

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 1st October 2018 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd, Cllr N. Moore and Cllr J. Sheridan.

In attendance: Mrs C. McFarlane (Clerk), East Herts Councillor Michael McMullen, East Herts Councillor Linda Haysey and two parishioners.

50. APOLOGIES FOR ABSENCE received from Herts County Councillor Ken Crofton.

51. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 3rd September 2018, copies of which have been previously circulated to Councillors were amended and confirmed as a true record and signed by the Chairman.

52. NO DECLARATIONS OF INTEREST

PARISHIONERS COMMENTS.

The owners of 33 Bishops Road attended to provide some background to their planning application and answer any queries.

53. PLANNING

Planning Applications Received

3/18/1965/HH - 2 Grass Warren, Tewin - Removal of conservatory. Proposed single storey rear pitched roof garden room extension - *TPC No Comment.*

3/18/1958/HH - Four Winds 18 Desborough Drive, Tewin - Erection of 1.5m high vehicular entrance gates with 1.7m high piers - *TPC Object as the style of the gates are out of keeping with the street scene.*

3/18/1937/HH - 102 Orchard Road, Tewin - Proposed front entrance gates - *TPC Object to the closed style of the gates and that they are out of keeping with the street scene.*

3/18/1911/VAR - 74 Upper Green Road, Tewin - Variation of conditions two of approved plans and condition six landscaping of planning application (3/17/0836/VAR)- Variation of conditions 2 (approved plans) and 6 (landscaping) of planning application
3/15/1018/VAR - Erection of 1 no dwelling - Amendment to design reducing overall scale and to achieve Passivhaus energy and comfort standard. Rewording of condition 2 to show drawings 3353.10 Rev D and 3353.11 Rev B. Rewording of condition 6 to show drawing 3353.11 Rev B: to amend the landscaping layout design: to reduce the overall height of kitchen window: increase the width of the balcony - *TPC No Comment.*

3/18/1906/VAR - Woodbury 6 East Riding, Tewin - Variation of condition 2 (approved plans) of LPA approval 3/15/1651/HH - Demolition of existing conservatory, utility room, garage and part kitchen. Erection of single storey side and rear extension. Erection of two storey side extension and replacement of existing roof. Alterations to fenestration - Condition 2 to be amended to read: The development hereby permitted shall be carried out in accordance with the following approved plans; 1142-001, 1142-033, 1142-034, 1142-035, 1142-036, 1142-037 - *TPC No Comment.*

3/18/1879/VAR - Four Winds 18 Desborough Drive, Tewin - Application to vary condition 2 (Approved plans) of Planning permission ref 3/18/0779/HH -Two storey front extension and first floor rear extension. Replacement of windows and doors, including alterations to openings. Replacement of roof tiles and incorporation of roof windows. Amendment to include addition of enclosed front porch - *TPC No Comment.*

3/18/1871/HH - 33 Bishops Road, Tewin - Demolition of conservatory, conversion of garage including installation of two windows, erection of two-storey rear extension including the insertion of lantern roof light, erection of front porch and first floor balcony, raising of existing roof including insertion of velux roof light - *TPC have concerns about the frontage: pillars and balcony and it not being in keeping with the street scene.*

3/18/1877/FUL - Tewin Cowper J M I School Cannons Meadow - Single storey detached building for new classroom - *TPC No Comment.*

3/18/1834/HH - Bracken Hill Queen Hoo Lane - Erection of front porch, single storey side extension, part single, part two storey rear extension, erection of pitched roof above existing single storey side extension, raising roof height to provide accommodation in roof space to include a roof terrace to the rear, alterations to window sizes and openings and associated design alterations including application of render - *TPC No Comment.*

3/18/2014/FUL - 11 Cowpers Way, Tewin - Replacement Dwelling - Received on 1.10.18 so the Parish Council will contact neighbours as per usual and will hold an extraordinary meeting if necessary prior to the closing date of 2nd November. The Parish Council requested an actual comparison between the profiles of the new dwelling and its neighbours rather than just a street scene illustration, confirmation that the small first floor window on the right flank is a bathroom window and therefore fixed obscure glass, copies of the two public comments against the previous application 3/17/1991/FUL, since these have now been removed from the website.

Certificates of Lawfulness

3/18/1875/CLE - Warrengate Farmhouse Money Hole Lane - Change of use to residential garden.

