

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 2<sup>nd</sup> September 2024 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr B.Evans, Cllr K. Lawson, Cllr D.Lloyd and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk), East Herts Councillor Bob Deering and one parishioner.

**42. APOLOGIES FOR ABSENCE** received from Cllr A.Hill, Cllr D. Howson, Cllr N.Moore and Herts County Cllr K Crofton.

**43. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 1<sup>st</sup> July 2024, copies of which have been previously circulated to Councillors, were amended, confirmed as a true record and signed by the Chairman.

### **44. PARISHIONERS COMMENTS**

A parishioner attended to enquire about:

- the parish boundary, which the Parish Council advised is available to see on the Tewin Parish Rights of Way map.
- to trim the nettles and brambles at the bottom of FP43 from Marden Hill. The Parish Council agreed to ask the contractor when he will be doing this.
- complain about the amount of ragwort on Highways land.
- whether plotlands is safe from development. The Parish Council advised that it has a very fractured ownership and Cllr Bob Deering advised that East Herts Council monitor plotland sites and are very vigilant and protective of them.

### **45. NO DECLARATIONS OF INTEREST**

### **46. PLANNING**

#### **Planning Applications**

**3/24/1132/HH 49 Orchard Rd, Tewin** - Proposed ground floor extension and partial rear first floor extension following the demolition of existing rear structure. Proposed first floor side extension over existing car port. Proposed new roof with dormer to the rear elevation and a master suite within the loft. Proposed raised patio to the rear. Proposed bay windows to the front elevation – *TPC No Comment*

**3/24/1262/HH - 6 Firs Walk, Tewin** - Proposed single storey rear extension incorporating roof light windows, first floor side extension, proposed raised patio, replacement of flat roofs with pitched/hipped roofs, new first floor and ground floor windows, alterations to fenestration, replacement of all windows with proposed cottage style casement windows, removal of front parapet wall to form front gable with proposed barge boards, driveway widened *TPC No Comment*

**3/24/1455/HH – Farce, Churchfield Road, Tewin** - Retrospective removal of single storey side projection. Construction of single storey side extension with roof lantern window. Extend the existing driveway. Proposed area of hardstanding *TPC No Comment*

**3/24/1456/CLPO – Farce, Churchfield Road, Tewin** - Construction of garage ancillary to the host dwelling

**3/24/1615/HH – 37 Bishops Road, Tewin** - Single storey rear extension; new driveway; boundary fencing and gate to the front of the property - *TPC Insufficient information.*

#### **Planning Decisions**

**3/24/1130/CLPO - 2 Churchfield Road, Tewin** - Single storey outbuilding to form ancillary gym to the host dwelling – *EHC Refused.*

#### **Appeals**

**3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900.** Erection of 1, 4 bedroomed dwelling with associated landscaping and parking – *TPC Comments submitted – Appeal Dismissed*

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566.** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access – *TPC Comments submitted- Appeal Dismissed*

**3/24/0018/OUT - Land At Orchard Road, Tewin – Appeal Ref: 3342715 - In Progress – Not Yet Decided**

Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object – EHC Refused - TPC Comments submitted*

## **Enforcement Issues**

**E/22/0013/ENF - Agricultural land west of Orchard Road, Tewin - (3/19/2226/FUL)** – Mobile home still in situ despite losing at appeal on 21.5.2021. A letter has been sent to the current landowner.

**E/23/0218/ENF - Tewin Bury Farm Hotel, Hertford Road, Tewin** – Lake huts - A planning application is being prepared for change of use of the land and siting of four Shepherd hut buildings for the diversification of the hotel business.

**National Planning Policy Framework (“NPPF”)** – Cllr K St Pier and K Lawson are in the process of composing a response to the consultation on the proposed reforms to the NPPF and other changes to the planning system.

Deadline for consultation response is 24<sup>th</sup> September 2024.

**East Herts Council - Call for Sites** – This consultation is currently running from Friday 5 July to Monday 30 September 2024.

## **47. FINANCE**

**Accounts for Payment** - In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council amounted £5,800.01 comprising: J McGuckin £1,662, Geosphere £132, CDA for Herts £36, Open Spaces Society £45, Kirkham Contracting £539.53, Kirkham Contracting £1629.99, C McFarlane £916.16, NEST £94.80, Roger Clarke £9.02, PKF Littlejohn £378.00, M McQuaid £357.51.

