

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 7<sup>th</sup> March 2022 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K. St Pier (Chairman), Cllr B. Evans, Cllr K. Lawson, Cllr D.Lloyd, Cllr D. Howson and Cllr J. Sheridan

In attendance: C. McFarlane (Clerk), East Herts Cllr L.Haysey and three members of the public.

**109. APOLOGIES FOR ABSENCE** received from Cllr A.Hill, Cllr N.Moore, East Herts Cllr M.McMullen and Herts County Councillor K.Crofton.

### **PARISHIONERS COMMENTS**

The owners of 19 Firs Walk attended with their planning consultant to discuss their planning application.

**110. MINUTES of the Parish Council meeting** held 7<sup>th</sup> February 2022, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

### **111. NO DECLARATIONS OF INTEREST**

### **112. PLANNING**

#### **Planning applications**

**3/22/0428/HH – 2 Badgers Walk, Tewin** – Part single, part two storey side extension and two storey rear extension.

Insertion of window to first floor side extension – *TPC No Comment.*

**3/22/0433/HH – 18 Godfries Close, Tewin** – Single storey rear extension - *TPC No Comment.*

**3/22/0312/FUL – 19 Firs Walk, Tewin** - Demolition and replacement of dwelling with associated parking and landscaping - *TPC No Comment.*

**3/22/0445/HH – Tewin Oaks, 42 Orchard Road, Tewin** - Two storey rear infill extension. Alter 1 ground floor side window into French doors with side light windows - *TPC No Comment.*

**3/22/0246/CLPO - 2A Hertford Road, Tewin** - Single Storey rear extension.

**3/22/0374/CLPO – Silver Birches, 20 Desborough Drive, Tewin** - Proposed garage

**3/22/0464/PNHH - 18 Godfries Close, Tewin** - Single storey rear extension: Depth: 6.00 metres, Maximum height: 4.00 metres, Eaves height: 3.00 metres

#### **Planning Decisions**

**3/21/2968/HH – 32 Firs Walk, Tewin** – Removal of chimney. Proposed hip to gable roof conversions and extensions on both sides with first floor side windows, 3 front dormer windows. 1 rear dormer window and 2 rear roof light windows. Modification of external materials to front elevation – *TPC No Comment – EHC Granted.*

**3/21/3101/HH – 1 Upper Green, Tewin** - Demolition of porch and erection of single storey front porch extension, garage conversion, single storey rear extension and alterations to fenestration and openings – *TPC No Comment – EHC Granted.*

**3/21/2952/HH - Claddagh Wood 8 Desborough Drive, Tewin** - Demolition of conservatory and construction of replacement single storey rear extension, alterations to fenestration, new decking with pergola, new gates, brick piers and metal railings to entrance - *TPC after 3/21/0913/HH was refused, we are concerned about the combined effect of 3/21/3000/HH, 3/21/2952/HH and 3/21/2951/CLPO – EHC Granted.*

**3/21/2755/HH – 7 Firs Walk, Tewin** - Proposed 1.3m high entrance gates and driveway – *TPC No comment – EHC Refused*

**3/21/2617/HH – 4 Desborough Drive, Tewin** – Front gates 1.8m high – *TPC Object – EHC Refused.*

**3/21/3041/LBC – 18a Hertford Rd, Tewin** - Demolition of external WC. Construction of replacement single storey flat roofed extension – *TPC No Comment – EHC Granted.*

**3/21/3009/HH – 29 Cannons Meadow, Tewin** - Part single storey / part two storey rear extension. First floor side extension. Single storey side extension. Front porch. Detached double garage to replace existing detached garage. Render to front, side and top half of rear - *TPC No Comment – EHC Refused.*

#### **Appeal**

**3/21/2260/HH - 42 Lower Green, Tewin** - Enclosure of pergola with glazed panels and doors and clear polycarbonate flat roof - *TPC No Comment – EHC Refused.*

#### **Enforcement**

**Glamping:** The Parish Council has become aware that Tewin Bury Farm and Land to West of Orchard Road, Tewin are

preparing to set up "glamping" sites.

The Duty Planning Officer advised that if the land is agricultural then it would be a change of use and therefore need planning permission.

**Dog Park:** A dog park with a car park, fencing and wooden structure has just opened up off Churchfield Road, Tewin in a field. This was reported to East Herts Council Planning Enforcement.

The Duty Planning Officer advised that if the land is agricultural then it would be a change of use and therefore need planning permission.

**Mobile Home:** The appeal for the temporary siting of a mobile home on agricultural land west Of Orchard Road was dismissed on 21.5.21. The mobile home is still in situ and Enforcement has been advised.

**E/20/0065/ENF - Dawley Woods, Tewin** – Concerns about a mobile home with no planning permission, concerns a puppy farm being run, dogs bark through the night and are on the loose on the site.

EHC advised that the site has been visited and the ‘mobile home’ in the woods has been dismantled. A further visit will be made to check that the site has now been cleared of the resultant waste before the case is closed.

No evidence of a puppy farm has been seen at the site.

