

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 13th May 2019 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd, Cllr N. Moore and Cllr J. Sheridan.

In attendance: Mrs C. McFarlane (Clerk), East Herts Councillor Michael McMullen, East Herts Councillor Linda Haysey and one parishioner.

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

- a) Cllr K St Pier was elected as Chairman unanimously, proposed by Cllr K.Lawson and seconded by Cllr A.Hill.
- b) Cllr A.Hill was elected as Vice Chairman unanimously, proposed by Cllr J.Sheridan and seconded by Cllr D.Lloyd.
- c) All Councillors signed the Declaration of Acceptance of Office and all Councillors confirmed that there were no changes to their Register of Members' Interests and Notice of Disclosable Pecuniary Interests.
- d) All Councillors completed and signed their Election expenses forms.

2. APOLOGIES FOR ABSENCE received from Herts County Councillor Ken Crofton.

3. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Tewin Charities Trustees - Cllr D.Howson a trustee until 2020, Mr R.Temple confirmed until 2021.

Tewin Memorial Hall - Cllr K St Pier.

Transport - Cllr K.Lawson.

Tewin Website - Cllr D.Lloyd.

Locality Policing - Cllr D.Lloyd.

Tewin Pavilion CIC - Cllr B.Evans & Cllr D.Lloyd.

Tewin Allotment Association - Cllr J.Sheridan.

4. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st April 2019, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

The minutes of the Annual Parish Meeting held on 1st April 2019, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

5. DECLARATIONS OF INTEREST

Cllr Adrian Hill declared an interest in planning application 3/19/0931/HH 8 Tewin Hill, Tewin as he is personally related and a neighbour.

PARISHIONERS COMMENTS.

The owner of 4 The Walled Garden, Tewin Water attended re their application 3/19/0269/HH to obtain the Parish Council's approval for the proposed new windows. The Parish Council agreed that the style of the sample UPVC double glazed white wood effect mock Georgian window was in keeping with the surrounding buildings and agreed to write to East Herts Council.

6. PLANNING

Planning Applications Received

3/19/0723/HH - Dapple Lights, Tewin Close, Tewin - Erection of porch, single storey rear extension. External alterations to include, insertion of windows and door to flank elevations. Erection of cladding and rendering - *TPC No Comment.*

3/19/0931/HH - 8 Tewin Hill, Tewin - Two storey side extension and change to fenestration - *TPC No Comment.*

3/19/0734/CLPO - 25 Harwood Close, Tewin - Erection of outbuilding to create gymnasium and pet house - *TPC No Comment.*

3/19/0923/HH Cheltenham House, Queen Hoo Lane, Tewin - Removal of double garage, utility and part of main bedroom. Raising of roof ridge to create first floor. Construction of two storey front extensions and two storey rear extension incorporating 2 first floor rear Juliette balconies. Creation of pitched roof to living room and alterations to fenestrations - *TPC No Comment.*

Planning Decisions

3/19/0517/HH - 9A Desborough Drive, Tewin - Demolition of garage and utility room. Single storey front extension, two storey rear and single storey side extension, to include insertion of 4 new roof lights and changes to fenestration- *TPC No Comment - EHC Granted.*

3/19/0463/HH - Dapple Lights Tewin Close, Tewin - Conversion of a garage to habitable accommodation to include new fenestration and bricking up an existing opening - *TPC No Comment - EHC Granted.*

3/19/0572/HH - 14 Hertford Road, Tewin - Two storey side extension with changes to fenestration - *TPC agreed to support the parishioner in objections and would like to see replies of the following consultees : Conservation Officer and Tree Warden - EHC Withdrawn.*

3/19/0272/HH - 34 Upper Green Road, Tewin - Partly demolish rear extension. Construct single storey rear extension - *TPC No Comment - EHC Granted.*

3/19/0380/HH - Woodbury, 6 East Riding, Tewin - Demolition gates and erection of new entrance gates - *TPC No Comment - Refused.*

Appeals Lodged

3/18/2211/FUL/3/18/2212/FUL - Fairholme Stables, Archers Green Lane, Tewin - Amended Plans incl visitors parking and bin collection area. Original plans: Demolition of existing buildings, erection of 5 or 7 no dwellings together with associated parking amenity space and access from Archers Green Lane - *TPC Object to the simplistic responses of putting grasscrete on the front lawns of houses to solve car parking problems, putting an area of hard standing for a collection point at the main entrance for waste and recycling problems and the unrealistic expectation that bins will be stored on the rear patios of some of the houses - EHC Refused Both - TPC Submitted a response to the Planning Inspectorate.*

Enforcement Issues

Club Cottage Caravan Site - Cllr M.McMullen advised that the street lights are now turned off at night and an extension of the time when no one can live on site is being considered.

Warrengate Farm - Excessive parking has been reported at the site and the Parish Council agreed to investigate whether it is an infringement of the planning permission.

7. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council since 1st April 2019 amounted to £1561.65 from the Current Account.

Precept - The first instalment of this year's precept of £15,250 has been received. A second instalment of the same amount will be received in September 2019.

