

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 1st February 2016 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.St Pier (Chairman), A Hill (Vice Chairman), B.Evans, K. Lawson, D.Howson, D. Lloyd, N. Moore (until 9.10pm) and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk) and four parishioners.

92. APOLOGIES FOR ABSENCE were received from East Herts Councillor Linda Haysey and East Herts District Councillor Michael McMullen.

PARISHIONERS COMMENTS

Three parishioners attended about the planning application for 4 Churchfield Road, Tewin. Concerns were raised by two parishioners about the effects of the proposed outbuilding on the tree, hedgerow, the rural nature and character of the surrounding area, the scale and bulk of the building , the cumulative increase in the footprint of the original dwelling and it being out of keeping with the character and appearance of the surrounding properties.

93. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st December 2015, copies of which have been previously circulated to Councillors. The Parish Council agreed the minutes as a true record and they were signed by the Chairman.

94. NO DECLARATIONS OF INTEREST

95. PLANNING

Planning Applications Received

3/15/2575/HH - 4 Churchfield Road, Tewin - Single storey rear porch extension to house. Detached outbuilding to rear garden - *TPC concerned about the potential loss of the well established tree and hedgerow, the scale and bulk of building, cumulative increase in footprint of the original dwelling, detrimental impact on the rural nature of the surrounding area and the rural character of the area. The height of the proposed building with the multiple gable ends will cause over shadowing, block out light and result in an intrusion of internal and external lighting on a currently dark area. The velux windows are not in keeping with surrounding cottage architecture and the shower/toilet probably with fan extraction will be close to and directed towards neighbouring property. It will be out of keeping with and detrimental to the character and appearance of the surrounding properties.*

3/16/0090/HH - 31 Orchard Road, Tewin - Single storey rear infill extension - *TPC No Comment*

3/16/0063/HH - 40 Orchard Road, Tewin - Proposed entrance gates - *TPC No Comment*

Certificates of Lawfulness

3/15/2439/CLP - 3 Tewin Hill, Tewin - Erection of a single storey rear extension and loft conversion to include roof lights - *TPC No Comment*

3/16/0140/CLP - 11 Bishops Road, Tewin - Erection of outbuilding - *TPC are aware that the neighbour has concerns about this as the original permission has restrictions on the numbers of buildings on the plot.*

Planning Decisions

3/15/2003/FUL - 17 Firs Walk, Tewin - Demolition of the existing residential dwelling and construction of a replacement residential dwelling - *TPC agreed to ask East Herts Council to ensure that the planned height of the building in relation to the land and surrounding properties is exactly correct. They would also like confirmation that the planting along the side wall adjacent to 19 Firs Walk is imposed as a condition- EHC Refused.*

3/15/2226/PNHH - 32 Bishops Road, Tewin - Single storey rear conservatory extension - *TPC No Comment - EHC Refused.*

3/15/2206/HH & 2207/LBC - The Stable Block, 1 Tewin Water House, Tewin - External alterations to remove two rear ground floor windows to create new door opening and other internal alterations - *TPC No Comment- EHC Granted.*

3/15/2237/LBC - 106 Orchard Road, Tewin - Proposed internal alterations to existing kitchen area - *TPC No Comment - EHC Granted.*

3/15/2052/HH - 116 Bramfield Road, Tewin - Single storey rear extension - *TPC No Comment - EHC Granted*

3/15/2325/HH - Mimram, Queen Hoo Lane, Tewin - Conversion of two internal garages to two bedrooms with ensuite shower rooms. Extension of existing garage by 4m in rear garage. Extension of kitchen onto rear garden terrace. Creation of first floor balcony over rear extension - *TPC No Comment - EHC Granted.*

3/12/15/HH - 22A Hertford Road, Tewin - Single storey side extension - *TPC are aware of adjoining neighbours concerns about the height of the extension in relation to their house and the closeness to the boundary and would hope that they are taken into account - EHC Granted.*

3/15/2363/HH - 17 Orchard Road, Tewin - Proposed garage extension incorporating a covered link - *TPC No Comment - EHC Granted.*

Certificates of Lawfulness Decisions

3/15/2279/CLP - 11 Bishops Road, Tewin - Erection of outbuilding - *TPC are aware that the neighbour has concerns about this as the original permission has restrictions on the numbers of buildings on the plot - EHC Refused.*

3/15/2271/CLP - 19 Orchard Road, Tewin - Two storey rear extension and replacement outbuilding - *EHC Granted*

Appeals Submitted

3/15/1651/HH - Woodbury 6 East Riding - Demolition of existing conservatory, utility room, garage and part kitchen. Erection of single storey side and rear extension. Erection of two storey side extension and replacement of existing roof. Alterations to fenestration - *TPC objected as it is out of keeping with the surrounding area- EHC Refused.*

