

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 1st June 2015 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs A Hill (Vice Chairman), B.Evans, D.Howson , K. Lawson, D. Lloyd, and J. Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Cllr M.McMullen, and one member of the public.

**16. APOLOGIES FOR ABSENCE** were received from Cllr K St Pier, Cllr N.Moore and East Herts Councillor Linda Haysey.

### **NO PARISHIONERS COMMENTS**

**17. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 11th May 2015, copies of which have been previously circulated to Councillors. The Parish Council confirmed the minutes as a true record and they were signed by the Chairman.

### **18. NO DECLARATIONS OF INTEREST**

### **19. PLANNING**

#### **Planning Applications Received**

3/15/0904/LBC - Rose & Crown, Tewin - Soft internal decorations and restoration of original timber flooring - *TPC had the following comments: The boundary has been marked incorrectly on the map. The benches and barrel & rope balustrading shown standing in front of the building are on land that does not belong to the pub and any planning permission granted by EHC cannot give permission for these items of furniture to be placed here. The legend about making good existing bollard lighting and uplighters to building facade should be in accordance with previous planning permissions. The existing brick path is incorrectly marked and would imply replacing part of the hedge.*

3/15/0980/HH - 10 Hertford Road, Tewin - Demolition of existing garage and studio and replaced with new studio - *TPC No Comment.*

3/15/0989/HH - 37 Grass Warren, Tewin - Two storey side extension, first floor rear extension, internal alterations and alterations to openings - *TPC No Comment.*

#### **Certificates of Lawfulness**

3/15/0663/CLP - 40 Orchard Road, Tewin - Two storey rear extension, conversion of garages to habitable rooms and alterations to fenestration - *TPC agreed to query whether planning permission is required for front fenestration alterations - EHC confirmed that changes to fenestration were permitted under certificates of lawfulness.*

#### **Planning Decisions**

3/15/0396/FUL - Land West of 64 Orchard Road, Tewin - Erection of a new agricultural building on agricultural land - *TPC No Comment - EHC Refused by reason of its site and siting in an isolated position which is unnecessarily intrusive and detrimental to the openness of the rural landscape and the appearance of the surrounding green belt.*

#### **Other**

**X/15/0117/CND** - Sevenacres, Tewin - Hornbeam Hedge - A query has been raised that the hornbeam hedge which has not been planted yet on the northern boundary with the tennis courts - This has been referred to EHC Planning Enforcement along with a lack of remedial work to the exposed roots of a mature hedge to the rear of 43 Upper Green Road. Planning Enforcement hope to make a site visit this week.

**Sevenacres** - Remedial works on the new gulley installed by Taylor Wimpey which resulted in water flooding out onto the road have not been completed yet although the gulley has been cleared during the gulley cleansing schedule in May 2015.

**Riversmead Development Update** - The Clerk of Works from Riversmead has visited the site and will be liaising with Bugler over the various remedial works: the rocking manhole cover caused by a water leak, the undulating tarmac surface with unfinished edges and the weeds growing through the tarmac footpath.

**Rivergate Homes** - The Parish Council agreed to talk to Rivergate Homes about reinstating conservation grade kerbing on the boundary of the property.

### **20. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £5055.35 from the Current Account were approved by the Parish Council.

**Donation** - In lieu of delivering the recent newsletter to the parish Tewin Parish Council agreed to make a donation of £50 to the Over 50's Club.

## 21. HIGHWAYS

**Manhole Cover on May Pond Green** - Works are due to take place shortly.

**Gully Cleansing Schedule** - This took place between 26th May and 29th May 2015 and the Parish Council agreed to check if any gulleys had been missed.

**Broken Gully under Lower Green** - The repair works have been completed by Highways and the Parish Council agreed to wait for the earth to settle before deciding add topsoil and seeding.

**Lower Green Kerbing** - Works by Highways to install concrete kerbing have been suspended as Highways were unaware that Lower Green was in a Conservation Area and that conservation grade kerbstones should be used. Highways will review the situation and hope to install conservation grade kerbstones. The Parish Council agreed to put the purchase of conservation grade kerbstones and grasscrete on the next agenda.

## 22. BUS CONSULTATION

On 15<sup>th</sup> May 2015, Tewin Parish Council presented the petition of 550 signatures to Herts County Council's Highways and Waste Management Cabinet Panel and Cllr Kristina Lawson made a three minute speech raising our objections. This committee, having considered the Consultation report, voted to implement the cuts. On 19<sup>th</sup> May a meeting of the full Council also voted to go ahead with these proposed cuts across the County. This means the 388 will be just the two school buses. Other buses will be provided to give basically one return trip to Hertford or Welwyn Garden per day and there will be no buses on Saturday (or Sunday), or to Welwyn North. Current indications are that the changes will occur next September unless the bus companies offer some other options. The Parish Council is still looking for ways to keep a regular bus service for Tewin, or to establish a viable alternative. The Parish Council agreed to write to Ken Crofton and Tom Hennessy about the latest figures and ask to have a meeting with them about finding a way forward. The Parish Council thanked Cllr K St Pier and K Lawson for the considerable time and effort they have put into dealing with this consultation.

## 23. PAVILION AND UPPER GREEN

**Playground** – Cllr A .Hill has looked at the gateway to the playground and agreed to put some topsoil down.

**Tennis Court Fencing** - A newsletter has been sent to the parish and one response received against the tennis court fencing. The Tennis Club advised that they have a reserve but it is being accumulated to finance the next court re-surfacing in 4/5 years time which is expected to involve an expensive major re-dig and new surfacing rather than just a re-surface on top of the existing. The tennis club is in the process of looking into grants available for the extra screening at an expected cost of £300 plus VAT and if unsuccessful will contribute the cost of the extra screening.

