

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 6th June 2022 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr A.Hill, Cllr B. Evans, Cllr K. Lawson, Cllr D.Lloyd, Cllr D. Howson, Cllr N.Moore and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk), East Herts Cllr L Haysey and two parishioners.

1. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr A Hill, Vice Chairman signed the Declaration of Acceptance of Office.

2. APOLOGIES FOR ABSENCE received from East Herts Cllr M McMullen and Herts County Councillor K Crofton.

3. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 9th May 2022, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

PARISHIONERS COMMENTS

Roger Clarke and Frank Collins attended to request junior football goal posts on Upper Green for the children in the village to use and they presented a petition to the Parish Council in support of this proposal. Cllr L Haysey suggested asking the school if they would allow children to play on the school grounds and agreed to provide contact details for the Herts Sports Partnership to provide advice.

4. NO DECLARATIONS OF INTEREST

5. PLANNING

Planning applications

3/22/0948/HH - 51 Bishops Road Tewin - Erection of first floor front extension. Alterations to front entrance way and garage conversion. Two storey rear extension – *TPC No Comment*

3/22/0943/HH - 11 Hertford Road Tewin - Replacement of 5 front facing windows, 3 side facing windows, 1 rear facing window and front door - *TPC No Comment*

3/22/1106/HH - 38 Lower Green Tewin - Demolition of conservatory. Construction of single storey rear extension - *TPC No Comment*

3/22/1015/CLPO - 64 Orchard Road Tewin - Erection of garage

3/22/1016/CLPO - 64 Orchard Road Tewin - Erection of outbuilding

Planning Decisions

3/22/0629/HH - 2 Tewin Hill Tewin - Proposed loft conversion with a rear dormer and insertion of 3 front rooflight windows – *TPC No comment – EHC Granted.*

3/22/0523/ASDPN - Claddagh Wood 8 Desborough Drive Tewin - Rooftop extension and raising the roof height to create a second floor level, with 3 front and 3 rear second floor windows – *TPC Object not in keeping cc Oliver Heald MP and EHC Head of Planning – Prior approval is required and refused.*

3/22/0312/FUL – 19 Firs Walk, Tewin - Demolition and replacement of dwelling with associated parking and landscaping - *TPC No Comment – EHC Granted*

3/21/2511/HH – 23 Bishops Road, Tewin – Demolition of conservatory. Erection of a single storey front extension with roof light – *TPC No Comment - EHC Granted.*

Appeals

3/21/2260/HH - 42 Lower Green, Tewin - Enclosure of pergola with glazed panels and doors and clear polycarbonate flat roof - *TPC No Comment – EHC Refused.*

3/21/0913/HH – Land off Hertford Road, Tewin - Change of use of land for Equestrian; erection of a stable block and fencing; Hardstanding with car parking spaces and internal access way - *TPC Object – EHC Refused – TPC agreed a response to submit to the Planning Inspectorate.*

Enforcement

Glamping: The Parish Council has become aware of potential "glamping " sites being set up in the parish.

The Duty Planning Officer advised that if the land is agricultural then it would be a change of use and therefore need planning permission. Planning Enforcement have also been advised.

Dog Park: A dog park with a car park, fencing and wooden structure has just opened up off Churchfield Road, Tewin in a field. This was reported to East Herts Council Planning Enforcement.

The Duty Planning Officer advised that if the land is agricultural then it would be a change of use and therefore need planning permission.

Mobile Home: The appeal for the temporary siting of a mobile home on agricultural land west Of Orchard Road was dismissed on 21.5.21. The mobile home is still in situ and Enforcement has been advised.

E/20/0065/ENF - Dawley Woods, Tewin – Concerns about a mobile home with no planning permission, concerns a puppy farm being run, dogs bark through the night and are on the loose on the site.

EHC advised that the site has been visited and the ‘mobile home’ in the woods has been dismantled. A further visit will be made to check that the site has now been cleared of the resultant waste before the case is closed.

No evidence of a puppy farm has been seen at the site.

Plotlands Article 4 Directive – EHC Legal team have a meeting this week, and will provide a further update in due course.