Insurance - The annual insurance renewal in accordance with the 5yr long term contract is £918 (£840) and increased due to the cost of the Pavilion extension being added. The insurance valuation of the Pavilion takes place on 15th May 2019 by Bryan Bishop and a revised new quote will be sought.

Internal Audit - The audit will be completed in due course by McCash & Hay.

Accounts for the Financial Year Ending 31.3.2019 – These were circulated to Councillors and will be carried over to the next meeting for approval.

Annual Governance Statement 2018/19 - This was circulated to Councillors and will be carried over to the next meeting for approval.

Tewin Stores - The terms of the purchase of Tewin Stores premises has been agreed and the share prospectus will be published when authorisation has been received from HMRC. The newsletter to the parish concerning the expressions of interest in purchasing shares has been well received.

8. HIGHWAYS MATTERS

Back Lane - A query was raised about the possibility of resurfacing the entrance to Back Lane from Lower Green. The Parish Council confirmed it was not their responsibility.

Godfries Close Access Road - The Parish Council agreed to write to Riversmead/Network Homes about repairing the potholes.

9. LOWER GREEN

Grass Warren/Upper Green Car Park - The car sales and repair works complaints have been forwarded to East Herts Council Enforcement who continue to visit on a regular basis. The Parish Council has been notified of drug paraphernalia found in the car park and agreed to look into various options and take advice.

Lower Green - On 16th April Cllr K St Pier and the Clerk met with Netherdown about the agreement to remedial works to repair the damage to the edge of Lower Green. Netherdown's landscaper has advised that as it's an area which is consistently driven over, there is little chance of any remedial works having a long term effect. Their recommendation is for the area to be fenced off and the natural grass allowed to come back over time which would not happen if cars keep driving over the area. The Parish Council agreed to write to ask for a donation in lieu of damage done to Lower Green.

Tewin Cowper School New Classroom - This will be handed over to the school on 21st May 2019.

10. PAVILION AND UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Playground Extension – The Parish Council agreed to accept the Kompan quote SQ246016- Upper Green Playground dated 17.4.19 for £11,132.82 including equipment, installation, fencing. This is to be financed by a donation from Friends of Tewin.

Playground Resurfacing - Tewin Parish Council agreed to accept the Matta Products quote for the replacement surfacing of the playground incl the extension for £15,253 plus vat including sand, labour and materials and a 10yr guarantee.

Upper Green Car Park - The sign will be collected and installed in due course.

Fire Alarm - The Parish Council agreed to accept the quote from T&J Fire for remedial works to the Pavilion fire alarm.

Pavilion - A training session for the Pavilion Duty Officers has been arranged for 15th July at 6.30pm.

Pavilion Tap - Ted Kavanagh has agreed to repair the leaking tap at the rear of Pavilion.

Pavilion Keys - The Parish Council agreed to order a further 5 keys for the Pavilion.

11. RISK ASSESSMENT

2018/19 - The Parish council signed off on last year's risk assessment.

2019/20 - The risk assessment took place on 16th April 2019. A list of works has been compiled and quotes for the following works were accepted:

1. FP 26: Install new handrail and posts at the entrance to FP26 opposite the shop and set further back.
2. St Peter's Church Green: Replace two wooden posts.
3. Margery Lane BOAT: Renew the cut-ins in the copse.
4. Margery Lane Triangle: Clear fallen tree.

Tree Risk Assessment - This took place on 2nd May with Rob Cooper Trees Surgery and a quote is awaited. He suggested that a proper assessment and marking up of trees be done and a plan completed for ongoing monitoring and maintenance of the trees.

12. PPP/P3 GRANT

The Parish Council has submitted the completion forms for PPP/P3 grant 2017 and is awaiting 2019 grant application forms. Proposals for the P3 grant for 2019 are being considered.

13. CORRESPONDENCE

Welwyn Hatfield Council have had another Call for Sites and are consulting on the results. Of main relevance to Tewin :

- a) Site WGC4 - Panshanger Airfield and whether to build on the strip of Green Belt that lies between the main site and the Welwyn Hatfield boundary.
- b) Site WGC9 - a small part of the above strip of Green Belt, that is not owned by the owners of the main site.
- c) Site WGC11 - a new site added in 2019 – currently the dog training ground beside the B1000.
- d) Site DIG5 - between the B1000 and the Mimram at Tewin Water which was discarded at the very first stage in 2016 because “The site is not within or adjoining a settlement excluded from the Green Belt; All or the majority of the site is designated as a Registered Historic Park and Garden “

A Datchworth Parish Councillor has asked if Tewin Parish Council might comment on DIG3 (north of Burnham Green) however this does not abut the Parish Council boundary and was discarded at the very first stage in 2016 because “The site is not within or adjoining a settlement excluded from the Green Belt.”

The Parish Council agreed to comment on that suitable tree screening is required to protect the setting of the Mimram Valley when Panshanger is developed.

14. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Transport - A query was raised about whether the bus companies were aware of the B1000 road closure and what alternative arrangements were being made by them and how they were going to notify parishioners. The Clerk agreed to contact the bus company.

15. DATE OF NEXT MEETING

The next Parish Council meeting will be at **7.45pm on Monday 3rd June 2019** in the Kimberley Room at Tewin Memorial Hall. As there was no further business the meeting was closed at 9.50pm.