

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 4th December 2017 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.St Pier (Chairman), Cllr A.Hill (Vice Chairman), Cllr B.Evans, Cllr K. Lawson, Cllr D. Lloyd, Cllr N.Moore and Cllr J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts Councillor Michael McMullen and two parishioners.

**82. APOLOGIES FOR ABSENCE** received from Cllr D.Howson, East Herts Councillor Linda Haysey and Herts County Councillor Ken Crofton.

### **PARISHIONERS COMMENTS**

Two parishioners attended to answer questions on the planning application for 31 Godfries Close, Tewin.

**83. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 6th November 2017, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

### **84. NO DECLARATIONS OF INTEREST**

### **85. PLANNING**

#### **Planning Applications Received**

**3/17/2704/HH** - Pine Lodge, 110 Bramfield Road, Tewin - Proposed detached garage and conversion of integral garage to extend living accommodation. A Replacement porch - *TPC No Comment*.

**3/17/2663/HH** - 31 Godfries Close, Tewin - Single storey rear extension with pitched roof, new side gate in existing wall - *TPC No Comment*.

#### **Planning Decisions**

**3/17/2184/HH** - 25 Harwood Close, Tewin - Single storey side extension. Alterations to fenestration on the ground floor, side and rear elevations - *TPC No Comment - EHC Granted*.

**3/17/1948/HH** - White Oaks, 5a Desborough Drive, Tewin - Two storey rear extension plus kitchen extension - *TPC No Comment - EHC Granted*.

**3/17/2235/LBC** - 102 Orchard Road, Tewin - Proposed internal alterations including: removal of existing ground floor walls to create kitchen/dining room with new island; construction of new wall and doorway to create smaller ground floor wc ; addition of worktops/sink to existing ground floor study in order to create new utility room; addition of new doorway between proposed kitchen/diner and utility room; conversion of Bedroom 5 into family bathroom and en-suite to bedroom 4 involving the removal of existing walls, erection of new walls, creation of new opening and installation of new bathroom/shower suites; conversion of existing family bathroom into dressing room; installation of new shower suite into master en-suite; and enlarged opening and new door to master bedroom -*TPC No Comment - EHC Refused*.

**3/17/2283/HH** - 12 Desborough Drive, Tewin - Single storey side and rear extension and front porch infill. *TPC No Comment - EHC Granted*.

**3/17/2275/HH** - 4 Desborough Drive, Tewin - Raising roof, adding rear dormer and raising chimney stack to single storey dwelling and conversion of garage to laundry and drying room. *TPC No Comment - EHC Refused*.

**3/17/2455/HH** - 9 Bishops Road, Tewin - Two Storey Rear Extension, new open porch on front elevation and alterations to the external appearance and new gates, posts and hedge to front of property . *TPC No Comment - EHC Granted*.

**Enforcement Issues** - Nothing to report.

### **Appeals**

**3/17/0722/OUT - Land East of Upper Green Road, Tewin** - Construction of 9no dwellings consisting of 4no 3 bedroom and 5no 2 bedrooms with two new vehicular accesses - *TPC Object to the proposal as the applicant has not justified building on Green Belt land, the proposals are incompatible with the submitted District Plan and therefore not a sustainable development and it would create a precedent for other developers with land around the village. TPC also supported parishioners comments against the proposed application - EHC Refused*. This has gone to appeal and the Parish Council agreed to object to the appeal and to advise local parishioners.

### **86. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 6th December 2017 amounted to £5453.29.

**Grass Cutting** - The invoice for grass cutting on the footpaths has been received and was in accordance with the quote and payment was agreed.

**Donations** - Donations towards a defibrillator at Burnham Green Village Hall have been received from Burnham Green Village Hall Committee £500, Datchworth Parish Council £250 and Alan Tyler £250. A donation of £138 has been received from Tewin Allotment Association towards hedge and grass cutting.

**Grants** - A grant of £10,000 has been received from National Lottery Awards 4 All towards the Pavilion extension.

**VAT Reclaim** - A VAT reclaim of £1470.29 has been submitted to HMRC.

**Estimate to the Year End** - In accordance with the Financial Regulations of the Council the Parish Council reviewed and agreed the Estimate for the Financial Year Ending 31.3.2018.

**Clerk's Salary Review** - A full review of the Clerks' salary was last completed in 2012 and the Parish Council agreed to increase the Spinal Column Point (SCP) to 29, in accordance with the NJC Payscales, with effect from 1.4.2018 to reflect performance and experience.

**Precept** - The Parish Council reviewed the precept options for the Financial Year Ending 31.3.2019 and in accordance with the Financial Regulations of the Council they unanimously agreed that the precept be increased by 1.69% from £29,500 to £30,000 in line with inflation.

## **87. GRASS CUTTING**

**Grass Cutting Invoices** - Invoices have been submitted to Herts County Council, East Herts Council and Riversmead Housing Association for reimbursement.

## **88. HIGHWAY MATTERS**

**May Pond Green** - An order has been placed with Majestic Trees for a Wild Service tree for £307.60 incl delivery and planting.

The Parish Council agreed to mention that a contribution would be welcome to Herts County Councillor Ken Crofton.

**Speed Indicator Device** - The installation of the base on the verge at Upper Green has been completed.

**Lower Green** - The southern point of Lower Green has been damaged by vehicles crossing over it. The Parish Council agreed to place some granite blocks to deter traffic and protect the green.

**Grass Warren** - The potholes have been repaired.

## **89. PAVILION AND UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**May Pond Green Electricity Cabinet** - There are three potential live electricity cables in the cabinet and one cable cut off at ground level. The cupboard has been locked up and the Parish Council agreed to contact the electricity board about disconnecting.

**Pavilion Extension Works** - The expected start date is 9th April 2018. A further meeting to discuss amendments will be arranged.

**Grant Applications** - A grant of £17,791 has been awarded by Lafarge/Tarmac Landfill Community Fund and £8,000 from the East Herts Council Community Fund.

## **90. PARISH PATHS PARTNERSHIP (P3) GRANT**

Tom Goldsmith, Countryside Access Officer has advised that drainage works on BR4 down to Lousehole Bottom have been delayed due to cost. The Parish Council agreed to accept the quote of £190 to rebuild the steps on FP 26 opposite the shop and £260 to level FP 13 by Muspatt's Farm. A quote of £135 has already been accepted to replace the handrail and install a new one on the foot bridge on FP23. The remaining monies from the P3 grant will go towards gate repairs completed on footpaths: 41,17,13.

**FP 30** - A tree came down on FP30 and Cllr A.Hill has cleared it.

## **91. PARISH RISK ASSESSMENT 2017**

**Cut ins at Lousehole Bottom, Hertford Road and Margery Wood** - The cut ins on Margery Lane were done in error and the contractor agreed to do the Margery Wood cut ins this week.

## **92. CORRESPONDENCE**

**Constituency Boundary Review** - The Parish Council noted that Grant Shapps would become our MP instead of Oliver Heald.

**Godfries Close Pavement** - The vegetation overhanging part of the pavement has now been cleared by the householder.

**Margaret and Richard Knight Memorial** - The Parish Council agreed to consider locations in the parish for a memorial tree.

## **93. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

## **94. DATE OF NEXT MEETING**

The next Parish Council meeting will be at 7.45pm on Monday 5th February 2018 at Tewin Memorial Hall.

As there was no further business the meeting was closed at 9.05pm.