

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 7th October 2019 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K. St Pier (Chairman), Cllr A.Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr N.Moore & Cllr J.Sheridan.

In attendance: Mrs C. McFarlane (Clerk), East Herts Councillor Michael McMullen and no parishioners.

**59. APOLOGIES FOR ABSENCE** received from Cllr D. Lloyd, East Herts Councillor Linda Haysey and Herts County Councillor Ken Crofton.

**60. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 2nd September 2019, copies of which have been previously circulated to Councillors were amended and confirmed as a true record and signed by the Chairman.

### **61. NO DECLARATIONS OF INTEREST**

### **62. PLANNING**

#### **Planning Applications Received**

**3/19/1887/HH - 1A Kabete, West Riding, Tewin** - Rear single storey extension; alterations to the fenestration of the garage - *TPC No comment.*

**3/19/1878/FUL - Bracken Hill, Queen Hoo Lane, Tewin** - Demolition of existing dwelling ; Erection of two storey detached dwelling - *TPC No comment.*

#### **Planning Decisions**

**3/19/1466/HH 8 Cowpers Way, Tewin** - Conversion of garage and associated external works. Creation of new crossover with brick piers and alterations to driveway and landscaping. Creation of pedestrian gate - *TPC No comment - EHC Granted.*

**3/19/0869/FUL - Agricultural Land West of Orchard Road** - Stationing of a mobile home during breeding period for agricultural worker for two years - *TPC Object as per below - Application Withdrawn.*

**3/19/0806/FUL - Agricultural Land West of Orchard Road** - Erection of an agricultural barn.

*TPC Object to both applications as there is no proper justification for a new barn and a mobile home. Both are sited outside the existing "farmyard" which has planning permission for hedge screening in order to protect the rural views. The proposed mobile home is too large for the stated purpose, is intrusive on the rural landscape and the Parish Council have concerns that it will become a permanent residence. There is also a lack of landscaping/screening to protect rural views in open countryside - EHC Granted*

#### **Enforcement Issues**

**Club Cottage Caravan Site** - A copy of the site licence and the enforcement notice has been received and the Parish Council agreed to write to the site owner about the lights.

### **63. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council since 2nd September amounted to £2713.15 from the Current Account.

**Audit** – The external audit by PKF Littlejohn LLP has been completed and there have been no qualifications or notes.

**Royal British Legion** – The Parish Council agreed to make a donation of £75 and Cllr K St Pier agreed to lay the wreath.

**Precept** – The second half of the precept has been received.

**Allotments** – Rent of £189 has been received from Tewin Allotment Association.

**Internal Audit** – This has been arranged with Cllr B Evans and Cllr D Lloyd for 10<sup>th</sup> October at 10.30am.

**Budget** – The income versus expenditure was reviewed for the year to date.

### **64. HIGHWAYS MATTERS**

**New "Vehicles in the Road" Sign** - Highways advised that it is not a priority under Cat 2 but can be considered under County Councillor's HLB, although the member has already fully allocated their budget for this year. Highways are checking with design engineers to see if the proposed sign is suitable for this location. The Parish Council agreed to ask Cllr Ken Crofton if he would allocate some of next year's HLB towards this sign.

**Raise Existing Triangle Signs at bottom of Churchfield Road** – Highway advised that a Ringway HIT gang will attend to this in next few months.

**Paint Churchfield Road Bridge** - The Highways Structure Team are considering whether the ends of the bridge can be painted with white paint so they are more visible.

**Remove Vegetation Around Churchfield Bridge** - Highways are checking with HCC Land Charges to see who owns the land. Ringway will only get involved if private vegetation is overhanging the carriageway.

**White Lines on B1000** - These lines have since been replaced.

**Remove Temporary Signs** - These have now been removed.

**Broken manhole cover in verge between bridge and B1000** – This has been reported to BT via Highways who attended on 20/09/19. Site has been made safe and will be re-inspected by 15/10/19.

**Flooding on Churchfield Road between bridge and B1000** – Ringway are aware of issue and is on their list of requested works. Currently at medium / low priority. When they next have works planned for Churchfield Road this will be included within the scheme.

**Weed Spraying** - East Herts Council has advised that this will take place in the parish during September and this has been chased.

**Blocked Gully outside 25/27 Upper Green Road** - This has been reported to Highways and now has a big white arrow painted next to it but we have been advised that it will be seen to within 12 months. This time frame has been queried with Highways and Ken Crofton.

**Road Diversion** - Holly Grove Road (from Bramfield to Hollybushes junction with B1000) will be closed anytime from 4th November when the road signs appear. The road diversion will be through Tewin.

## **65. PAVILION AND UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Playground Inspection** - The missing gate closing mechanism has been replaced.

**Playground Sign** - The sign was fitted on 10th September.

**Pavilion** - Various minor repair and maintenance works have been carried out by Cllr K St Pier.

**Pavilion Window** - The outer pane of the small upper window in the away changing room has a crack in it and Cllr K St Pier has made it safe. The Parish Council agreed to arrange for the repair.

**HMWT Apple Day** - A meeting onsite prior to the event was held and due to the soft ground it was decided that no vehicles would be allowed on the ground. The Parish Council agreed to have a debrief with them after the event.

**Pavilion CIC** - The Tewin Pavilion CIC have agreed to make a donation towards any repair and maintenance bills if they have the funds.

## **66. RISK ASSESSMENT 2019/20**

**Tree Risk Assessment** - A quote of £150 to remove the cankered ash on no man's land on Tewin Hill by Akorua was accepted.

**Dead Oak on Margery Lane** - The owners of the Old Rectory have been advised and are checking ownership.

**Margery Lane Cut ins** - Cllr D Howson met with S.Kirkham to confirm location of cut ins.

## **67. PPP/P3 GRANT**

A grant of £1000 has been awarded towards the drainage works on FP11 and the contractor will do the works during a dry spell over the winter.

## **68. CORRESPONDENCE**

**Plane Disturbance** - A response was received from Luton Airport advising that Luton airport has two directions of operation, depending upon wind direction as aircraft are required to take off and land into the wind for safety reasons. These are known as easterly and westerly operations and can change the aircraft tracks nearby specific areas. The aircraft using the easterly operations are most likely to cause disturbance to Tewin residents and they occur on average about 30% of the time due to the prevailing wind direction in the area.

**Dementia Friendly Rural Communities** - The Parish Council agreed to support some parishioners in setting up Tewin as a Dementia Friendly Community and ascertain how they can help.

## **69. NO REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Transport** - The Community Bus Steering Group have been asked to complete a survey: 'Our ideas to make buses in Hertfordshire better' as part of the Intalink Bus Strategy.

**Memorial Hall** - The committee have agreed to take on the Royal British Legion Poppy collecting.

## **70. DATE OF NEXT MEETING**

The next Parish Council meeting will be at **7.45pm on Monday 4th November 2019** in the Kimberley Room at Tewin Memorial Hall. As there was no further business the meeting was closed at 8.58pm.