

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd April 2023 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K St Pier (Chairman), Cllr A.Hill, Cllr D. Howson, Cllr K. Lawson, Cllr D Lloyd & Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk), East Herts Councillor L.Haysey and Herts County Councillor K. Crofton.

132. APOLOGIES FOR ABSENCE received from Cllr B. Evans, Cllr N.Moore and East Herts Cllr M. McMullen.

133. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 6th March 2023, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

134. PARISHIONERS COMMENTS

David Rixson outlined his suggestions for the future of the Tewin village archive. The Parish Council agreed to look into this again after the forthcoming meeting between David Rixson and Linda Gilley.

135. NO DECLARATIONS OF INTEREST

136. PLANNING

Planning applications

3/23/0508/NMA - Tewin Oaks, 42 Orchard Road, Tewin - Non-material amendment to 3/22/0445/HH: Alter fenestration on the rear and flank elevations – *TPC No Comment.*

3/23/0610/HH – Woodlands, 126 Bramfield Road, Bulls Green - Single storey rear extensions. Insertion of bifold doors. Alterations to fenestration. Removal of apron pitched roof and replacement with flat roof and parapet wall – *TPC No Comment .*

3/23/0182/LBC - 30 Lower Green, Tewin -Floor insulation – *TPC No Comment.*

Planning Decisions

3/22/0872/HH – 15 Bishops Road, Tewin - Single storey rear extensions, insertion of roof lights to front and side. Erection of boundary wall and gate with associated landscaping - *TPC Object to the front boundary treatment as it is not in keeping - EHC Granted*

3/22/2680/LBC – Theresa’s Cottage, Marden Hill, Tewin - Enlarging Existing courtyard door/window openings and inserting new hardwood framed French doors/new fanlight window above existing door – *TPC No Comment – EHC Granted*

3/23/0140/VAR - Shire Park Bowls Club School Lane Tewin - Variation of condition 2 (approved plans) and 3 (Materials) of planning approval 3/21/1864/FUL - Proposed canopy attached to North elevation of the clubhouse and construction of a detached garage / storage shed. For the change in materials from brown to white – *EHC Granted*

3/23/0200/FUL- Shire Park Bowls Club School Lane Tewin- Extension to canopy on North elevation, in white aluminium framing, framing and gutter will be in white. *TPC agreed to advise the Bowls Club Management that it appears that the relevant works have already been carried out and it is normal practice to wait for planning permission to be granted, before carrying out the relevant works - EHC Granted*

3/23/0149/HH - 1 Desborough Drive Tewin - Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration – *TPC No Comment – EHC Refused*

3/22/1339/FUL - 19 Firs Walk Tewin - Demolition of dwelling. Erection of a replacement dwelling incorporating a basement and a garage with associated landscaping - *TPC No comment- EHC Refused*

3/22/1180/FUL - Land To The Side Of 3 East Riding Tewin - Erection of 1, 4 bedrooomed dwelling with associated landscaping and parking – *TPC Object as the site is in the Green Belt, none of the exceptions in NPPF 149 apply, there are no “very special circumstances”, it is inappropriate development in the Green Belt - EHC Refused*

3/22/0254/FUL- Land South Of Churchfield Road, Tewin- Change of use of agricultural barn to one bedroom short-term holiday accommodation. Alterations to openings and installation of wood burner and flue - *Withdrawn*

3/23/0090/CLUP - Club Cottages, Burnham Green Road - Use of land as a site for caravans for residential occupation – *EHC Refused*

6/2018/0158/OUTLINE - Land south of Money Hole Lane Money Hole Lane Panshanger Welwyn Garden City - Outline permission for the relocation of runway, erection of a clubhouse, hangar, car park and aircraft parking with all matters except access and layout reserved – *WHC Application is "finally disposed of".*

Enforcement Issues

East Herts Councillor Linda Haysey agreed to look into the various outstanding issues.

Appeals

3/22/0212/AGPN - Muspatts Farm, Churchfield Road, Tewin - Erection of 1, agricultural building - Length: 24.0 metres, Eaves height 4.60 metres, Breadth 2280 metres, Ridge height 6.10 metres

3/21/2260/HH - 42 Lower Green, Tewin Ref: APP/J1915/D/21/3287520 - Enclosure of pergola with glazed panels and doors and clear polycarbonate flat roof - *TPC No Comment – EHC Refused.*

3/21/0913/HH – Land off Hertford Road, Tewin - Change of use of land for Equestrian; erection of a stable block and fencing; Hardstanding with car parking spaces and internal access way - *TPC Object – EHC Refused – Appeal Dismissed*

137. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted to £4,349.60 comprising: Rob Cooper £3,330.00, C McFarlane £870.56, NEST £89.13, Tewin Memorial Hall £60.00.

