

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 4th February 2013 at Tewin Memorial Hall at 7.45pm.

PRESENT: K.Lawson (Chairman), K. St Pier (Vice Chairman), B. Evans, A. Hill, D.Howson, D. Lloyd, N.Moore and J. Sheridan.

In attendance: Mrs C. McFarlane (Clerk), East Herts District Councillor M. McMullen and seven members of the public.

100. APOLOGIES FOR ABSENCE were received from East Herts District Councillor L. Haysey.

PARISHIONERS COMMENTS

Mr Calder, 5 The Walled Garden, Tewin Water outlined the details of his planning application for a single storey rear extension. He has received no objections from neighbours to his application.

Mr Simon Poole attended to advise the Parish Council about his proposal to submit a new planning application for two new houses on land to the rear of 2 Hertford Road which has been made possible due to a recent change in the Policy threshold for affordable housing from three to four dwellings for Category 1 and 2 villages. The Parish Council confirmed that it is likely that they would support a development of two houses subject to design.

Three member of the Tewin Tennis Club attended to put forward their proposal for floodlighting on the tennis courts to enable coaching and play in the evenings. The Parish Council agreed to read the information and put it on the agenda for discussion at the next meeting.

Mr & Mrs Farr attended to listen to the discussion on the Upper Green access.

101. MINUTES OF THE PREVIOUS MEETINGS held 3rd December 2012 and 14th January 2013 were agreed and signed by the Chairman.

102. DECLARATIONS OF INTEREST

Cllr J.Sheridan declared an interest in the Allotment Association correspondence as he is Chairman of the Allotment Association.

103. NO MATTERS ARISING FROM THE MINUTES

104. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £5815.07 from the Current Account were approved by the Parish Council.

Precept – When Tewin Parish Council set their precept for 2013-14, it represented an increase of 2.7% i.e. 86p for a Band D property. A new Council Tax Support scheme is being introduced which has the effect of making the increase look like 5.3% or £1.69. A grant is being paid as an incentive to get councils to reduce their precept, in order to avoid this apparent change in percentage increase. Tewin Parish Council unanimously agreed to maintain the precept for the next financial year as agreed at the Parish Council meeting on 12.11.12.

Tewin Magazine – The Parish Council noted the donation of £216 towards the first edition of the Tewin Magazine so it could be distributed to every house in the parish.

Senior Citizen's Lunch - The Parish Council unanimously agreed to make a donation of £100 to Friends of Tewin towards the Senior Citizen's Lunch.

Community Infrastructure Levy (CIL) - A recent news article published by SLCC on CIL highlighted that Parish Councils may need to have a Neighbourhood Plan to warrant 25% of the CIL or else end up with only 15% capped at £100 per property. East Herts District Cllr Linda Haysey advised that a paper on CIL will be going to the District Plan Panel on 21st February 2013 and a copy of the paper will be forwarded when it is available to the public.

105. PLANNING

Planning Decisions

3/12/2087/FP - Mimram, Queen Hoo Lane, Tewin - Conversion and rear extension of two internal garages into en-suite bedrooms and rear kitchen extension with terrace – TPC No Comment – *EHC Granted*

3/12/1991/FP – 19 Orchard Road, Tewin – Two storey extension and detached garage – *TPC No Comment – EHC Refused*

3/12/1802/FP – Yew Tree Cottage, 29 Lower Green – First floor rear extension – *TPC No Comment – EHC Refused*

3/12/1719/FP – 122 Bramfield Road, Datchworth – First floor side extension, new part main pitch roof to flat roof dormer, new front canopy, part front extension – *TPC No Comment – EHC Refused*.

3/12/1572/FP – 2 Bishops Road, Tewin – Demolition of existing dwelling and erection of new 6 bedroom dwelling house (amendments) – *TPC No Comment – EHC Refused*.

3/12/1904/FP – 3 Purcell Close, Tewin – Two storey side extensions, single storey rear extensions and front open porch extension – *TPC No Comment – EHC Granted*.