6. FINANCE

Accounts for Payment - In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council amounted to £5,482.77 comprising: PWLB £2,916.77, Zurich Municipal £1,070.15, Friends of Tewin £300, McCash & Hay £163.20, NEST £83.44, Paul Shankster £50 and C McFarlane £899.21.

Insurance – The Parish Council agreed to accept the 5yr term with Zurich Municipal.

Internal Audit – This has been completed by Helen McCash, McCash & Hay and she found all the records to be in good order and did not have to qualify the report in any way.

LMVI Flyer – The Parish Council agreed to fund the cost of the next flyer.

Platinum Jubilee Event – The Parish Council agreed to make a donation to Friends of Tewin of £300 towards the costs of the Platinum Jubilee Celebration Event.

Accounts Inspection - The Public rights for inspection of accounts and announcement of unaudited annual governance & accountability return has been put on the notice board and the website and runs from 3rd June until 14th July by appointment only.

7. HIGHWAY MATTERS

Upper Green Road Broken Birdsmouth Fencing - This has been reported to Herts Highways and some red and white tape put on it.

Churchfield Road Potholes – The Clerk was asked to report the large potholes on Churchfield Road between 1 Churchfield Cottages and the back entrance to Tewin Bury Farm.

8. LOWER GREEN

R.Crawford Memorial Bench – The Parish Council agreed that the bench could be moved away from the overhanging tree subject to the neighbours agreement.

9. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

New Permanent Cricket Practice Nets on Upper Green Proposal – The Parish Council agreed unanimously that They are unable to support the proposal because of the size, bulk, permanence and general visual intrusion on to the open space. Other secondary considerations are:

1. legal need to provide open access to the whole green
2. replacement of a significant area of grass with an artificial surface
3. excavations to level the green
4. overlap of area traditionally used for a football pitch
5. significant development for the benefit of a relatively small group of users
6. likely to encourage car parking at the top end of the green
7. walkers at the top of the green will have to “get round” the “obstruction”.

Cricket Sight Screens – The Parish Council to ask the Cricket Club to remove the old sight screen.

Pavilion Fire Extinguisher Inspection – This will take place on 15.6.22

Litter Bins – These were not emptied last week, were reported to East Herts Council and have since been cleared.

Shower Heads - All the showerheads in the Pavilion have been replaced. Tewin Pavilion CIC advised that they would be happy to make a donation.

May Pond Green – Garden rubbish has been repeatedly dumped on May Pond Green. The Parish Council have written to the Sevenacres Managements Company, the Sevenacres Residents Association and to a nearby householder advising them it is village green and rubbish is not to be dumped there.

10. RISK ASSESSMENT

Lower Green – Paint meter cupboard door – K St Pier

Lower Green – Loosen guard on tree – K St Pier - Done

May Pond Green – Raise lower branches, clear and tidy – Kirkham Contracting

May Pond Green – Remove tree support as too tight – K St Pier - Done

Lousehole Bottom – Highways cut ins need clearing – Clerk

100 Yr Wood – Find photo of missing plaque – K.Lawson

Bus Shelter @ Desborough Drive – Remove leaves and ivy on roof – K St Pier - Done

Grass Warren – Remove part of tree outside 14 Grass Warren – Kirkham Contracting

Pavilion – Reset post with light switch on – Paul Shankster - Done

Pavilion – External tap dripping, Fixed Wire test, Tap sticking in Ladies toilets, Water softener salt top up - Clerk

Pavilion – Replace rotten exterior boards at the base of Pavilion – K St Pier

Tree Survey – The Parish Council agreed to accept the quote of £350 for the internal inspection of 7 trees as recommended in the tree survey.

11. CORRESPONDENCE

Ward Walk – This will take place on 18th June and the Parish Council will show case the Lower Mimram Valley Initiative, plotlands and the Memorial Hall.

Freedom of Information – A Subject Access request has been received and responded to.

Football Pitch Request – Knebworth Football club requested the use of the football pitch on Upper Green and the changing rooms on various dates throughout the summer. The Parish Council advised that the Cricket club use Upper Green during the summer.

12. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Transport – The Clerk to see if Tim Haywood Smith is available for the next Parish Council meeting.

13. DATE OF NEXT MEETING

The next Parish Council meeting will be at **7.45pm on Monday 4th July 2022** at Tewin Memorial Hall.

The meeting closed at 9.14pm.