

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 5<sup>th</sup> February 2024 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D Lloyd, Cllr N.Moore and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor Bob Deering.

**92. APOLOGIES FOR ABSENCE** received from Cllr A.Hill and Herts County Cllr K Crofton.

**93. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 4<sup>th</sup> December 2023, copies of which has been previously circulated to Councillors, were amended and confirmed as a true record and signed by the Chairman.

**94. NO PARISHIONERS COMMENTS**

**95. DECLARATIONS OF INTEREST**

Cllr D. Lloyd declared an interest (related to owner) in the planning application 3/23/2446/VAR – Land at Meadow View, Orchard Road, Tewin.

**96. PLANNING**

### Planning Applications

**3/24/0018/OUT - Land At Orchard Road, Tewin** - Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object*

**3/23/2361/HH – 31 Harwood Close, Tewin** - Single storey front extension – *TPC No Comment*

**3/23/1831/HH - Theresa's Cottage, Marden Hill, Hertford** - Single storey side extension with a glazed roof - *TPC No Comment*

**3/23/1832/LBC - Theresa's Cottage, Marden Hill, Hertford** - Single storey side extension with a glazed roof - *TPC No Comment*

**3/24/0015/HH - 3 Lower Green Tewin** - Loft conversion with roof light to rear and erection of single storey rear extension - *TPC No Comment*

**3/24/0106/HH - 2 Tewin Close Tewin** - Alterations to front, side and rear elevations. Conversion of mono pitch dormer roofs to dual pitched roofs. Conversion of garage to habitable space. Alterations to fenestration - *TPC No Comment*

**3/24/0113/HH - 29 Upper Green Road Tewin** - Demolition of garage and erection of single storey side extension incorporating a new garage - *TPC No Comment*

**3/24/0122/LBC - Apartment 2, Tewin Water House, Tewin Water** - Replacement of internal door and window shutters - *TPC No Comment*

**3/24/0101/HH - Bungalow Tewin Mill Fish Farm, Archers Green, Lane Tewin** - Construction of one additional storey above the existing dwelling. Addition of front porch and alterations to fenestration – *TPC No Comment.*

**3/23/2446/VAR - Land At Meadow View, Orchard Road, Tewin** - Retrospective permission for the erection of agricultural barn. Proposed single storey extension to provide toilets and shower room. Variation of condition 2 (approved plans) of planning approval 3/23/0912/FUL - Alterations to fenestration and materials - *TPC No Comment*

**3/24/0067/CLPO - 3 Archers Green Lane, Tewin** - Single storey side extension incorporating a lantern roof window. Alterations to fenestration including new doors and windows into front elevation

**3/24/0117/CLPO – 30 Bishops Road, Tewin** - Demolition of single storey rear projection. Erection of a part single storey, part two-storey rear extension. New front door to infill the covered gap between the dwelling and attached garage

### Planning Decisions

**3/23/2155/HH – Bungalow, Tewin Mill Fish Farm, Archers Green Lane, Tewin** - Construction of one additional storey above the existing dwelling; the addition of a chimney and porch; and alterations to fenestration – *TPC No Comment – EHC Refused*

**3/23/1973/HH - 30 Bishops Road, Tewin** - Demolition of single storey rear projection and garage at side of house. Erection of a 1.5 storey side extension to replace the garage and a part single storey, part two-storey front extensions. Insert new first floor side window. Alterations to first floor and ground floor front windows – *TPC No Comment – EHC Granted*

**3/23/1976/HH - 12 Firs Walk, Tewin** - Demolition of existing outbuildings to the side of the house and erection of single storey extension to rear – *TPC No Comment – EHC Granted*

**3/23/1865/HH - 29 Upper Green Road, Tewin** - Demolition of garage and erection of a single storey side extension – *TPC No Comment – EHC Granted*

**3/23/1349/FUL & 3/23/1350/LBC** - The Old Rectory Churchfield Road Tewin - Conversion of stables/barn into two bedroom dwelling; installation of new windows, doors and roof lights; landscaping and provision of two car-parking spaces. Internal alterations to install partition walls and doorways, WC on ground floor, bathroom on first floor, kitchen and boiler room at ground floor – *TPC No Comment – EHC Granted*.

**3/23/2175/FUL - Seven Pines, Margery Lane, Tewin** - Demolition of bungalow and detached garage. Construction of a replacement two storey larger family home with a first floor rear facing juliet balcony, and a triple detached garage with first floor above and 3 dormers - *TPC No Comment – EHC Granted*

### Appeals

**3/23/0149/HH - 1 Desborough Drive, Tewin – Appeal Ref: 3323561 In Progress**

Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration.

**3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900 In Progress**

Erection of 1, 4 bedroomed dwelling with associated landscaping and parking.

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566 Waiting to start.** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access.

### Enforcement Issues –

**E/22/0013/ENF (3/19/2226/FUL) - Agricultural land west of Orchard Road, Tewin** - New Shed/Glamping Pod & Mobile Home - *Nothing to report.*

## **97. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £5,741.05 comprising: Kirkham Contracting £2997.08, C McFarlane £911.30, L Hopkins £600, Cain Markings £459, Affinity Water £213.47, Friends of Tewin £100, Aden Associates £374.40, NEST £94.80,

**Affinity Water** – An invoice for £213.47 for water on Lower Green has been received and was agreed for payment although high cost was queried.