3/12/1792/FP – 4 Marden Hill House, Marden Hill - Removal of infill brickwork and installation of 2 no vertical sliding sash basement windows – *TPC No Comment – EHC Granted*.

3/12/1839/FP – 5 Upper Green Road, Tewin – Single storey side extension, front porch, garage conversion and rear dormer windows – *TPC No Comment – EHC Granted*

3/12/1958/FP - 35 Upper Green Road, Tewin – Replacement single storey porch, entrance and family room to the front. The main roof and flank to be extended to mirror the existing right side. Roof to be raised to 1.5 storeys to provide additional first floor accommodation – *TPC No Comment – EHC Granted*.

Planning Applications received

3/13/0017/FP - 5 The Walled Garden, Tewin Water - Single storey rear extension – *TPC No Comment*

Certificates of Lawfulness - None

Appeal Submitted

3/12/1272/FP – 11 Desborough Drive, Tewin – Single storey flat roof side extension – *TPC No Comment – EHC Refused* due to cumulative effect of proposed extension together with the extensions previously added to the dwelling.

Sevenacres Development

May Pond Green Footpath – Taylor Wimpey advised that they were not able to get a contractor to quote for the work due to the close proximity of the trees. Cllr N Moore agreed to obtain a quote.

Seven Acres Development Update – Two properties are now complete and one property has been sold and is due to complete in the first quarter of this year. Works on the shared ownership units will commence during February and demolition of Seven Acres will start once the mains services are disconnected.

Grasscrete – This product was considered for the pathway between Godfries Close and Sevenacres. A quote was obtained from Grasscrete for both the plastic version of grasscrete and the concrete version. Grasscrete advised that the plastic version would probably not be suitable as it could become slippery if used every day and the concrete version would probably be too heavy duty for a footpath.

Riversmead

3/12/1150/FP - Garage site to rear of: 17 - 28 Grass Warren, Tewin – Amended Drawings for demolition of garages and clearance of associated land. Erection of 1no 4 bed detached house, 4no 3 bed semi-detached houses and 3no 2 bed bungalows – *TPC supportive with comments re retention of brick boundary wall, white windowframes, bins to be located to the side of the bungalows and preserving the visual character of the area by retaining as many of the trees and shrubs on the site as possible..*

Various details on the plans have been amended as requested including correct marking of the site boundary and correct marking of trees to be retained in line with the arboricultural report.

This planning application is expected to be recommended for approval at the East Herts Council Development Control Committee Meeting on 27th February 2013.

Enforcement Issues

53 Orchard Road - The compliance period ended on 23rd January 2013. Enforcement has visited the site and a query remains over the location of the gates and the hedging. Cllr K St Pier agreed to look into.

Land to the Rear of Upper Green – A file on this has been opened and the Enforcement Officer will report to the Parish Council when a site visit has been completed.

EHAPTC Meeting on 12th January 2013 – Cllr K Lawson attended the meeting and notes have been circulated.

106. HIGHWAYS & TRANSPORTATION MATTERS

Hertfordshire Highways Meeting 7th December 2012

Cllr K St Pier and the Clerk met Rosemary Chatindo, Highways Locality Officer (“HLO”) and Damian Higgins Highways Locality Managers (“HLM”) to discuss Highways Works.

Ringway is now responsible for the contractor directed routine maintenance services. All new highway defect maintenance issues and casework have to be reported through the fault reporting website, or Customer Service Centre 0300 123 4047.

Section 106 funds are held by Highways and the various requests for uses of the funds are collated, prioritised and completed at some point in time. It was suggested that Herts County Councillor Bryan Hammond would be able to verify this information.

Rosemary Chatindo will be able to advise of any land ownership and boundaries details.

With regard to a village shop sign on the B1000 an application form is available from Highways and an administration fee of £123 is payable. If the application is successful then a quote will be completed and once the sign has been paid for it will be ordered by Highways.