3/15/1959/HH - Delphi, 3 Firs Walk, Tewin - Proposed single storey rear orangery - *TPC No Comment - EHC Refused due to cumulative effect of extension.*

Appeal Decisions

3/15/0396/FUL - West of 64 Orchard Road, Tewin - Erection of a new agricultural building on agricultural land. - *TPC No Comment - EHC Refused by reason of its site and siting in an isolated position which is unnecessarily intrusive and detrimental to the openness of the rural landscape and the appearance of the surrounding green belt - Appeal Granted .*

Other

Riversmead Development Update - The Parish Council agreed to check on progress of repairing tarmac footpath where dandelions are growing through and the deteriorated state of the access road alongside 27 Grass Warren to Riversmead.

Mimram Drive Boundary Fence - Tewin Parish Council agreed to write to Herts Highways and Herts County Councillor Ken Crofton as there was some question about whether the landowner had put the fence in the correct position.

SLAA Round 3 Draft conclusions

Tewin Parish Council submitted a response confirming that it is still very much opposed to all these sites, and gives its full support to their conclusions of “not deliverable” and “not developable”. Various amendments relating to sites for sale, changed ownership, and incorrect post codes were also submitted.

96. FINANCE

Accounts for Payment - In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 1st December 2015 amounted to £ 4038.88. Two cheques for Kirkham Contracting signed on 4/9/15 have been stopped as they had not cleared and they have since been re-issued.

Council Tax 2016/17 - The tax base for 2016/17 for Tewin Parish council is 839.22.

New Homes Bonus - There are likely to be some changes to the New Homes Bonus in particular to limit the length of time that the New Homes Bonus is awarded from the current 6 years to the preferred 4 years. East Herts Council has advised that the provisional allocations of New Homes Bonus for Tewin for 2016/17 will be in the region of £18,719.

Internal Audit - This took place on 11th January 2016 and everything was found to be satisfactory. The next audit will be arranged before the next meeting.

Donation to brass band for Carols on the Green - The Parish Council agreed to pay £100 donation to the brass band for the Carols on the Green.

Donation towards Carols on the Green - The Parish Council agreed to make a donation of £236.90 to Friends of Tewin towards the Carols on the Green.

Donation towards Senior Citizens lunch - The Parish Council agreed to make a donation of £100.00 to Friends of Tewin towards the Senior Citizens lunch.

97. HIGHWAYS

Footpath Works - The remainder of the new footpath has been completed. Oak bollards will be installed on May Pond Green to deter parking on the footpath crossover in the next 4 weeks. The tree planting has been completed. Taylor Wimpey are due to

complete their section across the front of the garage site in the next 4-6 weeks although this may have been delayed due to problems with the services on the site.

Highways Meeting - On 8th December 2015 Cllr K St Pier and Cllr A Hill met with James Vine, the new DSA Agent who advised that he looks after the maintenance of roads only. He advised that we are past the date of the last 18 mos cyclical gulley cleansing programme and Highways are unable to go back and look at the missed gullies. The main issue is whether the gulley is blocked and causing an issue such as pooling or flooding which is impeding traffic. If they are not causing an issue it will become a low priority. If they are causing an issue they will go on the list for the CCTV & Drainage Investigation Programme which is currently full up until the end of April 2016. The list is then subject to prioritisation. He also advised that he would appreciate photographic and video evidence of problem gulleys and he agreed to send us a gully/drain map so we can check all the gulleys are on the map.

The following sites were visited and discussed:-

1. Churchfield Road/B1000 Flooding - This is a higher priority as it is a major road and has been closed by the police as a result of flooding. Works may involve cut ins, fallen tree removal and gulley cleansing.

2. Tewin Cowper School Gulley is blocked and will be a higher priority because it is outside a school.

3. 56 Upper Green Road/ Taylor Wimpey – The new gulley, installed by Taylor Wimpey, outside 56 Upper Green is still blocked and forcing water out through the tarmac. The video evidence has been forwarded to Taylor Wimpey who have added the gulley to their remedial list. Highways has advised Taylor Wimpey that they will not adopt the gulley if it is not working properly.

4. Hertford Road /Shop Gulley - This remains a low priority but may get done if a crew are in the local vicinity. It is more likely to be cleansed in the next 18mos gulley cleansing programme.

Gulley Dig Out Programme - On 14th December 2015 a list of priority gullies for digging out was submitted to Cllr Ken Crofton for the special gulley dig out programme arranged by Highways. The list comprised of the following gulleys outside : 56 Upper, Green, Tewin Cowper School, and opposite Tewin Stores.

