

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6th November 2017 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.St Pier (Chairman), Cllr A.Hill (Vice Chairman), Cllr B.Evans, Cllr D.Howson , Cllr K. Lawson, Cllr D. Lloyd and Cllr J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk) and two parishioners.

**68. APOLOGIES FOR ABSENCE** received from Cllr N.Moore, East Herts Councillor Michael McMullen, East Herts Councillor Linda Haysey and Herts County Councillor Ken Crofton.

### **PARISHIONERS COMMENTS**

One parishioner attended to confirm their support for the planning application for 12 Desborough Drive, Tewin.

One parishioner attended to listen to the planning application for 33 Godfries Close, Tewin.

**69. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 2nd October 2017, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

### **70. NO DECLARATIONS OF INTEREST**

### **71. PLANNING**

#### **Planning Applications Received**

**3/17/2455/HH** - 9 Bishops Road, Tewin - Two Storey Rear Extension, new open porch on front elevation and alterations to the external appearance and new gates, posts and hedge to front of property . *TPC No Comment.*

**3/17/2283/HH** - 12 Desborough Drive, Tewin - Single storey side and rear extension and front porch infill. *TPC No Comment.*

**3/17/2275/HH** - 4 Desborough Drive, Tewin - Raising roof, adding rear dormer and raising chimney stack to single storey dwelling and conversion of garage to laundry and drying room. *TPC No Comment.*

**3/17/2362/NMA** - Land South Of Churchfield Road Tewin - A non-material amendment to 3/17/0748/FUL - inclusion of a small traditional sky light in the roof on the elevation facing west. *TPC No Comment.*

#### **Planning Decisions**

**3/17/2080/HH** - Four Winds 18 Desborough Drive, Tewin - Demolition of existing entrance porch. Erection of two storey front and rear extensions. Construction of basement with floor light. Replacement of existing windows and doors, including alterations to openings. Replacement of existing roof tiles and incorporation of roof windows. Replacement of existing timber cladding and render finish to walls - *TPC Comment: Further to TPC's letter to Kevin Steptoe dated 18th May 2017, TPC supports the application 3/17/2080/HH as it is much improved over 3/17/1226/CLP and it protects the street scene and avoids building close to the side boundary - EHC Refused.*

**3/17/1964/LBC** - Apartment 6, Tewin Water house, Tewin Water - Replace two polycarbonate topped skylight domes with glazed units. Insert two new skylights, one above hallway, one above family bathroom. Re-model the en-suite bathroom to include moving a section of modern stud wall. Reinstate a sash window. *TPC No Comment - EHC Granted.*

#### **Certificates of Lawfulness Applications**

**3/17/2467/CLP** - 33 Harwood Close, Tewin - Loft conversion to include rear dormer, Juliette balcony and insertion of two roof lights to front elevation of existing roof - *TPC No Comment.*

**Enforcement Issues** - Nothing to report.

### **72. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 2nd October 2017 amounted to £12,218.86.

**Grass Cutting Invoices** - The invoices for grass cutting on behalf of Herts County Council. East Herts Council and Riversmead Housing Association have been received and are in line with the budget so the Parish Council agreed to pay them. The invoice for grass cutting for Tewin Parish Council has also been received and is in line with the budget so the Parish Council agreed to pay it.

**Internal Audit** - This has been completed and everything was satisfactory.

**HMWT Membership** - The Parish Council agreed to renew their membership to Herts & Middx Wildlife Trust at a cost of £40.

**Tewin Magazine** - The Parish Council agreed to make a donation of £175 towards the Tewin Magazine.

**VAT Reclaim** - The VAT reclaim for £897.80 has been received from HMRC.

**Defibrillators** - Two defibrillators and two cabinets have been ordered and received.

### **73. GRASS CUTTING**

**Rights of Way Mowing** - The Parish Council agreed to take over the mowing of the following Rights of Way from Herts County Council and agreed to accept Kirkham Contracting's quotes for two cuts on FP 21, FP30, FP42.