Hertfordshire Highways Meeting on 8th January 2013

Cllr K St Pier and the Clerk met with Herts County Councillor Bryan Hammond to discuss works in the parish.

The Herts County Councillor is responsible for the Highways Locality Budget (“HLB”) which amounts to £90,000 pa and is split into 2 portions: the capital section and the remedial portion - the split is usually 60/40. Unfortunately Bryan Hammond is standing down in May and as a result any new proposals for the Highways Locality Budget are subject to approval by the new Herts County Councillor. Currently the remainder of the patching works on Orchard Road are scheduled for the next financial year (2013/2014). Tewin Parish Council agreed to propose reinstatement of the kerbing along the northern edge of Lower Green to Bryan Hammond as small remedial works under the Highways Locality budget.

The Parish Council expressed concern at the lack of action in repairing potholes despite many of them being reported online many times and being extremely hazardous. Bryan agreed to investigate and advised the Parish Council to continue to report them online.

Bryan Hammond agreed to investigate the section 106 monies allocations and was very supportive of the proposal for a footpath from the new Seven Acres development down to Godfries Close.

Section 106 Monies allocation towards a footpath from Seven Acres to Godfries Close

HCC has confirmed that the section 106 monies relating to the first planning application for Seven Acres have been received. Herts Highways has confirmed that to date there is no approved spend for the Sustainable Transport element of the Section 106 monies received from the Seven Acres development. An officer meeting is planned for next month, where they will discuss and agree the allocation of section 106 monies for the East Herts area. They have agreed to put forward the footpath proposal.

LTP3 Active Travel Strategy Consultation – Cllr K Lawson reviewed the consultation and advised that there nothing to comment upon.

107. UPPER GREEN AND PLAYGROUND

Upper Green Repairs – Ted Kavanagh advised the Clerk that the Cricket Club would be happy to repair Upper Green where it has been worn away whilst using the practice nets.

Upper Green Lorry Damage – The repair works on Upper Green are due to start this week.

Upper Green Verge Damage – Bidvest has agreed to cover the costs for repairing the extensive damage to the verge at the entrance to the Upper Green car park done by their delivery lorry. Kirkham Contracting will undertake the work in due course and cordon off the area to protect it.

Bidvest are in the process of requesting a change in delivery times to the early morning when the Plume of Feathers car park is empty.

Disabled Parking Bays – The Parish Council agreed obtain a quote for providing an area of hard surfacing within the car park to be designated disabled access. Cllr J.Sheridan agreed to contact the parishioner who regularly parks in the car park about the way forward for the car park.

May Pond Green – A review of the trees on May Pond Green has been completed and the Parish Council agreed to accept the quote from Kirkham Contracting for £240 to fell the dead horse chestnut tree.

With regard to the quote from Kirkham Contracting of £120 for tidying up the lower branches on all the other trees to let in the light and enable easier access for mowing Cllr A.Hill and Cllr K St Pier agreed to investigate.

Plume of Feathers Green – The Parish Council agreed to obtain a quote replace a fallen post.

Playground Inspection – There was nothing to report on the weekly inspections.

108. PAVILION

Tewin Cricket Club's New Shed Request – Tewin Cricket Club has advised that the base will comprise of hard core and cement and will be raised above the current ground level to prevent flooding. The Parish Council agreed this was acceptable providing the location was the same as submitted previously, that the Pavilion CIC are also in agreement and that Cllr B.Evans inspected the shuttered base before the hardcore and cementing is undertaken.

