

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 8<sup>th</sup> April 2024 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr D. Howson, Cllr K. Lawson and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk), East Herts Councillor Bob Deering, PCSO 6161 Sally Brooks and PC 926 Ryan Willis.

**117. APOLOGIES FOR ABSENCE** received from Cllrs A.Hill, B.Evans, D.Lloyd, N.Moore and Herts County Cllr K Crofton.

**118. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 4<sup>th</sup> March 2024, copies of which has been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

### **119. PARISHIONERS COMMENTS**

PCSO 6161 Sally Brooks and PC 926 Ryan Willis attended to update on activity in the Parish. During March a motor vehicle was stolen from Tewin and there were two non dwelling burglaries. They recommended parishioners keep keyless keys in faraday cages and keeping sheds locked. They agreed to do a patrol around the school in the morning in view of the parking issues at drop off time.

### **120. NO DECLARATIONS OF INTEREST**

### **121. PLANNING**

#### **Planning Applications**

**3/24/0509/HH – Oakdene, 43 Orchard Rd, Tewin** - Demolition of conservatory. Erection of single storey rear extension with roof lantern and porch to the front elevation. Alterations to fenestration and installation of a roof light and a flue for a wood-burner – *TPC No Comment.*

**3/24/0405/HH – 6 Firs Walk, Tewin** - Proposed single storey rear extension incorporating rooflight windows, first floor side extension, infill 1 of the covered front porches, proposed front porch, proposed raised patio, replacement of flat roofs with pitched / hipped roofs, new first floor and ground floor windows, alterations to fenestration, replacement of all windows with proposed casement style double windows, removal of front parapet wall to form front gable with proposed barge boards, driveway widened - *TPC No Comment.*

**3/24/0280/HH – 23 Firs Walk, Tewin** - Demolition of side garage and rear extension. Erection of two storey side and single storey rear extensions. Construction of front porch and car port with bin store facilities. Raising of roof height. Alterations to fenestration. Extension of driveway - *TPC No Comment.*

**3/24/0593/ARPN – Land West of Back Lane, Upper Green, Tewin** - Change of use of agricultural building to C3 (residential) for 1 dwelling, associated alterations to the elevations and parking provision – *TPC Comment re track.*

**3/24/0584/ASDPN – 3 Archers Green, Tewin** - Erection of an additional storey to the existing dwelling to increase the height from 3.7 metres to 6.45 metres - *TPC No Comment.*

**3/24/0423/LBC – 76 Upper Green Road, Tewin** - Repair of lathe and lime plaster ceiling. Repair cement pointing in fireplace and repoint in non-hydraulic lime mortar and replace 6 fireplace bricks. Application of wood fibreboard insulation to first floor. Repair and replace windows, including application of double-glazing and patio door. Alterations to rear render. Replace the running outlet to the rear low-level roof with cast iron gutter. Introduction of stepped lead flashing to base of external chimney. Repair and replacement of roof tiles. Repair works to garden wall, including arched garden gate and addition of chimney cowls - *TPC No Comment*

#### **Planning Decisions**

**3/24/0191/FUL - Land Adjacent To 2 Hertford Road, Tewin** - Single storey rear extension to the garage and conversion to form a new dwelling, replace garage door with new front windows, insert new rooflight windows, alterations to fenestration and external walls over clad with timber cladding – *TPC Submitted Comment but No Objection – EHC Refused*

**3/24/0113/HH - 29 Upper Green Road Tewin** - Demolition of garage and erection of single storey side extension incorporating a new garage - *TPC No Comment - EHC Granted*

**3/24/0015/HH - 3 Lower Green Tewin** - Loft conversion with roof light to rear and erection of single storey rear extension - *TPC No Comment - EHC Granted*

**3/24/0122/LBC - Apartment 2, Tewin Water House, Tewin Water** - Replacement of internal door and window shutters - *TPC No Comment - EHC Granted*

**3/23/2121/FUL - Archers Hall, Archers Green Lane, Tewin** - Proposed agricultural barn – *TPC No Comment - EHC Refused*

**3/24/0101/HH - Bungalow Tewin Mill Fish Farm, Archers Green, Lane Tewin** - Construction of one additional storey above the existing dwelling. Addition of front porch and alterations to fenestration – *TPC No Comment – EHC Granted*

**3/24/0106/HH - 2 Tewin Close Tewin** - Alterations to front, side and rear elevations. Conversion of mono pitch dormer roofs to dual pitched roofs. Conversion of garage to habitable space. Alterations to fenestration - *TPC No Comment- EHC Granted*

**3/24/0018/OUT - Land At Orchard Road, Tewin** - Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object – EHC Refused*

### Appeals

**3/23/0149/HH - 1 Desborough Drive, Tewin – Appeal Ref: 3323561 In Progress**  
Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration.

