

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2nd July 2018 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.St Pier (Chairman), Cllr A.Hill (Vice Chairman), Cllr B.Evans, Cllr D.Howson, Cllr K. Lawson and Cllr D. Lloyd.

In attendance: Mrs C.McFarlane (Clerk), East Herts Councillor Michael McMullen and one parishioner.

27. APOLOGIES FOR ABSENCE received from Cllr N.Moore, Cllr J.Sheridan, East Herts Councillor Linda Haysey and Herts County Councillor Ken Crofton.

28. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 4th June 2018, copies of which have been previously circulated to Councillors were amended and confirmed as a true record and signed by the Chairman.

29. NO DECLARATIONS OF INTEREST

30. PLANNING

Planning Applications Received

3/18/1270/HH - 19 Sevenacres, Tewin - Erection of single storey rear conservatory - *TPC No Comment.*

3/18/1245/HH - 5 East Riding, Tewin - Creation of basement with adjoining lower terrace. Alterations to front entrance, erections of canopies and single storey extensions - *TPC No Comment.*

3/18/1232/HH - 17 Firs Walk, Tewin - Alterations to driveway - *TPC No Comment.*

3/18/0873/FUL - Tewin Cowper J M I School Cannons Meadow - New Layout Plan for reception block, new car park, new games area and alterations to existing play area - This planning application is going to Committee on 15th August 2018. The Parish Council noted the receipt of a letter from Tewin Cowper School Governors and the Chairman agreed to make an appropriate reply to the letter.

Planning Decisions

3/18/0877/HH - 20 Desborough Drive, Tewin - Erection of 1.5 metre vehicular entrance gates with 1.7 metre brick piers - *TPC No Comment- EHC Granted.*

3/18/1000/HH - 34 Upper Green Road, Tewin - Partly demolish rear extension. Construct single storey rear extension - *TPC No Comment - EHC Granted.*

3/18/0837/HH - Tewin Oaks 42 Orchard Road, Tewin - Demolish existing detached garage & store and build a single storey side extension. Amended version of 3/17/1686/HH - *TPC No Comment- EHC Granted.*

3/18/1159/PNHH - 37 Bishops Road, Tewin - Proposed single storey rear extension: Depth 6.0 metres, Eaves height 3.0 metres, Maximum height 3.85 metres - *EHC Prior Approval not necessary.*

Enforcement Issues

23 Firs Walk, Tewin - East Herts Council Planning Enforcement agreed to look into the front gate over 1m high and the side fence between 23 and 25 Firs Walk over 2m high.

31. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 4th June 2018 amounted to £22,218.22.

Pavilion Works - The Parish Council agreed to pay the second N&A Veasey's invoice for £12,000 plus vat for the works to date including : roof structure, roof membrane, partitioning, insulation, moving windows and doors and cladding.

LCF Grant Money - The first tranche of the grant was received on 31st May 2018.

Tewin Pavilion CIC - A donation of £7791 was received towards Pavilion works.

Annual Governance and Accountability Return(AGAR) 17/18 - This was submitted by email to PKF Littlejohn on 11th June 2018.

Clerk Overtime - The Parish Council agreed to pay the Clerk overtime in lieu of 3 extra hours per week incurred managing the Pavilion extension. A payment of £500 was agreed.

32. RISK ASSESSMENT

Weed Spraying - The weed spraying of the Upper Green car park has been completed by Roger Toms.

Notice Board Outside Shop - This has been repaired by Keith.

Godfries Close Access Road - Riversmead/Network Homes has advised that it is not their responsibility, they will have no involvement in the repair or cost but the Parish Council are welcome to contact their residents and see if they want to help out. The Parish Council agreed to ask East Herts District Councillor Linda Haysey for help.

33. HIGHWAYS MATTERS:

Meeting With Herts Highways - This is being re arranged in order to discuss priority gulley cleansing and repair of the footpath on Upper Green Road.

Cannons Meadow Dying Ash Tree - The tree has been removed and a road closure has been requested by Herts Highways for works to repair the pavement.

Posts Outside 56 Upper Green Road - Herts Highways advised that the posts removed were considered to be obstructive to the vehicular visibility splay for those exiting the site; visibility splays are to be kept clear between the heights of 0.6m and 2.0m above the carriageway level (7.6.3 *Manual for Streets*).

Unauthorised Crossover - The unauthorised crossover at 13 Canons Meadow has been reported to HCCs Licence & Enforcement Team for investigation.

34. LOWER GREEN

Dog Fouling Sign - The missing Dog Fouling Sign has been reported to East Herts Council and the Area Inspector will be dealing with it.

35. PAVILION AND UPPER GREEN

Weekly Playground Inspections - Nothing to report.

May Pond Green Electricity Cabinet - Taylor Wimpey are in the process of arranging UKPN to remove the electricity supply and cables after which the contractor will return to remove the cabinet itself.

Pavilion Extension Works - The roof and insulation have been completed. The windows and doors moved and the cladding installed and painted. The new floors have been insulated and concreted. The plastering and painting is in progress.

Sewers - A query was raised about blockages occurring recently in the shared sewer at 39 and 39a Upper Green Road which seems to have other services using it. Thames Water advised that they only show the main line down Upper Green Road on its map and neither the Operations Dept, Property Searches Dept, Developer Services Dept nor the New Connections Dept have any more information as they “all work from the same mapping system” and “the householder would need to conduct your own investigation using a private contractor”. The Waste Control Team advise that neither Sevenacres nor Mimram Drive have been “adopted”.

36. CORRESPONDENCE

Hertfordshire Criminal Justice Board Meeting on 9th July 2018 from 12.30 until 16.30 - This was noted.

37. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Transport - Centrebus advised that the 'no show' of the 378 bus to Hertford at 11.35am outside the Rose & Crown on 4th June 2018 was due to road closure and the resultant diversion which had not been previously advised by the Council. The driver was not aware of an alternative route to take and continued along the main road. Further along the route, once the driver had mobile reception, they called in and advised the Operations Team of this issue, and a plan was put in place for subsequent services.

A further bus 'no show' on Wednesday 13th June at 11.35 has been reported to Centrebus for investigation.

The Parish Council agreed to ascertain why Centrebus are not being notified of roadworks and road closures.

38. DATE OF NEXT MEETING

The next meeting will be at **7.45pm on Monday 3rd September 2018** in the Kimberley Room at Tewin Memorial Hall. As there was no further business the meeting was closed at 8.55pm.