

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6th July 2015 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.St Pier (Chairman), A Hill (Vice Chairman), B.Evans, K. Lawson, D. Lloyd, N.Moore and J. Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Cllr M.McMullen, and the Clerk from Bengeo Rural Parish Council.

**29. APOLOGIES FOR ABSENCE** were received from Cllr D.Howson and East Herts Councillor Linda Haysey.

### **NO PARISHIONERS COMMENTS**

**30. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 1st June 2015, copies of which have been previously circulated to Councillors. The Parish Council confirmed the minutes as a true record and they were signed by the Chairman.

### **31. NO DECLARATIONS OF INTEREST**

### **32. PLANNING**

#### **Planning Applications Received**

*Cllr A Hill declared an interest in the application for 74 Upper Green Road as he is a neighbour.*

3/15/1018/VAR - 74 Upper Green Road, Tewin - Variation of Condition 2 on planning permission 3/13/1229/FP for erection of one dwelling - alteration to design to include a basement, alterations to roof, fenestration, omission of external chimney and alterations to landscaping - *TPC agreed that the complete change of style and basement seem to be excessive changes for a variation.*

3/15/0851/HH - 116 Bramfield Road, Tewin - First floor extension over existing front extension, bay window addition, removal rear gable end roof - *TPC No Comment.*

3/15/1266/HH- 18 Hertford Road, Tewin - Demolition of existing garage and building of a combined garden studio and storeroom - *TPC No Comment.*

#### **Certificates of Lawfulness**

3/15/1072/CLE - Warrengate Farm, Money Hole Lane, Tewin - Confirmation of land use as garden/residential not agricultural.

3/15/1232/CLE - 30 Lower Green, Tewin - Confirmation of land use as garden/residential not agricultural.

#### **Planning Decisions**

3/15/0716/HH - 7 Churchfield Road, Tewin - Extension to detached garage and conversion into residential annex - *TPC No Comment- EHC Granted*

3/15/0664/CLP - 40 Orchard Road, Tewin - Proposed outbuilding to form utility/store and WC - *EHC Granted.*

#### **Other**

**X/15/0117/CND** - Sevenacres, Tewin - Hornbeam Hedge - Taylor Wimpey have advised that they will be planting the hedge along their boundary with the tennis courts in due course. East Herts Council Planning Enforcement will speak with Taylor Wimpey if remedial works to the exposed roots of a mature hedge to the side of 43 Upper Green Road have not been completed.

**Sevenacres** - Remedial works on the new gulley installed by Taylor Wimpey which resulted in water flooding out onto the road have not been completed yet although the gulley has been cleared during the gulley cleansing schedule in May 2015.

**Riversmead Development Update** - The rocking manhole cover in Grass Warren has been replaced but the undulating tarmac surface with unfinished edges and the weeds growing through the tarmac footpath have not and the Parish Council agreed to write to the developers.

**Rivergate Homes** - The Parish Council agreed to talk to Rivergate Homes about reinstating conservation grade kerbing on the boundary of the property. Refer to Paragraph 34 Highways below.

**Village Hierarchy Study 2015**- This was received today and Cllr K St Pier agreed to put together a response.

### **33. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £7281.99 from the Current Account were approved by the Parish Council.

**Lower Green Electricity Supply** - The Parish Council agreed to accept a 3yr fixed price contract from Eon.

**Internal Audit** - Cllr D.Lloyd and B.Evans will complete this on 14th July 2015.

**Income Versus Expenditure** - Income is over budget due to the receipt of £2500 donation from Tewin Cricket Club towards a new shed. Expenditure is over budget due to the Lower Green cobbling works (£941) which were committed to in the previous financial year from the General R&M budget and the new shed (£2500) to the rear of the Pavilion.

Major expenditure that has been committed but not spent yet comprises of :

- a) Replacement tennis court fencing at a cost of £5538 plus vat which will be financed by the remaining £2224 of the £6000 Taylor Wimpey donation (£3776 spent on disabled car park spaces) and £3314 from the New Homes Bonus.
- b) Two replacement benches & three new litter bins incl fixing at a total cost of £2000 which will be financed by the New Homes Bonus.

Since August 2012 we have received £14,619 in New Homes Bonus of which £4430 was spent on drainage works, £314 on tennis court fencing and £2000 on new benches & bins. The remaining New Homes Bonus is £4875.

### **34. HIGHWAYS**

**Manhole Cover on May Pond Green** - Works have been completed by Freerange Buildings Solutions Ltd.

**Gully Cleansing Schedule** - A list of the gulleys missed during the Herts Highways gully cleansing schedule has been sent to Ken Crofton, Raj Goutham and Rob Payne. No reply has been received as yet.

**Broken Gully under Lower Green** - The repair works have been completed by Highways and the Parish Council has written to Highways asking them to come back and infill with topsoil and grass seed.

**Lower Green Kerbing** - Highways have advised that there are no future plans to replace the kerbing and the works were done in error. The Parish Council has written to Ken Crofton and Highways to ask for the replacement of the existing kerb that Highways ripped out and for repairs to the edge of the green as well. A reply has not been received as yet.

The Parish Council agreed to

- a) Write to Highways advising them of the kerbing that the Parish Council are going to buy.
- b) Purchase 80 m of conservation grade kerbstones for £1900 plus vat using the New Homes Bonus.
- c) Arrange a meeting with Rivergate to discuss installing the kerbstones in lieu of damage to the green.
- d) Budget for the quote of £6012 to lay 80 sq m Grasscrete along the edge of the green and to get another comparable quote.
- e) Obtain a quote for the groundwork to lay the Grasscrete

**Footpath Works** - Upper Green Road will be closed between 9.30am and 5.30pm for approx 5 days sometime between 27th July and 26th Sept to enable Herts Highways to commence works on the new footpath between Godfries Close and Upper Green which is being financed by Taylor Wimpey/Sevenacres Section 106 money.