In total three quotes have been obtained ranging from £5538 to £10,970 plus vat. The Parish Council agreed to accept the quote of £5538 plus vat from Steelway for replacement fencing with a top and bottom rail on both the southern and eastern sides of the court. This will be funded by the remaining £2224 from the £6000 Taylor Wimpey donation received in June 2013 and from the New Homes Bonus.

## 24. LOWER GREEN

**Cobbling on Lower Green** - The contractor has been back and repointed the cobbling and the Parish Council agreed to pay the contractor.

**Litter Bin in Grass Warren** - The Inspector from East Herts Council has visited the site and advised that he could see no need for a bin. The Parish Council can supply and install a litter bin and East Herts Council would invoice the Parish Council £85 per year to empty the bin on a weekly basis. The Parish Council agreed to talk to the Dog Warden about the need for a litter bin.

**Grass Warren Verge Damage** - Veolia have requested the details of the witness, Mr M Lloyd, who saw the damage done to the grass verge and the kerbing.

## 25. RISK ASSESSMENT

An update on risk assessment works:

- Lousehole Bottom - Ditches need clearing - *Completed*
- Tewin Cowper School - Blocked gully - *Completed during the gully cleansing programme in Tewin in May 2015*
- Tewin Hill - Drain blocked - *Completed during the gully cleansing programme in Tewin in May 2015*
- Grass Warren - Sunken manhole cover rocking and repair undulating - *Bugler/Riversmead agreed to look into*
- Hertford Road - New earth bank needs grass seed - *Kirkham Contracting £25 incl Lower Green below*
- Lower Green - Grass seed needed by cobbling - *Kirkham Contracting agreed to do.*
- Lower Green - Cobbling breaking up - *Completed*
- Plume of Feathers Green - Mend posts - *Greene King agreed to do as part of their refurbishment*

- Upper Green - Bench repair at Tennis courts (*TTC aware*)
- Upper Green - Clear rubbish from behind Pavilion (*TCC aware*)
- Upper Green - Weed killing of car park - *Completed*.
- Lower Green - Bus Shelter - Roof tiles need replacing - *Cllr K St Pier*
- Lower Green - Well Cover - Roof tiles need replacing - *Cllr K St Pier*
- Lower Green - Xmas Tree - Needs watering - *Bert agreed to do this*
- Lower Green - Electricity Box Door rotting - Replace - *Clerk to get quote*
- Upper Green - Sign cracked replacement needed - *Agreed to leave*
- Upper Green - 5 posts knocked over - *To monitor*
- Bus Shelter - Desborough Drive Bus Shelter - Seat need replacing- *Clerk to get quote*
- May Pond Green - Broken manhole cover needs replacing - *Quote accepted*

#### Litter Bins and Benches

- Lower Green - Litter bin opp Rose & Crown - Replace - *Quote accepted*
- Cannons Meadow - Litter bin at end of Cannons Meadow - Replace - *Quote accepted*
- Upper Green - One bench needs replacing - *Quote accepted*

## 26. CORRESPONDENCE

**Mobile Library Petition** - Herts County Council voted to cease the mobile library service as of 31st October 2015.

**Hertfordshire Criminal Justice Board Equality Group** - Cllr D Lloyd agreed to act as the Parish Council's representative on the Hertfordshire Criminal Justice Board Equality Group.

**Herts Parish and Town Council Conference** - This is on Thursday 5th June 2015 from 1.30pm until 5pm at the Focolare Centre, WGC and the theme is Community Health and Wellbeing.

**Consultation Traffic Sensitive Street Review** - The Parish Council noted the consultation.

**Tewin Tennis Club** - Tewin Tennis Club is held to be the rateable occupier of the courts with a rateable value of £1200 and this will lead to a rates bill of £576 but the Tennis Club currently qualify for small business rate relief of 100% so there will be nothing to pay until April 2016. The Parish Council agreed to put an article in the Tewin Magazine informing parishioners that the tennis courts are available for anyone to use in the parish.

## 27. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

**Parish Paths Partnership scheme (P3)**- Resurfacing works have started on BR8 where it starts from Upper Green past Piggott's and FP26 where it leaves Upper Green Road.

**Policing** - A newsletter is now being circulated instead of a meeting. Cllr M McMullen agreed to request a meeting.

**Pavilion** - Tewin Cricket Club have tidied up the front of the pavilion and surrounding area and installed railway sleepers around the edge of the copse.

## 28. DATE OF NEXT MEETING

The next Parish Council meeting will be the at 7.45pm on Monday 6th July 2015 at Tewin Memorial Hall. As there was no further business the meeting was closed at 9pm.

## HIGHWAYS AND TRANSPORTATION MATTERS May 2015

Herts Highways Fault line: 0300 1234047

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	<b>Reinstatement of Kerbing along northern edge of Lower Green</b>	2013	Highways
2	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	<b>Line Markings</b> – Missing on School Lane	2012	Reported on Highway fault website
4	<b>Hertford Road</b> – Standing water near the shop as gullies blocked. Hole on Lower Green caused by broken pipe (Highways gulley pipe) .	2013	Works completed.
5	<b>Signs - Hollybushes</b> - Directional Tewin sign missing - <b>Lower Green</b> - Directional finger post missing	2013	Reported on Highway fault website

