

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 4th November 2024 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D.Lloyd and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor Bob Deering.

68. APOLOGIES FOR ABSENCE received from Cllr N.Moore and Herts County Cllr K Crofton.

Councillor N Moore advised that he is unable to attend Parish Council meetings due to temporary job commitments. The Parish Council agreed to a leave of absence for six months.

69. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 7th October 2024, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

70. PARISHIONERS COMMENTS

Two parishioners attended to outline their planning application for two new houses to replace an existing house in Margery Lane.

71. NO DECLARATIONS OF INTEREST

72. PLANNING

Planning Applications

3/24/1906/CLPO - 29 Bishops Road, Tewin - New outbuilding

3/24/1933/CLPO - 49 Orchard Road, Tewin - Proposed side extensions and double storey rear extension and out building.

Planning Decisions

3/24/1157/FUL - 2 Hertford Road, Tewin - Single storey rear extension to garage and conversion to form 1, three bedroomed dwelling, with external alterations and insertion of 2 rooflight windows, alterations to fenestration and insertion of air source heat pump and creation/alterations to parking - *TPC Submitted Comment – EHC Refused*

3/24/1074 and 1075/FUL/LBC - The Rose And Crown, Upper Green Road, Tewin - Creation and alterations to external steps, creation of planters. Erection of 2 pergolas and alterations to roof of pergola. Changes to external flooring. Creation of fixed bench seating and alterations to flooring within the barn – *TPC No Comment – EHC Granted*

3/24/1622/PNHH - 26 Firs Walk, Tewin - Single storey side extension and single storey rear extension: Depth: 8.00 metres; Maximum height: 3.93 metres; Eaves height: 3.93 metres – *EHC Refused*

3/24/1698/VAR - 12 Firs Walk, Tewin - Variation of condition 2 (Approved Plans) pursuant to planning permission 3/23/1976/HH dated 14/12/2023 (for: Demolition of existing outbuildings to the side of the house and erection of single storey extension to rear). The amendments include changes to the design of the rear extension providing greater protection from the elements, increasing thermal efficiency and reduce light spill on the neighbouring dwellings – *EHC Granted*.

Appeals

3/24/0018/OUT - Land At Orchard Road, Tewin – Appeal Ref: 3342715 - In Progress – Not Yet Decided

Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object – EHC Refused - TPC Comments submitted*

Enforcement Issues

E/22/0013/ENF - Agricultural land west of Orchard Road, Tewin - (3/19/2226/FUL) – Mobile home still in situ despite losing at appeal on 21.5.2021. This location has been given a permit/certified by the Woodlands Champions Club for five caravans and ten tents currently there are two caravans (incl the mobile home mentioned above) that are on site and both certified by Woodland Champions Club under and permitted under Part 5 of General Permitted Development Order 2015. East Herts Councillor Bob Deering raised a query with Sara Saunders, Head of Development Control. East Herts Council has advised that with the passage of time, there was now nothing that could be done about this.

E/23/0218/ENF - Tewin Bury Farm Hotel, Hertford Road, Tewin – Lake huts - A planning application is being prepared for change of use of the land and siting of four Shepherd hut buildings for the diversification of the hotel business.
Local Nature Recovery Strategy Consultation – A further update will be released in November.

73. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £2,685.01 comprising: C McFarlane £1,132.03, Cain Markings £450.00, St Peters Donation re magazine £225.00 St Peters donation re damp £200.00, T&J Fire £233.94, B G Sweeney £108.00, East Herts Council ROSPA £69.60, Tewin Memorial Hall £69.60, NEST £112.44.

HMWT – The Parish Council agreed to ascertain why the membership cost increased from £40 to £100.

Tewin Tennis Club - A donation of £375 was received from the Tewin Tennis Club towards tennis court maintenance.

Internal Audit – This is to be arranged for November.

Income versus expenditure and agree the estimate to year-end – The report was circulated. There will be a net expenditure at the year end due to the tree works costs and this will be met by reserves.

Clerk Pay Increase – The Parish Council agreed to the pay increase for the Clerk as announced by the National Joint Council (NJC) for local government services and backdated to 1.4.24.