As detailed in the previous minutes for 11th June 2012 the Parish Council agree to the location of the shed and stipulate that the shed must match the either the Pavilion or the existing shed in terms of colour, the windows must be replaced by panelling, the Cricket Club must accept liability for all costs such as maintenance, insurance and any rates placed on the building. The Parish Council reserves the right to ask the Cricket Club to remove the shed if it falls into dis-repair or they are obliged to by some external agency

Enhancement of the area in front of the Pavilion -

1. Fallen Tree – Mr P Loughrey has agreed to remove the fallen tree.
2. Soil & rubble bank – The Parish Council agreed that they had no objection to the Cricket Club removing the bank however the ditch must be retained.
3. Painting of the fence in front of Pavilion and new flower bed – The Parish Council agreed to wait for the Pavilion CIC's response.
4. Dwarf fir trees in the terrace – The Parish Council agreed to wait for the Pavilion CIC's response.
5. Hedge Cutting – Kirkham is already contracted by the Parish Council to trim the sides and top of the hedge adjacent to the path leading to the Pavilion.

Provision of extra storage – The Parish Council agreed to wait for the Pavilion CIC's response.

Installing spare heater and obtaining replacement key hatch – The Parish Council agreed to accept the quote of £60 to install a spare heater and a further £100 for a cage to cover it.

Pavilion Showers – The contractor is sourcing a replacement key for the loft hatch.

109. LOWER GREEN & CHRISTMAS TREE

Allotment Gate – These works have been completed.

Christmas tree on Lower Green – The Christmas tree was a great success, as were the carols, even though they had to be moved to the hall because of the weather.

Permanent Christmas Tree on Lower Green – The Parish Council to undertake some further research into this proposal.

110. RISK ASSESSMENT

The Parish Council agreed to include a tree risk assessment within the annual Parish Council risk assessment.

111. CORRESPONDENCE

Tewin Allotment Association wishes to seek a renewal of their Tenancy Agreement which is due to expire on 5th April 2014. They would like the Parish Council to enter into negotiations with the landowner at the earliest opportunity with a view to obtaining the most favourable agreement for a similar term.

Sir Francis Boteler Charity – The Parish Council noted that this Charity is being wound up and transferred to the Wellfield Trust.

Parking at Cannons Meadow – The Parish Council agreed to advise the PCSO of the inconsiderate parking.

Upper Green Access – A parishioner has complained about the increased vehicle movements and large vehicles using the track at the top of Upper Green. EHC Planning Enforcement has been advised and will be making a site visit in due course. HCC Rural Estates Manager has visited the site along with the Rights of Way Officer. Parishioners were advised to compile evidence and liaise with Herts County Council over Waste Transfer and Licensing.

112. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report

Transport – The 388 bus has been very unreliable recently and several complaints have been received and passed on to the HCC Passenger Transport Unit and Centrebus. The Parish Council has been advised that they are looking into the situation and will respond in due course.

Tewin Website – The next meeting is on 6th February 2013.

Tewin Memorial Hall – Nothing to report

Policing – There is a meeting on 26th February 2013.

Parish Paths – Nothing to report.

113. DATE OF NEXT MEETING

The next meeting will be at 7.45pm on Monday 4th March 2013 at Tewin Memorial Hall.

As there was no further business the meeting was closed at 10.25pm.

HIGHWAYS AND TRANSPORTATION MATTERS January 2013

Fault line: 0300 123 40 47

Affinity Water 0845-7823333 (fault/leak reporting)

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Patching Works from Upper Green to 31 Orchard Road	2009	Highway Locality Budget
2	Reinstatement of Kerbing along northern edge of Lower Green	2013	Highway Locality Budget
3	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
4	Line Markings – Missing on School Lane	2012	Reported on highway fault website
5	Potholes – Outside Rose & Crown	2012	Reported on highway fault website
6	Upper Green Road – Ditch outside 33 – 39 blocked	2012	Reported on highway fault website
7	Hertford Road – Standing water near the shop as gullies blocked	2013	Reported on highway fault website
8	Hertford Road – Lousehole Bottom culvert under the road is not working and gully blocked	2013	Reported on highway fault website
9	Upper Green/Upper Green Road – Gullies blocked	2013	Reported on highway fault website
10	Orchard Road – Outside 108 gully blocked	2013	Reported on highway fault website