Planning Decisions

3/18/1602/HH - Timbertops 34 Firs Walk, Tewin - New front facade of dwelling house: - replacement of garage door with a two casement windows: new front entrance hall, two dormers at first floor level: new bi-fold doors and Juliet balcony to the rear - *TPC No Comment - EHC Refused.*

3/18/1567/HH - 39 Upper Green Road, Tewin - Conversion of roof space into habitable accommodation with 2no. gable dormers to the front elevation - *TPC No Comment - EHC Granted.*

3/18/1588/VAR to 3/18/0779/HH Four Winds 18 Desborough Drive, Tewin - Removal of condition 3 (obscure glazing and fixed shut first floor front window) of planning permission: 3/18/0779/HH - Demolition of single storey entrance. Erection of two storey front extension and first floor rear extension. Replacement of windows and doors, including alterations to openings. Replacement of roof tiles and incorporation of roof windows - To allow front window to be non-obscure glazing and not fixed shut - *TPC No Comment - EHC Granted.*

54. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 3rd July 2018 amounted to £2328.65.

Audit – The external audit by PKF Littlejohn LLP has been completed and there have been no qualifications or notes.

Royal British Legion – The Parish Council agreed to make a donation of £75 and Cllr K St Pier agreed to lay the wreath.

Tewin Memorial Hall – The Parish Council agreed to pay the invoice for the hall hire.

Open Spaces Society – The Parish Council agreed to pay the annual subscription.

Precept – The second half of the precept has been received.

Allotments – Rent has been received from Tewin Allotment Association and paid to M J McQuaid.

VAT Reclaim – This has been requested.

Internal Audit – This has been arranged for 24th October at 10.30am.

Budget – The income versus expenditure was reviewed for the year to date and there was nothing untoward to report.

55. RISK ASSESSMENT

Bench - Cllr J Sheridan has completed the remedial works to the bench opposite Tewin Stores and the Parish Council agreed reimbursement of expenses.

FP Levelling – Kirkham Contracting has advised that it will be completed shortly.

May Pond Green - A quote of £120 for lifting and pruning back the trees outside 41 Upper Green was agreed by the Parish Council.

56. HIGHWAYS MATTERS:

Priority Gully Cleansing - Herts Highways have been chased again about the priority gully cleansing in Tewin.

Water Leak outside 106 Orchard Road - This has been reported to Herts Highways/Affinity Water and a request submitted for it to be escalated.

Upper Green – A sewage leak from the manhole cover on Upper Green has been reported to Thames Water.

57. PAVILION AND UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Annual Playground Inspection – The Parish Council agreed to look into quotes for resurfacing.

May Pond Green Electricity Cabinet - UKPN have removed the electricity supply and cables and Taylor Wimpey have removed the cabinet itself.

Pavilion Extension Works – The key safe, blind, changing room hooks and door repairs have been completed and the Parish Council agreed to pay the invoice. Tewin Cricket Club are investigating ownership of the two chillers outside the green shed.

Grant Money - The second tranche of the grant has been applied for.

Publicity – The Parish Council agreed to see if a Village Network event could be arranged at Tewin Pavilion via Claire Pullen at East Herts Council.

HCC Tree Works on Upper Green – Serena Clay of HCC Rural Estates apologised for the error concerning Gristwood & Toms removing trees on Upper Green on 9th August, Serena confirmed that they have made a note on the files so this won't happen again. A copy of the tree survey has been requested for Tewin Parish.

Use of Upper Green – The Parish Council agreed that HMWT could use Upper Green on 7th October for Tewin Orchard Apple Day and advised that in future permission should be sought in advance from the Parish Council and the list of stipulations be sent to HMWT for future reference.

Sign – The Parish Council agreed to obtain a quote for the replacement “No Unauthorised Vehicles” on Upper Green.

58. CORRESPONDENCE

Lower Green Parking – A complaint about school parking has been received and passed on to the Head of Tewin Cowper School who has agreed to look into it.

Bonfire – A complaint was received about a large bonfire in Bishops Road and it will be reported to East Herts Council Environmental Health.

East Herts Council Peer Reviews – The Parish Council noted.

Enforcement in the Rural Areas – An invite for this has not been received but it is being organised by Mark Prisk MP on 25th October at 6.30pm at East Herts Council.

East Herts Local Plan - On September 11th East Herts Council was issued with a holding direction on the District Plan, and consequently is unable to adopt the District Plan at the moment.

59. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Pavilion CIC – The Parish Council agreed that the CIC should provide a proposal & quote for landscaping for consideration.

Policing – Stuart Orton is the Chief Inspector.

Transport – Any complaints about the bus service will be sent to Herts County Council as well as the bus company.

60. DATE OF NEXT MEETING

The next meeting will be at **7.45pm on Monday 12th November 2018** in the Kimberley Room at Tewin Memorial Hall. As there was no further business the meeting was closed at 9.30pm.