**3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900 In Progress**  
Erection of 1, 4 bedroomed dwelling with associated landscaping and parking – *TPC Comments submitted*

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566 Waiting to start.** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access – *TPC Comments submitted*

### Enforcement Issues –

**E/22/0013/ENF (3/19/2226/FUL) - Agricultural Land West of Orchard Road, Tewin** - New Shed/Glamping Pod & Mobile Home - *Nothing to report.*

## **122. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £5179.24 comprising: Kirkham Contracting £2820.00, HMRC £771.06, Cain Markings £450.00, T&J Fire £106.90 C McFarlane £912.93, NEST £94.80, Npower £23.55.

**Tewin Tennis Club** – A donation of £375 was received towards the tennis club maintenance costs.

**Online Banking Payment Arrangements** – Cllr D Howson and Cllr D Lloyd are now registered. The Clerk will chase for their membership numbers.

## **123. HIGHWAY MATTERS**

**Tewin Boundary Signs** – Herts Highways are waiting for a quote and the Clerk has chased.

**Fallen Tree at Tewin Hill** – A large oak tree fell across Tewin Hill blocking the road. Herts Highways cleared the road.

**Churchfield Road Bridge** – The Parish Council agreed to write to Ken Crofton about the severely deteriorating road surface at the bridge.

**Waterside** – Road works are due to start here on 12<sup>th</sup>/13<sup>th</sup> April.

**Faults Reported:**

**Orchard Road** – A request to remove the “Road Closed” signs has been sent to Highways fault .

## **124. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Upper Green Damaged bench** - This has been made safe.

**Upper Green Request** – A request for use of the cricket field on Upper Green by Old Anandian Sports Club during the summer was refused.

**Pavilion Fire Alarm Service** – This was satisfactory but new batteries are required, as they are over 4yrs old, and a quote has been requested.

**Pavilion Fire Risk Assessment** – The review has been completed and forwarded to Pavilion CIC.

**Upper Green Car Park** -The Parish Council accepted a quote of £140 plus vat from Kirkham Contracting for the pothole repairs at the car park entrance.

**Upper Green Car Park Resurfacing** – The Parish Council agreed to meet with John McGuckin to work out a way forward on repairs Upper Green car park surface

**Pavilion Showers** – These will need to be reinstated, as the cricket season will be starting at the end of the month.

## **125. LOWER GREEN**

**Sovereign** – Sovereign has been advised that the tall trees in the garden at Grass Warren were not trimmed enough.

**Public Houses** – The Rose & Crown is looking for a new tenant. The Plume of Feathers has a temporary Manager. The Parish Council agreed to contact East Herts Council about registering the Rose & Crown as an Asset of Community Value (ACV).

**Christmas Tree Electric Works** – The Parish Council agreed to £150 for Cllr K St Pier to relay the electric cable to the Christmas Tree.

**Watering of Christmas Tree** - The Parish Council noted that the water will need to be turned on in due course and the meter reading checked.

**Flytipping nr Churchfield Road** – This has been cleared with help from the Flytipping Fund and a CCTV camera installed by the landowner.

**Todds Green** – Exposed rubble has been moved on Todd's Green (VG59). The Parish Council agreed to get a quote for further clearance or undergrowth and filling in of holes.

## **126. RISK ASSESSMENT**

This was completed on 4<sup>th</sup> April 2024 and will be reported at the next meeting.

## **127. CORRESPONDENCE**

**Town & Parish Council Planning Forum Meeting 13<sup>th</sup> March** - Slides received and circulated

**Bus Travel Monthly Updates Newsletter** – This was put on the Tewin Village website.

**Defibrillator** – The new Burnham Green Village Hall (BGVH) Treasurer asked for confirmation re maintenance of the Defibrillator and was advised: the Clerk monitors when the defibrillator is removed and returned, checks if anything needs replacing and logs it on “The Circuit” so that it is available for use again. The pads & batteries need to be replaced every 5 years or when used at a cost of approx £130. They are due for renewal on 28.1.2027 and last time BGVH reimbursed Tewin PC the cost.

**Tewin Orchard** – A leaning tree was reported on BR8 and will be reported to The Rights of Way unit.

## **128. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Police** – Monthly Parish Council Crime Report has been received with one theft of a motor vehicle and two burglaries (non dwelling) in Tewin.

**Neighbourhood Policing Priority review** – Next meeting is on 18<sup>th</sup> April at the Manor House in Buntingford and Cllr D Howson agreed to attend.

## **129. DATE OF NEXT MEETING**

The next meeting will be at the Annual Parish Council meeting at 7.45pm on Monday 13<sup>th</sup> May 2024 at Tewin Memorial Hall. The meeting closed at 9.20 pm.