

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> December 2023 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Cllr B.Deering.

**81. APOLOGIES FOR ABSENCE** received from Cllr D.Lloyd and Cllr N .Moore.

**82. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 6<sup>th</sup> November 2023, copies of which has been previously circulated to Councillors, were amended and confirmed as a true record and signed by the Chairman.

**83. NO PARISHIONERS COMMENTS**

**84. NO DECLARATIONS OF INTEREST**

### **85. PLANNING**

#### **Planning Applications**

**3/23/2121/FUL - Archers Hall, Archers Green Lane, Tewin** - Proposed agricultural barn – *TPC No Comment*

**3/23/2155/HH – Bungalow, Tewin Mill Fish Farm, Archers Green Lane, Tewin** - Construction of one additional storey above the existing dwelling; the addition of a chimney and porch; and alterations to fenestration – *TPC No Comment*

**3/23/2175/FUL - Seven Pines, Margery Lane, Tewin** - Demolition of bungalow and detached garage. Construction of a replacement two storey larger family home with a first floor rear facing juliet balcony, and a triple detached garage with first floor above and 3 dormers – *TPC No Comment*

#### **Planning Decisions**

**3/23/1960/PNHH – Caverswall, Queen Hoo Lane, Tewin** - Demolition of rear projection and erection of single storey rear extension. Depth: 8.00m, max. height: 3.95m, eaves height: 3.95m.- *EHC Prior Approval Not Required*

**3/23/1879/PNHH – Oakdene, 43 Orchard Road, Tewin** - Demolition of conservatory and erection of single storey rear extension with two roof lanterns: Depth: 8.00 metres; Maximum height: 3.70 metres; Eaves height: 3.00 metres - *EHC Prior Approval Not Required*

#### **Appeals**

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – (Appeal Ref: 3328566 Waiting to start)** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access.

**3/23/0149/HH - 1 Desborough Drive, Tewin – (Appeal Ref: 3323561 In Progress )**

Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration.

#### **Enforcement Issues –**

**E/22/0013/ENF (3/19/2226/FUL) - Agricultural land west of Orchard Road, Tewin** - New Shed/Glamping Pod & Mobile Home - *Nothing to report.*

### **86. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £3279.77 comprising: PWLB Loan Repayment £2916.77, St Peters Church £175, HMWT Membership £40, SLCC Membership £148.

**Internal Audit Date** – This has been completed and everything was found to be satisfactory.

**PWLB** – The Parish Council noted that the PWLB repayment of £2916.77 is due on 7.12.2023.

**Allotment Donation** – A donation has been received from Tewin Allotment Association towards the grass cutting.

**Allotment Fencing** - The boundary stock proof fencing needs replacing on the eastern and southern boundaries as the timber supports are rotting at ground level. The Tewin Allotment Association is responsible for the maintenance of the fencing under the Lease but the replacement is beyond their means.

An estimate of £2,200 plus vat has been received and other quotes are being sought.

The Tewin Allotment Association have applied for grants from THACS and Friends of Tewin and will be adding funds themselves. If there is a shortfall the Tewin Allotment Association may have to approach the Parish Council

**St Peters Donation** – The Parish Council agreed to make a donation of £175 towards the printing costs of the Tewin Magazine.

**Grass cutting reimbursements** – These have been requested.

**Clerk's Pay Rise** – The Parish Council agreed to increase the Clerk's pay as per the National Joint Council (NJC) for local government services agreement and back date it to 1.4.23

**Estimate to the Year End** - In accordance with the Financial Regulations of the Council the Parish Council reviewed and agreed the Estimate for the Financial Year Ending 31.3.2024.

**Precept** – The Parish Council reviewed the precept options for the Financial Year Ending 31.3.25 and in accordance with the Financial Regulations of the Council, they unanimously agreed to increase the precept by 8.5% from £35,000 to £38,000 to accommodate inflation rises, parish tree works and a potential donation to the Tewin Allotment Association.

**Subscriptions** - The Parish Council agreed to continue with the existing subscriptions: CPRE, Open Spaces Society, Herts & Middx Wildlife Trust, Parish Online, CDA for Herts and Society for Local Council Clerks.

**Reserves** - The Parish Council agreed that current level of reserves were sufficient.

## **87. HIGHWAY MATTERS**

**Tewin Boundary Signs** – Nothing further to report. The Clerk to liaise with Friends of Tewin.

**Xmas Tree Lights** – Repairs to the electrics are ongoing.

## **88. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Hundred Year Wood Sign** – Some details about Hundred Year Wood have been added to the Tewin Village website.

**Margery Lane Cut ins** – A meeting has been arranged with Ivor Williams on Friday 8<sup>th</sup> December at 10.30am.

**Drainage Works** – Both the works outside the Pavilion and on FP11 are working well.

## **89. CORRESPONDENCE**

**Overgrown Tree Godfries Close** – This has been reported to Herts County Council and the resident advised.

**Cracked Pavements** – The Parish Council agreed to arrange an onsite meeting with Herts County Cllr Ken Crofton.

**Lamp Post Poppies** – The Parish Council agreed to purchase these for next year.

**Cannons Meadow Blocked Drain** – Works on this drain will take place next week commencing 11.12.23. After which the sink hole in the school grounds will be repaired.

## **90. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Transport** – A special trip for Christmas has been organised on Saturday 9<sup>th</sup> December to Hitchin Garden Centre.

## **91. DATE OF NEXT MEETING**

The next Parish Council will be at 7.45pm on Monday 5<sup>th</sup> February 2023 at Tewin Memorial Hall.

The meeting closed at 8.30pm.