

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd July 2023 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D Lloyd, Cllr N.Moore and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk), East Herts Cllr B.Deering and one parishioner.

29. APOLOGIES FOR ABSENCE received from Herts County Councillor K. Crofton.

30. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETINGS held 5th June 2023, a copy of which has been previously circulated to Councillors, was confirmed as a true record and signed by the Chairman.

31. PARISHIONERS COMMENTS

32. DECLARATIONS OF INTEREST

Cllr D. Lloyd declared an interest (related to owner) in the planning application 3/23/0912/FUL – Land at Meadow View, Tewin.

Cllr A. Hill declared an interest (neighbour) in Appeal APP/J1915/W/23/3321219 - 3/22/1378/OUT - Land At Tewin Hill, Upper Green Road, Tewin.

33. PLANNING

Planning Applications

3/23/0891/FUL - Club Cottage Caravan Park, Burnham Green Road, Burnham Green, Herts - Change of use of land from recreational caravan site to a residential caravan site (use Class: C3) for up to 5 residential caravans - *TPC No objection*

3/23/1263/OUT - Land To The South Of Meadow Cottage, 111 Burnham Green Road, Burnham Green - Outline planning for infill development consisting of two new houses, garden, parking provision, landscaping, the laying of services, and the creation of an access within the site - all matters reserved except for access. – *TPC Object*

Planning Decisions

3/23/0912/FUL – Land at Meadow View, Tewin - Provision of toilets/shower for staff – *TPC Object – Applicant Withdrawn*

3/23/0955/VAR - The Old Hay Barn, Back Lane, Tewin - Removal of condition 8 (Water efficiency) of planning approval 3/22/2405/FUL (Separate existing dwelling to form two separate three bedroom dwellings. Insertion of two rear elevation roof light windows. Replacement of side elevation door.) – *TPC No Comment - Applicant Withdrawn*

3/23/0884/CLXU - The Cottage, Archers Green, Tewin - Use of existing garage/outbuilding as separate self-contained dwelling – *TPC No Comment - EHC Granted*

3/23/0644/FUL - Gilpins 1 Cowpers Way, Tewin - Replacement single dwelling with installation of air-source heat pump. Replacement garage and erection of bike store – *TPC Request that permitted development rights removed – EHC Granted and permitted development rights removed*

3/22/2448/FUL - Land To The West Of Churchfield Road, Tewin - Retrospective application for the change of use from agricultural land to dog walking field, erection of fencing and the creation of parking area - *TPC requests that EHC consult with the Garden Trust and English Heritage who objected to the past application for a new farmyard in the Registered Park and Garden. TPC would also request the following conditions be imposed:-*

- no sheds, tyres, apparatus or other paraphernalia, no lighting, restrict to maximum 2 cars & 6 six dogs at any time, no parking on the road to use the facility, restrict access hours to 8 am to 7 pm rather than 5am - 10 pm, consider what permitted development rights should be removed - EHC Granted - TPC Queried the errors in the conditions they imposed.

Enforcement Issues – The Clerk chased but no update received from Planning Enforcement due to death in team.

New Appeal

APP/J1915/W/23/3321219 - 3/22/1378/OUT - Land At Tewin Hill, Upper Green Road, Tewin Herts - Outline Planning application for the erection of 18 residential dwellings, together with access, car parking, public open space and landscaping. All matters reserved except for access – *TPC agreed to submit objection.*

Decided Appeals

3/22/0212/AGPN - Muspatts Farm, Churchfield Road, Tewin - Erection of 1, agricultural building - Length: 24.0 metres, Eaves height 4.60 metres, Breadth 2280 metres, Ridge height 6.10 metres – *Appeal allowed*

3/21/2260/HH - 42 Lower Green, Tewin Ref: APP/J1915/D/21/3287520 - Enclosure of pergola with glazed panels and doors and clear polycarbonate flat roof - *TPC No Comment – EHC Refused – Appeal allowed*

34. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted to £1,634.30 comprising: Cain Markings Ltd £450, McCash & Hay £168, CPRE Membership £60, C McFarlane £867.17, NEST £89.13.