**External Audit** – PKF Littlejohn have confirmed that the audit for FYE 31.3.2024 has been completed and there are no qualifications. The notice of conclusion of audit was put on the website on 28<sup>th</sup> August 2024.

**Parish Online** – The Parish Council noted renewal of annual membership of Parish Online.

**Open Spaces Society** – The Parish Council noted renewal of annual membership of Open Spaces Society.

**CDA for Herts** – The Parish Council noted renewal of annual membership of CDA for Herts.

**Football Goal Posts** - The Parish Council agreed reimbursement of cost of rope for repair to goalpost nets to Roger Clarke.

**Internal Audit** - This was completed on 31<sup>st</sup> July 2024 and everything found to be satisfactory.

**St Peters Church** – No further information has been received.

**Royal British Legion** – The Parish Council agreed to a £75 donation to the Royal British Legion for a Remembrance Day wreath.

**Poppies** – The Parish Council agreed to purchase 30 large poppies for lampposts in the village at a cost of £5 each.

**Allotment Rent** – The Parish Council noted the six monthly invoice for the rent of the parish allotments.

## **48. HIGHWAY MATTERS**

**Queen Hoo Lane** – The Clerk to report more potholes.

**Tewin Hill** – Railing missing reported to Highways Ref: 401004167392 – Herts Highways advise works are planned.

**Churchfield Road – White Lining** – This is due to be completed shortly.

**Churchfield Road - Bridge** – Cllr Bob Deering and Highways advised that the works are expected to take place in November 2024.

**Harwood Close Footway Reconstruction** – These works are expected to start on 18<sup>th</sup> September 2024 and the twitchel will be done as well.

## **49. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Litter Bins** – The bins at the playground on Upper Green have been overflowing and reported to East Herts Council.

The Pavilion CIC and the Cricket Club have been asked to remind their users/members to take their rubbish away with them.

**Upper Green Car Park Resurfacing** – These works have now been completed. The potholes at the entrance are due to be filled shortly.

**Fire Extinguisher Service** – This was completed on 24<sup>th</sup> July 2024. Two new fire extinguishers are required and have been ordered at a cost of £194 plus vat.

**Pavilion Tap** – Replacement taps have been fitted.

**Bench** – The bench at the back of Upper Green has been removed and a replacement appeared. The Parish Council agreed that the replacement bench should be removed and the plaque from the old bench put on the well cover.

## **50. LOWER GREEN**

**Todd’s Green Clearance Works** – The works have been completed and a stump grinding and flail mowing quote received for £200. The Parish Council agreed monitor the area for the time being.

**Insurance** – Parish Council's insurance company advised that any event would need to be organised by the Parish Council to be covered by their insurance.

**Gigaclear** - Gigaclear, a utility provider, are advising they are installing full fibre broadband on Lower Green bank.

**Tewin Bury Farm** - A licence for outdoor music has been granted in a field on the western side of Churchfield Rd.

**Driveway Resurfacing** – A parishioner has advised that they are making a surfacing improvement of the shared driveway between 7 & 7A Hertford Road.

## **51. RISK ASSESSMENT**

**Tree Survey** – The survey has been completed and a quote received from Rob Cooper for works on Area 2.

The Parish Council agreed to obtain some more quotes for the works.

## **52. CORRESPONDENCE**

**Rural Neighbourhood Policing Priority review** on 13<sup>th</sup> August 2024 – Cllr D Howson to report on at the next meeting.

**Local Nature Recovery Strategy Consultation** – Cllr K Lawson drafting a reply for submission on 4<sup>th</sup> September 2024.

**Carbon Reduction Grants** – Details of the grants have been forwarded to relevant organisations in the parish.

**Local Cycling and Walking Infrastructure Plan (LCWIP)** – The Parish Council noted this plan.

**Community Governance Review** – The Parish Council noted this upcoming review.

## **53. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Transport** – Another organised trip is in the process of being organised.

## **54. DATE OF NEXT MEETING**

The next Parish Council meeting will be at 7.45pm on Monday 7<sup>th</sup> October 2024 at Tewin Memorial Hall.

The meeting closed at 9.04pm.