74. HIGHWAY MATTERS

Footway Works - Works on the footways in Harwood Close and Godfries Close are finished but there was not enough time to replace all the footpaths in Godfries Close.

Churchfield Road Bridge Works – The white lining on Churchfield Road will be done between November 5th and 7th. The resurfacing and lining works on Churchfield Road between the B1000 and Tewin Lodge with traffic lights on B1000 are due between 6th and 7th November.

Orchard Road Works – The road will be closed for a drainage investigation on 12th and 13th November 2024.

B1000 - The Clerk agreed to report the sinking repair works on the B1000 nr the junction with Churchfield Road.

Holly Bushes – Following several accidents reported at this junction a fault report was submitted to Highways for the white lining to be repainted. This has now been put on the list for future works as these type of works are not deemed urgent. The hedge around the Give Way signs has been trimmed and the Parish Council agreed to ask if the second sign could be moved across the road onto an existing signpost. Cllr Bob Deering agreed to raise this with Herts Highways.

Boundary Signs – Highways are waiting for confirmation that Friends of Tewin are happy with the locations and design of the signs and that they wish to proceed to the next stage.

Grass Warren Potholes – These were reported to Sovereign on 10th October 2024 but have not been repaired yet.

Tewin Hill Fence – The Parish Council agreed to chase up this fault report.

75. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

ROSPA Inspection – This has highlighted a few minor issues with:

Overhanging Branches to be raised 2m from the ground – Rob Cooper is scheduled to reduce these.

Bearings on Swings – Cllr K St Pier agreed to look into oiling these.

Matting Trip Hazard – The Clerk to obtain a quote.

Gate – Swinging speed to be monitored and ground worn at entrance to be repaired.

Multi Play Unit – Steel wire protruding which has been removed and missing bolts on steps. The Clerk will order replacements.

Pavilion Replacement Taps – Two taps in the Men's toilets have been replaced and both taps in the Ladies are now working. The plumber advised that the taps need to be cleaned regularly and this was passed onto the Tewin Pavilion CIC.

Upper Green Car Park Potholes – The potholes at the entrance have now been filled by Kirkham Contracting. A few shallow potholes are appearing in the main car park and the Parish Council has asked John McGuckin for his advice in view of the recent resurfacing.

Upper Green Car Park Issues – A parishioner reported that cars have been driving dangerously and littering in the car park late at night. The Parish Council informed the police and they have since visited the car park numerous times and will continue to attend regularly.

Fire Extinguisher Service – The two new fire extinguishers have been fitted.

Fire Alarm Service – This is booked for 12th November 2024.

Valuation Office Agency - Tewin Tennis Club have submitted the rent & lease details to the Valuation Office Agency as requested.

76. ALLOTMENTS

The Tewin Allotment Association request for toilets on the allotments has been forwarded on to the land owners and no response has been received as yet.

77. RISK ASSESSMENT 2024

Risk Assessment - The works arising from the 2024 risk assessment have been completed and the risk assessment signed off.

Xmas Tree - The water has been turned off and the timer removed.

FP41 Hedge Cutting – The Parish Council agreed to ascertain when Kirkham Contracting will be doing these works.

Tewin Stores – A parishioner raised concerns about the uneven paving slabs at the entrance to the shop.

The Parish Council agreed to pass on the concerns to the Tewin Store s Committee.

78. CORRESPONDENCE

Tewin Cowper PTA Playground Funds Request – The Parish Council agreed they were unable to provide a donation towards the refurbishment of the school playground.

CDA for Herts – The Parish Council noted the information sent by the Rural Housing Enabler for CDA Herts.

Friends of Tewin – The Parish Council agreed that Friends of Tewin could hold Carols on the Green on Lower Green on 18th December 2024.

79. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport – A meeting was held on 8.10.24 with CDA for Herts.

80. DATE OF NEXT MEETING

The next Parish Council meeting will be at 7.45pm on Monday 2nd December 2024 at Tewin Memorial Hall.

The meeting closed at 8.56pm.