing of Lower Green, Upper Green Road, Upper Green and Orchard Road	H/W looking into