**Article 4 Directive** – The Parish Council sent a letter to Cllr L Haysey requesting that the Article 4 Directive be made permanent on plotlands as it has been on land under the viaduct in Digswell.

**Fall Back Planning Concept** – The Parish Council sent a letter to Oliver Heald MP, Head of EHC Planning and Cllr L Haysey re their concerns about fall-back as a planning concept.

**Lower Mimram Valley Initiative** – The Brief History of the Mimram Valley Landscape and The Case for a Local Landscape Characterisation of the Mimram Valley have been sent to all interested parties.

### 113. FINANCE

**Accounts for Payment** - In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council amounted to £1809.84 comprising: C McFarlane £931.69, Triographics Printing £111, M J McQuaid Allotment rental £357.50, Defibrillator Pads and Batteries £312.

**NS&I** – The Parish council unanimously resolved that K St Pier, A Hill, B Evans, D Lloyd and J Sheridan be signatories of the Tewin Parish Council NS&I account and they signed the form and agreed the change of address.

**Donations** – Tewin Tennis Club donated £650 towards the maintenance of the tennis courts.

**Defibrillators** - Burnham Green Village Hall reimbursed £130 towards the replacement pads and batteries for their defibrillator.

**Internal audit** – This was completed satisfactorily. One missing invoice was noted and replaced.

**Financial risk assessment and effectiveness of internal audit** – This has now been completed and the following noted: Insurance 5yr contract finishes in June 2022, research online banking options, research costs and time required for Clerk to gain CILCA and whether another CILCA qualified Clerk can be used if necessary.

**Lower Mimram Valley Initiative** – The Parish Council agreed to fund the cost of a meeting room for the introduction of the second phase of the initiative on 22<sup>nd</sup> March at Tewin Memorial Hall.

### 114. HIGHWAY MATTERS

**Various Trees & Branches Down** – Tree on FP33 has been removed. Tree in Back Lane removed. Tree in Harwood Close removed. Branch in Dead Lane to be removed by Kirkham Contracting.

**Orchard Road Drive Encroachment** - Cllr K St Pier has written to Herts County Councillor Ken Crofton asking if this was acceptable. No response has been received.

### 115. LOWER GREEN

**Filming at Tewin Stores** – This has been completed.

**Margery Lane Cut ins** – Cllr D Howson met with S Kirkham and agreed the location of the cut ins.

**Benches** – The Clerk will chase the installation of both benches.

**Gate Repair** – The Clerk will chase the repair of the gate and Cllr K St Pier agreed to put a wooden cap on the post.

### 116. PAVILION & UPPER GREEN

**Weekly Playground Inspections** - Nothing to report.

**Upper Green Croquet Request** – The Parish Council agreed that the outfield would be unsuitable as it is too rough and requested clarification as to whether the cricket square was being suggested. Nothing further has been received.

### 117. RISK ASSESSMENT

**Cannons Meadow Replacement Post and Rail** – These works have now been completed.

**Tree Survey** – This is due to start soon and will take approx 10 days.

**118. DEFIBRILLATOR TESTING** – The pads and batteries have been replaced at both the Memorial Hall and Burnham Green Village Hall as they are near their expiry date. Burnham Green Village Hall Committee reimbursed the costs.

#### **119. CORRESPONDENCE**

**Other Registerable interests** – These have been completed and will be sent to East Herts Council.

**Forgotten Historical Paths** – The Parish Council noted the deadline to register forgotten historical paths in England by 2026 is to be scrapped by the government.

**Jubilee Event Advertising** – The Parish Council noted the use of estate agent boards for the Jubilee event advertising and advised the Friends of Tewin that the legal limit is 28 days before and 14 days after the event.

**Tewin Cowper Easter Egg Hunt** – The Parish Council noted that they would like to put notices up at either end of the village.

**Saturday Morning Exercise Class** – A complaint was received about them blocking access to Upper Green and they have since changed location.

**Abandoned Car in Grass Warren** – This has now gone.

**Boundary Review Consultation** – This has now begun and the proposal is for Hertford Rural South to be renamed Hertford Rural and include both Tewin wards and with one East Herts Councillor rather than two. Closing date is 9<sup>th</sup> May 2022.

**Jubilee Grants** – Up to £300 available providing it will benefit the community.

**Jubilee Road Closure Application** – This is available on the Hertfordshire.gov website.

**Town & Parish Council Planning Forum Meeting** – This is on 24<sup>th</sup> March 2022 at 7pm

#### **120. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**Allotments** – These are fully let and there is 1 person on the waiting list.

**Transport** - Clerk to provide dates of future Parish Council meeting to Tim Hayward Smith from CDA for Herts as he is going to provide a report on the Saturday Community Bus.

**Policing** – The new Chief Inspector for East Herts is David Cooke.

#### **121. DATE OF NEXT MEETING**

The next meeting will be the Annual Parish meeting at **7.45pm on Monday 4<sup>th</sup> April 2022** at Tewin Memorial Hall followed by the Parish Council meeting

The meeting closed at 8.55 pm.