#### 74. HIGHWAY MATTERS

**May Pond Green** - Two quotes have been obtained from Majestic Trees for a Wild Service tree of £175.50 and £256.50 plus vat. The Parish council agreed to obtain advice from Majestic Trees about which size tree will take better and whether it includes planting and agreed to purchase a replacement Wild Service tree for May Pond Green.

**Sevenacres Gulley** - Highways completed repair works to this gulley today and a jetter will be sent out in due course.

**Orchard Road Gulley** - Nothing to report.

**Orchard Road Water Leak** - The Parish Council agreed to report a leak outside 104/106 Orchard Road.

**Speed Indicator Device** - The installation was delayed due to lack of details on underground utilities and a new installation date will be advised in due course.

#### 75. PAVILION AND UPPER GREEN

**Weekly Playground Inspections** - Nothing to report.

**May Pond Green Electricity Cabinet** - Broadlands Estate Management advised that they and Taylor Wimpey do not know who owns the cabinet and the Parish Council agreed to open it and put a fire brigade lock on if necessary.

**Pavilion Extension Works** - A meeting date with A.Veasey has been arranged on 7th November at the Pavilion with Ted Kavanagh to discuss the plans and the likely starting date for Pavilion extension work.

**Grant Applications** - A grant of £10,000 from the National Lottery Awards for All has been awarded to the Parish Council. A decision on the Lafarge/Tarmac Landfill Community Fund grant application for £20,000 is expected in mid November and on the East Herts Council Community Grant application for £8,000 at the end of November.

**HMWT Apple Day** - Cllr D Lloyd agreed to advise HMWT of the procedure for requesting use of Upper Green from the Parish Council, parking arrangements, to liaise with nearby residents and obtain a temporary event notice.

**Fencing** - In light of the recent damage to the cricket square caused by someone driving over the green the Parish Council agreed to allow Tewin Cricket Club to install more robust fencing to protect the cricket square.

#### 76. LOWER GREEN

**Lower Green Grass** - The Parish Council agreed to review the northern edge of Lower Green in 12 months time.

#### 77. PARISH PATHS PARTNERSHIP (P3) GRANT

Tom Goldsmith, Countryside Access Officer has obtained agreement that the P3 grant can be used to complete drainage pipe works on BR4 down to Lousehole Bottom, Hertford Road as well as replace the handrail and install a new one on the foot bridge on FP23. The repairs to the fencing and new handrails at the entrance to FP26 opposite the shop and levelling the footpath from Churchfield Road past Muspatts Farm will be held over for next year's P3 grant.

#### 78. PARISH RISK ASSESSMENT 2017

**Cut ins at Lousehole Bottom, Hertford Road and Margery Wood** - The Parish Council agreed to accept a quote of £200 to clear the cut ins.

#### 79. CORRESPONDENCE

**Panshanger Aerodrome** - Concerns have been raised about the possible reopening of Panshanger as an airfield. The Parish Council agreed that they have not taken a position on this matter in the past but would be pleased to be kept informed.

**Godfries Close Pavement** - A query has been raised about cutting the vegetation overhanging part of the pavement and the Parish Council agreed to speak to the householder.

#### 80. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

**Transport** - Cllr K Lawson advised she is unable to attend the East Herts Community Transport Conference on 17th November 2017.

#### 81. DATE OF NEXT MEETING

The next Parish Council meeting will be at 7.45pm on Monday 4th December 2017 at Tewin Memorial Hall.

As there was no further business the meeting was closed at 9.10pm.

#### HIGHWAYS AND TRANSPORTATION MATTERS October 2017

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
2	<b>Line Markings</b> – Missing on School Lane	2012	Reported on Highway fault website
3	<b>Signs - Hollybushes</b> - Directional Tewin sign missing and Hertford sign broken <b>- Lower Green</b> - Directional finger post missing	2013	Reported on Highway fault website