

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 7th November 2016 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.St Pier (Chairman), Cllr A.Hill, Cllr K. Lawson, Cllr D. Lloyd, and Cllr J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk) and eight parishioners.

69. APOLOGIES FOR ABSENCE were received from Cllr B. Evans, Cllr D.Howson, Cllr N.Moore, Herts County Councillor Ken Crofton, East Herts Councillor Linda Haysey and East Herts Councillor Michael McMullen.

PARISHIONERS COMMENTS

One parishioner and Tim Hayward Smith of the Community Development Agency for Herts ("CDA") updated the Parish Council on the progress of their proposal for a 10 seater minibus on Saturdays. The pilot was due to start last Saturday but didn't go ahead. A meeting has been held with David Neilan, Herts County Council and a revised timetable has been put together for a nine seater minibus to do two round trips, one in the morning and one in the afternoon, from Tewin to Welwyn North, Welwyn Garden City and Hertford. Fifty percent of the annual cost has been put forward from East Herts Council and a further £500 from CDA and they have applied for funding from Friends of Tewin and the Herts Community Foundation. The Parish Council agreed to put a request for funding on the agenda for the next meeting.

Three parishioners attended to support a planning application for 17 Firs Walk, Tewin and one parishioner raised their objections to the application.

Two parishioners attended to outline their planning application for 5 East Riding, Tewin.

70. NO DECLARATIONS OF INTEREST

71. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 3rd October 2016, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

72. PLANNING

Planning Applications Received

3/16/2305/HH - South Lodge, Hertford Road, Tewin - Proposed single and two storey side extensions and rendering - *TPC No Comment*
3/16/2167/FUL - 17 Firs Walk, Tewin - Demolition of existing dwelling and construction of replacement dwelling - *TPC No Comment*
3/16/2367/HH - 5 East Riding, Tewin - Single storey front extension and alterations to ground floor fenestration - *TPC No Comment*
3/16/2357/HH - 29 Cannons Meadow, Tewin - Part single storey/part two storey rear extension. First floor side extension. Ground floor side extension to replace existing conservatory. Pitched roof front porch. Alterations to ground floor fenestration. Detached double garage to replace existing detached garage - *TPC No Comment*
3/16/2348/HH - 42 Orchard Road, Tewin - Installation of pair of electrically operated timber entrance gates - *TPC No Comment*

Planning Decisions

3/16/2016/FUL - Club Cottages Caravan Site, Burnham Green Road, Burnham Green - Construction of internal site access road giving individual vehicular access and parking for each unit - *TPC object to the proposal as there are concerns about the impact on sewage and flooding, the accuracy of the application form and the compromising of the essential green aspect of the area. No mention has been made of the water course, that the site is prone to flooding and that the road is not designed to take the weight of an 18 tonne fire truck. The Parish Council are also concerned that visiting drivers may not appreciate the interaction of the road and the public footpath - EHC Refused as it was inappropriate development within the green belt as there were no special circumstances to outweigh the harm to the Green Belt, it would result in loss of openness, adversely impact on the use and amenity of an existing Right of Way, lacked sufficient information about surface water management and attenuation on a site that is liable to flooding.*

3/16/1656/HH - 13 Bishops Road, Tewin - Demolition of the existing rear extension and reconfiguration of the existing internal layout including a rear single storey extension with and alterations to doors and windows - *TPC objects to the eclectic mix of glazing on the frontage as excluding the front door there are seven glazing elements only two of which have the same size and style which is not in keeping with the surrounding properties and area - EHC Granted.*

3/16/1890/HH - 20 Bishops Road, Tewin - Demolish existing conservatory and replace with single storey rear orangery, alterations to existing rear bay including removal of tiled roof and replace with flat roof incorporating new first floor rear balcony. Replace existing first floor side window with new door. Demolish existing porch and replace with new pitched roof porch. Replace new windows with timber double glazed units. Alterations to fenestration - *TPC No Comment - Application Withdrawn.*

3/16/1949/HH - 31 Bishops Road, Tewin - Demolition of existing utility room, study and garage, erection of single storey rear and two storey side extension. Replacement of existing windows and doors - *EHC Granted*

Certificates of Lawfulness

3/16/2326/CLP - 13 Upper Green, Tewin - Proposed single storey outbuilding - *TPC No Comment*

3/16/2436/CLP - 16 Harwood Close, Tewin - Single storey rear extension - *TPC No Comment*

Sevenacres & Mimram Drive - Nothing to report

Consultation on Pre-submission District Plan - Closing Date 15th December 2016

The Parish Council agreed to distribute a newsletter to the parish and put an item in the Tewin Magazine explaining how to see the proposals online. As there are currently no proposals for new housing developments the Parish Council agreed not to hold a public meeting but instead make a printed copy of the plan available in the shop with their permission.

73. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 3rd October 2016 amounted to £6380.72 comprising mainly of grass cutting payments to Kirkham Contracting in accordance with the grass cutting contract.

In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Pavilion Account since 3rd October 2016 amounted to £411.00 for electrical works on the Pavilion.

Herts & Middx Wildlife Trust - The Parish Council agreed to renew their annual subscription at a cost of £40.

Royal British Legion - The Parish Council agreed to make a donation of £75.