**HMRC PAYE** – The quarterly PAYE has been paid to HMRC.

**Grass cutting reimbursements** – These have been received from Herts County Council, Tewin Allotments, East Herts Council and Sovereign.

**Tewin Tennis Club** – A donation of £375 has been received towards the maintenance of the tennis courts.

**Internal Audit Date** – This has been arranged for Wednesday 14<sup>th</sup> February 2024 and the financial risk assessment and effectiveness of internal audit will also be completed.

**Carols on The Green** - The proceeds from Tewin Carols on the Green will go towards Tewin Cowper School playground project.

**Friends of Tewin** – The Parish Council agreed to make a donation of £100 towards the Tewin Senior Citizens lunch arrange by Friends of Tewin

**HMRC VAT** – A VAT reclaim for £1302.39 has been received.

**Grass Cutting Contract** – The Parish Council agreed to accept the quote from Kirkham Contracting.

## **98. HIGHWAY MATTERS**

**Tewin Boundary Signs** – Friends of Tewin have agreed a design and Herts Highways are now working on a price. The Parish Council agreed to ask Highways if the signs could, in principle, be located on the right hand side of the road.

**Cracked Pavements** – Cllr K Crofton advised that a fault report to Highways should be made. The Parishioner has been asked to provide photos. Herts County Cllr Ken Crofton has agreed to look at the pavements and follow the fault report when submitted.

**Godfries Close Overgrown Trees** – These have been reported to Herts Highways ref: 401003811469.

**Upper Green Rd Pedestrian Barrier** – This has fallen over having rotted at the base. This has been reported to Herts Highways Ref: 401003933633.

**Godfries Close Access Road** – The surface of the un owned portion of the access road has deteriorated severely. The Parish Council agreed to contact Sovereign to see if they can help.

## **99. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Margery Lane Cut ins** – Cllrs K St Pier and D Howson met with Ivor Williams on Friday 8<sup>th</sup> December 2023 and discussed drainage issues.

**Land Adjacent to 7 Harwood Close** – A parishioner enquired about the ownership of this land as the trees are tall, unmanaged and may be a risk to the property in a storm. The Parish Council confirmed that the land is not overseen/owned by anyone else as the development company has folded and the crown has disclaimed.

**Tewin Orchard** – HMWT requested use of BR33 to access Tewin Orchard when carrying out works in the Orchard. HMWT agreed to use the main entrance as the surface of BR33 would likely be too soft.

**Tree works** – A leaning dead oak on VG70 was referred to the Parish Council by some parishioners opposite 112 Bramfield Road. The Parish Council agreed to accept the quote of £300 from Rob Cooper to take it down.

## **100. LOWER GREEN**

**Grass Warren** - Sovereign have agreed to carry out works on the tall trees in a parishioners garden and to prune overhanging trees in Grass Warren parking area. The contractors will be advising a date soon. Cllr K St Pier agreed to look at a split tree in Grass Warren.

**Xmas Tree Lights** – Repairs to the electrics were completed but the cable underground will need to be replaced. Flexi armoured cable was suggested.

**Land adjacent to the Rose & Crown** – Scrub clearance has been completed here and everything is satisfactory.

**Allotment Fencing** – The Parish Council agreed a quote for replacement allotment fencing, outline of funds obtained and shortfall funding of £250 required.

**Lower Green** – The Parish Council considered the request for drop kerbs on Lower Green and agreed to forward the suggestion of a handrail outside the shop to Tewin Stores.

## **101. CORRESPONDENCE**

**Hertfordshire Parish, Town and Community Councils and County Councillors Meeting** - Invitation to annual meeting on Tuesday 5<sup>th</sup> March 2024

**East Herts Environmental & Climate Forum** - Invitation to meeting on 11<sup>th</sup> March 2024

**Survey** - Have your say on Herts County Council's Budget spending 2024-25

**Drop Kerb Query** – This has been referred to East Herts Council.

**Welwyn Parish Council** - A request for an informal consultation on their draft Neighbourhood Plan was received and the Parish Council agreed to write supporting the Lower Mimram Valley Initiative.

**Solar Panels** – A parishioner enquired whether planning permission was needed for solar panels on a roof and they were referred to East Herts Council planning Dept for a definitive answer.

**Broadband** – Emails from Gigaclear, a broadband company, have been received and forwarded on to Tewin Roads Ltd.

**Tewin Wood Centenary Circular** - The Parish Council are supportive of this initiative.

**Police Priority Setting Meeting Dates** – These have been set as 18<sup>th</sup> April, 13<sup>th</sup> Aug and 17<sup>th</sup> December at 7.30pm

## **102. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Police** – Monthly Parish Council Crime Report has been received.

## **103. DATE OF NEXT MEETING**

The next Parish Council will be at 7.45pm on Monday 4<sup>th</sup> March 2024 at Tewin Memorial Hall.

The meeting closed at 9.19pm.