

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> September 2021 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K. St Pier (Chairman), Cllr A.Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D.Lloyd & Cllr N.Moore.

In attendance: C. McFarlane (Clerk), East Herts Cllr M McMullen, David Rixson and one parishioner.

**41. APOLOGIES FOR ABSENCE** received from Cllr J. Sheridan, East Herts Cllr L. Haysey and Herts County Councillor K. Crofton.

### PARISHIONERS COMMENTS

One parishioner attended to ask about secondary school priority for villages and recommended to contact Herts County Councillor Ken Crofton.

David Rixson attended to update the Parish Council on progress with the Lower Mimram Valley Initiative.

**42. MINUTES of the Parish Council meeting** held 2<sup>nd</sup> Aug 2021, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

### 43. NO DECLARATIONS OF INTEREST

### 44. PLANNING

#### Planning applications

**3/21/2079/HH – Woodbury, 16 East Riding, Tewin** – Single storey rear extension. Garage conversion. Replace garage door with new front window – *TPC No comment.*

**3/21/2059/HH – 8 Cowpers Way, Tewin** – Demolition of rear conservatory. Construction of single storey rear extension. Loft conversion, insertion of front, side and rear rooflights and a second floor side window. External alterations to materials and alterations to ground floor fenestration – *TPC No comment.*

**3/21/1977/HH - Tewin Lodge, Churchfield Road, Tewin** - Demolition of entrance porch. External alterations to include removal and creation of windows and doors at ground. Replacement windows to retained window openings. Removal of chimney stacks. Erection of entrance porch and pergola to rear - *TPC No comment.*

**3/21/2159/HH – Highcroft, Tewin Close, Tewin** - Demolition of side wing and rear extension; erection of single storey side and rear extensions; extension of roof with front and rear dormer windows; front porch extension; alterations to fenestration and openings and alterations to fenestration of workshop building with additional door and windows - *TPC No comment.*

**3/21/1967/FUL – Tewin Stores, 18A Hertford Road, Tewin** - Demolition of external pergola, free standing storage shed and external WC. Construction of single storey flat roofed extension, insert new roof light windows - *TPC No comment.*

#### Certificates of Lawfulness

**3/21/2099/CLPO – Quisty Birches, Tewin Close, Tewin** – Demolition of outbuildings and erection of garden room.

**3/21/2035/CLPO – 19 Firs Walk, Tewin** - Erection of single storey detached outbuilding for ancillary accommodation.

#### EHC Planning Decisions

**3/21/0654/HH – 20 Desborough Drive, Tewin** – Erection of Fencing – TPC No comment – EHC Approved

**3/21/1199/HH – 14 West Riding, Tewin** - Part conversion of garage and replace 1 garage door with front window. 1 front dormer and 1 rear dormer. New pitched roof to front porch - *TPC No comment – EHC Refuse*

**3/21/1268/HH – Gallaway, Tewin Close, Tewin** - Installation of Tennis Court and Fence – *TPC No comment – EHC Granted*

**3/21/1424/LBC – 104 Orchard Road, Tewin** - Installation of freestanding wood burner fire into existing fireplace opening on the ground floor - *TPC No Comment – EHC Granted*

**3/21/0356/HH – 20 Firs Walk, Tewin** - Demolition of detached garage, single storey rear and side projections. Construction of single storey front, side and rear extension – *TPC No Comment – EHC Refused.*

**3/21/1618/HH - 3 Bishops Road, Tewin** - Garage conversion to habitable space, insertion of roof lights, and alterations to fenestration – *TPC No Comment- EHC Granted.*

**3/21/1664/PNHH 19 Firs Walk, Tewin** - Single storey side (depth 8m, width 5.5m, height 3.8m and eaves 2.4m ) and single storey rear extension (depth 7.9m, width 5.2m, height 3.4m and eaves height 2.40 metres).

**3/21/1659/PNHH – 11 Desborough Drive, Tewin** - Single storey rear extension: Depth: 8.00 metres, Maximum height: 3.90 metres, Eaves height: 2.90 metres – EHC Prior Approval Required and Refused.

#### **45. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted to £2291.41 from the Current Account comprising: C McFarlane £786, Cain Markings £683, M J McQuaid £357, Pear Technology £150, Geosphere £132, NEST £82.01, EHC RosPa £55, Open Spaces Society subscription £45.

**VAT Reclaim** – The VAT reclaim of £1956.87 has been received.

**Tree Survey Map** – The Parish Council agreed to purchase a one off map from Pear Tech for £125 for the tree survey.

**Parish Online Membership** – The Parish Council agreed to purchase Parish Online mapping for the parish assets for £110 pa.

#### **46. HIGHWAY MATTERS**

**Gullies** – No response has been received since 28.5.21 despite chasing on 16.6.21, 1.7.21 and 5.7.21. The Clerk to contact Cllr Ken Crofton for a response in due course.

**Upper Green Road Ditch** – Cllr K St Pier wrote to Cllr Ken Crofton requesting that Highways investigate covering the open ditch on Upper Green Rd

#### **47. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**ROSPA** – Everything was satisfactory apart from the gate closing and the surface of the gate entrance which the Parish Council agreed to monitor.

**Extra cuts on Upper Green Road adjacent to the ditch** – The Parish Council did not agree to any further cuts.

**Tewin Cricket Clubs use of Pavilion** – The Cricket Club advised that they will not be using the Pavilion as it is near the end of the season

**Upper Green** – The Parish Council agreed to allow the Cricket Club to use Upper Green for Tewin Cricket club Award event on 18<sup>th</sup> Sept subject to the usual stipulations.

#### **48. LOWER GREEN**

**Lower Green** – The Parish Council agreed to give permission for the Harvest Festival & Tewin Stores for a BBQ on Lower Green on 19th Sept.

**Fallen Oak Back Lane** – The fallen oak on Back Lane was cleared by Kirkham Contracting on behalf of Rights of Way.

#### **49. TRANSPORT**

The Parish Council agreed to donate £750 towards the running of the Tewin Community Saturday bus and agreed to monitor the usage.

#### **50. STANDING ORDERS & CODE OF CONDUCT**

The Parish Council agreed to accept the revised standing orders and code of conduct.

#### **51. RISK ASSESSMENT**

Broken post & rail at the end of Cannons Meadow – Clerk agreed to check the repairs had been completed.

Clearing of May Pond Green - The Parish Council previously agreed to accept a quote of £320 from Kirkham Contracting.

Hertford Road lower branches - The Parish Council previously agreed to accept a quote of £40 from Kirkham Contracting.

Well Cover – Cllr K St Pier has repaired.

Dangerous Oak Tree Tewin Hill- Upon the advice of PR Newson Ltd this was reported to Herts Highways on 1.7.21 ref 401002090174 and the works have been completed.

#### **52. NO CORRESPONDENCE**

#### **53. NO REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

#### **54. DATE OF NEXT MEETING**

The next Parish Council meeting will be at **7.45pm on Monday 4<sup>th</sup> October 2021** at Tewin Memorial Hall.

The meeting closed at 9.08pm.