Tewin Magazine - The Parish Council agreed to make a donation of £175 towards the Tewin Magazine.

Allotment Association - The Parish Council noted the receipt of £189 rent from the Allotment Association as well as a donation of £149.88 towards the grass cutting at the allotments.

VAT Reclaim - A VAT reclaim for £4,295.24 has been received from HMRC.

Estimate to the year end - The Parish Council reviewed the budget and estimate to year end .

Income is currently exceeding the budget due the receipt of the New Homes Bonus of £18,719, donations received of £14,343 mainly towards replacement tennis court fencing and a PPP grant of £1000. Grass cutting reimbursements have been applied for and are in line with the budget.

Expenditure is currently exceeding the budget due mainly to Lower Green kerbing replacement at a cost of £17,616 which was financed by the New Homes Bonus and Tennis Court Fencing & Repairs of £14,192 which was financed by a £13,192 donation from the Tewin Tennis Club and £1000 from the New Homes Bonus.

Major expenditure that has been committed but not spent yet comprises the Pavilion building survey at a cost of no more than £2000 to be financed by from Pavilion account.

Potential Major Expenditure not yet agreed comprises Upper Green Tennis Court inspection trench and membrane installation and Tewin Saturday minibus.

Overall taking into account the Pavilion building survey but not the Tewin mini bus TPC expects to break even at the year end.

74. Standing Orders

The Parish Council unanimously agreed to adopt the revised standing orders.

75. Highways Matters

Ditch on Upper Green Road - This is scheduled to be investigated and cleared by Herts Highways in February 2017.

Upper Green Road Manhole Covers - Thames Water have assessed the manhole covers and advised that they cannot be removed. They are due to re assess whether they can be lowered. The kerbing that is sticking out into the road as a result has been reported to Herts Highways who deem them safe .

May Pond Green Tree - Martin Wright, Herts Highways is currently sourcing a suitable replacment for the dead tree.

May Pond Green Post - One of the tall posts protecting the dropped kerb from vehicle parking has been knocked over. The Parish Council agreed to advise Herts Highways.

Replacement Signs - Herts Highways have replaced various signs in the parish.

Footway in Godfries Close and Harwood Close - The rough, uneven and crazed surfacing of the footway has been reported to Highways who have assessed the site and consider it safe and have added it to a list of possible future works.

Overgrown Hedges in Hertford Road, Archers Green Road and B1000 - This has been reported to Herts Highways who are tracing the owner. A meeting has been arranged with Herts Highways to discuss the issue.

76. PAVILION AND UPPER GREEN

Weekly Playground Inspections - Nothing to report

RosPa Playground Remedial Works -

Sign - Recommended that one should be installed at both the entrance and exit with emergency contact details. *Sign is between the exit and entrance gates and has the Clerk's phone number on it.*

Tree Canopy - Branches overhanging equipment. Lift tree canopy to ensure a minimum clearance of 2m from the ground. *Quote obtained and agreed - see paragraph below*

Fungus/algae - Remove from all equipment . *Equipment has been washed.*

Pavilion Electrical Works - The works on the path lights, defibrillator and hot water tank have been completed.

Green Shed Roof - A temporary roof sheet is due to be sent as the part has to be re-ordered because the wrong colour was sent.

Pavilion Survey - The survey is currently being undertaken.

Tennis Courts Tree Root Damage - Some severe cracking believed to be due to tree root invasion in the north west corner of the tennis courts has occurred and the Tennis Club have requested that an inspection trench be dug parallel to the fence from the car park end down towards the Pavilion to discover the offending roots. A quote of £300 has been obtained and a further £50 for installing a membrane. The Parish Council agreed to accept the quote from Kirkham Contracting.

Tree Work - The Parish Council agreed to accept the quote of £300 from Kirkham Contracting to remove the lower branches of various trees throughout the parish to enable mowing and a comply with the ROSPA inspection.

Upper Green Poplar Tree- The dying tree has been taken down.

77. Lower Green

Access road alongside 27 Grass Warren - Riversmead have been chased again about repairing the numerous potholes on this road.

78. RISK ASSESSMENT

Outstanding items include:

Potholes on the Grass Warren access Road - Riversmead to be chased.

Dandelions in the Grass Warren pavement -Riversmead to be chased.

Lousehole Bottom Ditch Clearing - This will be done in due course .

PAT Testing - Mill Green Electrical started this but the testing machine failed and the PAT testing is to be re arranged.

79. CORRESPONDENCE:

Remembrance Wreath - Cllr K St Pier agreed to lay the wreath at the Remembrance Service.

80. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

81. DATE OF NEXT MEETING

The next Parish Council meeting will be on Monday 5th December 2016 at 7.45pm at Tewin Memorial Hall. As there was no further business the meeting was closed at 10.05pm.

HIGHWAYS AND TRANSPORTATION MATTERS October 2016

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
2	Line Markings – Missing on School Lane	2012	Reported on Highway fault website
3	Signs - Hollybushes - Directional Tewin sign missing - Lower Green - Directional finger post missing	2013	Reported on Highway fault website
4	Ditch - Upper Green - Highways are scheduled to clear it	2016	Due to be done February 2017