External Audit – The AGAR for 2022/2023 has been submitted to PKF Littlejohn LLP.

Financial Regulations 2023 - The Parish Council unanimously agreed to accept the updated Financial Regulations. This includes the Parish Council's ability to switch to online banking with the Clerk to be added to the bank mandate as Service Administrator so payments can be set up.

Income and expenditure versus the budget – This is “on track” except for expenditure of £26,802 for the tennis court surfacing and tree works of £6,000 which were agreed in the previous financial year but not paid until this financial year.

35. HIGHWAY MATTERS

Potholes – The Clerk to report the potholes at junction of Queen Hoo and Tewin Hill.

Upper Green Road – Ditch clearance has been completed.

Tewin Boundary Signs – The Clerk to chase again.

Heavy Goods Vehicles (HGV) Signs - Hertford Rd – The Clerk to chase.

Brown Sign – Information on Brown signs was received from Herts Highways and forwarded to Shire Park Bowls Club.

36. LOWER GREEN

HMWT – The information meeting about land at Archers Green was very informative and they still require funds.

Flag – The Parish Council agreed to the request to raise the Tewin Cricket Club flag at half mast for the two young cricket players killed in Nottingham

Land Adjacent to Rose & Green, Lower Green – The Parish Council agreed to look into the ownership of the land and consult the adjacent householders to see if they would be happy for the ground under the trees to be cleared.

37. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Football Posts – The anchors have arrived and the Parish Council agreed to confirm to Mr R Clarke that they would like the goalposts anchored at a site agreed by Cllr J Sheridan and moved occasionally as and when necessary. The Cricket Club expressed concerns at the continually moving goalposts and the Parish Council agreed to advise them they were being anchored.

Football Team – The Parish Council were approached by a football team to use Upper Green once a week for training. The Parish Council agreed that they were unable to help.

Pavilion CIC – The Parish Council confirmed with the CIC who was responsible for what Pavilion expenses.

Pavilion Drains Issue – The Clerk to chase Lanes for a quote for removing the tree roots and relining the sewer.

Pavilion Drainage – These works will commence in 4 weeks time. J McGuckin will advise dates beforehand. The Tewin Tennis Club agreed to the removal of the paving slabs.

FP 11 Works – These works will commence in 4 weeks time. J McGuckin will advise dates beforehand.

Upper Green – The Parish Council agreed to the use of Upper Green for a toddlers party on 16th July 2023.

38. RISK ASSESSMENT 2023

Tree Survey – On 22.6.23 a review of trees at Lousehole Bottom, Margery Lane, Margery Green, Church Green, 100 Year Wood & Bramfield Road was completed by Cllr K Lawson, Cllr J Sheridan, Cllr K St Pier and the Clerk.

A list of works has been forwarded to Rob Cooper for a quote.

Queen Hoo Lane – A dead tree outside Mimram has been reported to Herts Highways

Lower Green - Cherry Tree on Lower Green Bank – To ask Rob Cooper for advice.

Margery Lane - Gulleys - Water not flowing down both gullies on road – Report to Highways

100 Yr Wood - Find photo of missing plaque – K. Lawson

Pavilion - Tap sticking in Ladies toilets – Clerk

Pavilion - Water softener salt top up – Clerk

Pavilion - Electric Cupboard – No access as blocked – Clerk

39. CORRESPONDENCE

Friends of Tewin – The Parish Council noted a letter of thanks for the donation towards insurance for Coronation event

Police Report – The Parish Council noted receipt of the monthly Police report which has been circulated.

40. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport – A special trip to the garden centre has been arranged for 29.7.23.

41. DATE OF NEXT MEETING

The next Parish Council will be at 7.45pm on Monday 4th September 2023 at Tewin Memorial Hall.

The meeting closed at 8.38 pm.