Tennis Court Resurfacing – The first two stage payments have been made of £5,615.10 and £14,973.60.

Barclays Bank Know Your Customer – This has been completed and restrictions lifted.

Online Banking – The process for setting up of online banking has been started. The Parish Council agreed to confirm with SLCC that the Clerk can be added as a signatory purely to enable the setting up on online payments. In accordance with dual authorisation, all payments would continue to be approved at the Parish Council meeting and then one Councillor would approve them online.

Internal Audit – On 15th March Cllr B Evans and D Lloyd completed the internal audit, financial risk assessment and effectiveness of internal audit. A query was raised about insurance for the new tennis court surface and the Council agreed to ask the Tennis club and get a quote.

Shared Prosperity and Rural Prosperity Fund – Cllr K St Pier, Cllr K Lawson and Cllr D Howson met with Ian Campbell, UKSPF and RPF Lead at East Herts Council regarding the possibility of gaining funds for community transport, digital inclusion and or the HMWT trail. The Parish Council agreed not to apply for the moment as Lottery funding would be sufficient if obtained. If the application is unsuccessful alternatives such as volunteer drivers, taxi service or Herts Lynx (if it expands to include Tewin) could be considered.

Friends of Tewin's Coronation Event – The Parish Council agreed to donate £300 towards the insurance for this event. The Parish Council agreed to give them permission to park an ice cream van on Lower Green for the event.

138. HIGHWAY MATTERS

Potholes – Herts Highways have repaired the potholes along the full length of Churchfield Road.

Tewin Boundary Signs - The Parish Council noted that a copy of the green sign has been forwarded to Highways and a response is awaited.

139. LOWER GREEN

Church Open Day – St Peters Church held an Open Day on 1st April at Tewin Memorial Hall to display the initial ideas for the new meeting room at the church.

140. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Tennis court resurfacing – The works have started.

Football Posts on Upper Green – These will be installed shortly.

Countryside Management Service – They have agreed to include Tewin's green spaces in their free green space audit.

Pavilion Drains Issue – Thames Water have been called out to help locate a missing manhole cover in order to help clear a blockage.

141. RISK ASSESSMENT

2022 Risk Assessment - The Parish Council agreed to sign off the 2022 risk assessment

2023 Risk Assessment – The Clerk to propose dates for 2023 risk assessment.

To add the following works to the 2023 risk assessment:

100 Yr Wood – Find photo of missing plaque – Cllr K.Lawson

FP41 - Gate Repair – Kirkham Contracting – Clerk to chase

Lower Green 13-19 & School Lane – Lift Lower Branches and sides –Clerk to chase

142. CORRESPONDENCE

Election -The election forms have been submitted to East Herts Council.

Godfries Close Access Road repair enquiry – The piece of road with the potholes is privately owned by Brosnan the house builder who went bust a long time ago. The house owners and the Electricity Company have a right of access. The Electricity Company only own the substation and have a right of access over the potholes, but they don't have to maintain it unless they dig it up to get to their cables. Network Homes have historically asked users of the road to club together to repair the road.

20's Plenty for Herts Campaign – The Parish Council noted this.

The HCC Digital and Technology strategy – This has been published.

Lower Green Kerbing (on the Cannons Meadow side)- The photos have been noted.

Wide Vehicle Signs Request for Hertford Road – The Parish Council agreed to report the missing sign “Heavy Vehicles Sign” to Herts Highways.

Proof of Address Required at Recycling Centres -Access will be restricted to Hertfordshire residents only.

After a grace period lasting several weeks, people wishing to use recycling centres will need to bring proof of address which shows they live in Hertfordshire.

THACS Plant Stall 20th May – The Parish Council agreed to give them permission to use Lower Green.

HMWT Archers Green Campaign – An event will be held at Tewin Memorial Hall on 12th June and promotional leaflets will be delivered to every household in the parish.

143. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport – An application to Awards 4 All has been submitted by CDA for the Saturday Community Bus.

Digital Inclusion – Leaflets have gone up in the village.

Police – A crime report has been received from PCSO Sally Brooks. Talks are available for Community Groups.

144. DATE OF NEXT MEETING

The next meeting will be the Annual Parish Council meeting at 7.45pm on Monday 15th May 2023 at Tewin Memorial Hall.

The meeting closed at 9.28pm.