Potholes - Potholes located in Hertford Road, Tewin Hill, Grass Warren, Margery Lane have all been reported to Herts Highways during January.

Surface Dressing on Churchfield Road - The Parish Council agreed to report the rapid deterioration of the recently completed surface dressing on Churchfield Road to Herts County Councillor Ken Crofton at Herts Highways.

Flytipping in Archers Green - This was reported to East Herts Council on 25th January 2016 and has since been removed.

Advertising on Upper Green Road - Both companies were contacted on 25th January 2016 and agreed to remove the scaffolding and adverts within a week. The Parish Council agreed to remove the scaffolding at the end of the week if still there.

98. NEW BUS SERVICE

Further feedback forms have been received and forwarded onto the Passenger Transport Unit at Herts County Council on 25th January 2016.

99. PAVILION AND UPPER GREEN

Playground - No incidents to report.

Tennis Court Fencing

The Parish Council agreed to contribute £1000 to the repairs of the wind damaged fencing.

The Parish Council agreed that if Tewin Tennis Club wish to reattach screening to the southern baseline end after the repairs then they are fully responsible for repairing any future wind or other damage attributable to the presence of the screening.

Tewin Parish Council agreed that no screening of any nature is to be attached to the eastern side of the court adjacent to the Sevenacres housing.

Pavilion Extension Proposal - Tewin Parish Council agreed to put applying for planning permission to extend the Pavilion on the agenda for the next Parish Council Meeting.

Upper Green Car Park - The East Herts Council Tree Warden has advised that poplar tree at the entrance to the car park needs to be removed. A quote of £375 has been received and the Parish Council requested that a further quote be obtained.

100. LOWER GREEN & SURROUNDING AREAS

Kerbing - The Parish Council agreed to accept the quote from Eurovia to supply and install new granite kerbing along northern edge of Lower Green and replace the concrete kerbing with granite kerbing opposite. They also agreed to allow temporary transfers of funds to the current account in order to manage cash flow.

Grass Warren Litter Bin - The bin has not been added to the emptying rota and has been reported to East Herts Council on 21st January 2016 who advised that they will be sending an Inspector out.

Christmas Tree - A photograph of the Christmas tree on Lower Green has been sent to Majestic Trees for a health assessment.

Shop Signpost - This has now been installed.

Christmas Tree - The carols on the green raised £236.90. The Parish Council agreed to make a donation of £236.90 to Friends of Tewin. A contribution of £100 was also made to the brass band.

The Hazels - Various trees were removed from the 6 The Hazels and the East Herts Council Tree Warden advised that they did not require permission but care should be taken not to damaged tree roots when creating an additional car parking space to the front of the property.

Lower Green Sewer - The sewer running from the well cover down to the Memorial Hall was relined on 28th January 2016.

101. GRASS CUTTING

The Parish Council agreed to add the new land recently added to the churchyard to the grass cutting schedule at a cost of £15 per cut for 10 cuts per annum.

102. CORRESPONDENCE

i) Superfast Broadband is now available in Tewin Wood.

ii) 6 Lower Green have advised that they are going to replace their hedge with an indigenous species.

iii) Parish Councillor's agreed to accept Cllr M McMullen's invite on Thursday 25th February 2016 at 7.30pm

iv) The Parish Council noted that applications for 2016 P3 grant to improve, promote or enhance existing public rights of way to benefit the local community is now open.

v) EHAPTC advised that the next three meetings are on 1st March, 5th May and 7th June at 10am until 12 midday at Wallfields , Hertford.

vi) Tewin Allotment Association accounts for FYE 31.12.2015 have been received and circulated

103. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Tewin Allotment Association - There are currently 8 plots available and adverts will be going out in due course.

PPP - The catch on the gate on footpath 17 has broken and is going to be removed.

Drivesafe - Councillor John Sheridan agreed to enquire about their progress.

104. DATE OF NEXT MEETING

The next Parish Council meeting will be the at 7.45pm on Monday 7th March 2016 at Tewin Memorial Hall. As there was no further business the meeting was closed at 9.50pm.

HIGHWAYS AND TRANSPORTATION MATTERS December 2015 and January 2016

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Reinstatement of Kerbing along northern edge of Lower Green	2013	Highways
2	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	Line Markings – Missing on School Lane	2012	Reported on Highway fault website
4	Line Markings - Missing at junction opposite Rose & Crown	2015	Reported to Highways
5	Signs - Hollybushes - Directional Tewin sign missing - Lower Green - Directional finger post missing	2013	Reported on Highway fault website