**Churchfield Road Surface Dressing** - This is take place in the week commencing 11th July 2015.

**Hertford Road Traffic Monitor** - The Parish Council agreed to ask Ken Crofton, Herts County Councillor for any information about the traffic monitoring in Hertford Road Tewin

**31 Orchard Road** - The Parish Council agreed to write to the new residents to ask if they would consider removing the posts adjacent to the highway especially as several have been knocked over.

### **35. BUS CONSULTATION**

A meeting was held on June 12th with Herts County Council representatives Guy Brigden, Caroline Patten and Ken Crofton, Herts County Councillor. Parish representatives were Kristin Lawson, Michael McMullen, East Herts District Councillor, Malcolm Cowan, Welwyn Hatfield District Council and County Councillor, Haidy Blake, Hertingfordbury Parish Council (the Greens) Peter Neville, Welwyn Parish Council (Digswell). Herts County Council advised that they have given notice to terminate the existing 388 contract with Centrebus who were not interested in bidding to maintain the existing service. They are currently out to tender for the new reduced service which is due to start on 1st September 2015.

The Parish Council agreed that it would not be sustainable in the long run to commit money to supporting the bus services and that they had no basis on which to open talks with Centrebus.

The Parish Council agreed to ask Herts County Council for details of the proposed service starting on 1st September 2015 so that the parish can be informed.

### **36. PAVILION AND UPPER GREEN**

**Playground** – The Parish Council agreed to advise any personal trainers using the playground for their sessions not to use the playground or the netting poles.

**Tennis Court Fencing** - The replacement tennis court fencing is due to take place on 27th July 2015 and expected to take one week.

**Grass** - The Parish Council agreed to monitor grass growth around the courts as the trees have been removed.

**Bouncy Castle on Upper Green** - Tewin Parish Council confirmed that permission was granted to Tewin Tennis club for use of bouncy castle on 21st June 2015.

### **37. LOWER GREEN & SURROUNDING AREAS**

**Litter Bin in Grass Warren** - The East Herts Council Dog Warden advised that they did not have a budget to put a bin in Grass Warren. The Parish Council agreed to supply and install a litter bin in Grass Warren and to fund the cost of emptying it on a weekly basis by East Herts Council of £85 per annum.

**Damage to Kerbing in Grass Warren** - The Parish Council agreed to leave this as there is no witness.

**Tewin Conservation Area Appraisal and Management Plan** - East Herts Council advised that this was to go to EHC Executive Committee on 7th July 2015.

### **38. RISK ASSESSMENT**

An update on risk assessment works:

- Lower Green - Electricity Box Door rotting - Replace - *Roger Clarke agreed to look at*
- Bus Shelter - Desborough Drive Bus Shelter - Seat need replacing- *Roger Clarke agreed to look at*
- Lower Green - Litter bin opp Rose & Crown - Replace - *Quote accepted*
- Cannons Meadow - Litter bin at end of Cannons Meadow - Replace - *Quote accepted*
- Grass Warren - New litter bin to be installed as agreed under Paragraph 37 Lower Green and Surrounding Areas
- Upper Green - Two benches needs replacing - *Quote accepted*

### **39. CORRESPONDENCE**

**EHAPTC** - Meeting on 30th July 2015 at 10am at Wallfields - Cllr J Sheridan agreed to attend.

**Tewin Cricket Club** - TCC have invited the Parish Council and other groups in the village to tea on 19th July 2015

**Bowls Club Sign** - Cllr K St Pier agreed to talk to the Bowls Club.

### **40. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Parish Paths Partnership scheme (P3)**- Resurfacing works on BR8 where it starts from Upper Green past Piggott's and FP26 where it leaves Upper Green Road have been completed. The £1000 P3 grant has been received.

**Policing** - Cllr M.McMullen has advised Sgt Duncan Wallace East Herts Rural policing team that a meeting would be useful for parish councils.

**Hertfordshire Criminal Justice Board Equality Group** - Cllr D Lloyd will be attending a meeting on 14th September 2015.

**Pavilion** - The defibrillator has arrived and will be installed in the Pavilion.

**Allotments** - The Allotment Association confirmed that all allotment holders have been reminded of their responsibilities as plot holders.

### **41. DATE OF NEXT MEETING**

The next Parish Council meeting will be the at 7.45pm on Monday 7th September 2015 at Tewin Memorial Hall. As there was no further business the meeting was closed at 9.22pm.

**HIGHWAYS AND TRANSPORTATION MATTERS June 2015**

<b>Ref:</b>	<b>PROBLEM.</b>	<b>DATE RAISED</b>	<b>COMMENTS</b>
1	<b>Reinstatement of Kerbing along northern edge of Lower Green</b>	2013	Highways
2	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	<b>Line Markings</b> – Missing on School Lane	2012	Reported on Highway fault website
4	<b>Hertford Road</b> – Standing water near the shop as gullies blocked. Hole on Lower Green caused by broken pipe (Highways gulley pipe) .	2013	Works completed.
5	<b>Signs - Hollybushes</b> - Directional Tewin sign missing - <b>Lower Green</b> - Directional finger post missing	2013	Reported on Highway fault website