

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2nd September 2013 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K St Pier (Chairman), A.Hill (Vice Chairman), B.Evans, D. Lloyd, N.Moore and J. Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Cllr M.McMullen and two members of the public.

54. APOLOGIES FOR ABSENCE were received from Cllr D.Howson, Cllr K.Lawson, and East Herts District Cllr L.Haysey.

55. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st July 2013, 12th July 2013 and 19th August 2013, copies of which have been previously circulated to Councillors, were amended and agreed as a true record by the Parish Council and signed by the Chairman.

56. NO DECLARATIONS OF INTEREST FROM COUNCILLORS ON ITEMS ON THE AGENDA

PARISHIONERS COMMENTS

Mr Cooper, a parishioner, outlined his Boot Camp proposal to take place on Upper Green to raise funds for Cancer Research. Bootcamp is an easy fitness class for 45mins and for all ages with maximum classes of 15. The Tewin Cricket Club Groundsman is happy with the proposal providing the event takes place outside the white boundary lines if a match is in progress etc. The Parish Council advised that posters should be placed in the notice boards and participants must park in the car park. The Parish Council also agreed to advise him that these activities are at "at their own risk".

Mrs Woolner outlined her concerns about the planning application for 11 Bishops Road in particular the discharge of water via a pipe onto her land.

57. PLANNING

Planning Applications Received

3/13/1465/FP - 11, Bishops Road, Tewin - Erection of two storey side and rear extension, with associated demolition - *TPC no objection to the proposal but wished to support the neighbour in her concerns about water being illegally piped onto her land.*

3/13/1526/FP - 4, Desborough Drive, Tewin - Two storey rear extension – *TPC No Comment.*

Planning Decisions

3/13/0882/FP - Woodlands, 5, Cowpers Way, Tewin - First floor side extension – *TPC No Comment- EHC Granted*

3/13/0951/FP - Land adj to 30 Lower Green, Tewin - Erection of 3-bedroom dwelling with associated landscaping (revised scheme)- *TPC Objected on the basis of an inadequate tree survey, the excessive loss of trees and the inappropriate design which is out of keeping with the surrounding area and detracts from the listed property next door- EHC Granted.*

3/13/0920/FN - 2A, Purcell Close. Tewin - Alterations and extension to dwelling (renewal of 3/10/0727/FP) – *TPC No Comment- EHC Granted*

3/13/0953/FP 53 Orchard Road, Tewin - Extension of boundary wall. New entrance gates – *TPC No Comment – EHC Refused.*

3/13/0954/FP 53 Orchard Road, Tewin - Two storey side extension & car port to replace existing carport/garage – *TPC No Comment- EHC Refused.*

3/13/0900/FP - 24, Hertford Road, Tewin - Side extension over existing utility space with dormers to rear, roof extension – *TPC No Comment- EHC Granted*

3/13/0999/FP - 15, Bishops Road, Tewin - Single storey side extension to link existing garage to house – *TPC No Comment- EHC Granted*

7/10/2013

3/13/1017/FP - 104, Orchard Road, Tewin - Extend garden terrace, partially raise to form level threshold with existing annexe – *TPC No Comment- EHC Granted*

3/13/1017/LB - 104, Orchard Road, Tewin - Extend garden terrace, partially raise to form level threshold with existing annexe- *TPC No Comment- EHC Granted*

3/13/1061 - 41 & 41A, Upper Green Road, Tewin - Removal of condition 21 (office construction and completion prior to occupation) of planning permission LPA ref 3/10/1785/FP (erection of 3 detached houses and a two storey office building, with new vehicular access and associated off street parking) to amend the site layout – *TPC No Comment- EHC Granted.*

3/13/1144/FP – Little Coppice, 10 Cowpers Way, Tewin – Single storey side extension – *TPC No Comment – EHC Granted*

3/13/1088/FP - 1 Churchfield Road, Tewin – Remove existing garage/shed and erect replacement garage/shed with open canopy/porch – *TPC No Comment – EHC Granted*

3/13/1302/FP – Oak Heights, Tewin – Single storey rear extension to detached dwelling house containing ancillary accommodation incidental to the enjoyment of the dwelling – *TPC No Comment – EHC Refused*

Applications Subject to Public Inquiry

3/12/0744/FP Tewin Bury Farm, Tewin –Use of Straw Burner

3/12/0592/FP Tewin Bury Farm, Tewin - Retention of existing hard standing for agricultural storage

Certificates of Lawfulness

3/13/0918/CL - 21 Bishops Road, Tewin - Single storey rear extension– *TPC No Comment – EHC Approved.*

3/13/0917/CL – 21 Bishops Road, Tewin - Ground and first floor rear extension – *TPC No Comment – EHC Refused.*

3/13/1032/CL – 4 Desborough Drive, Tewin – Two storey rear extension - *Withdrawn.*

Appeals Submitted

3/13/0170/FP – 21 Bishops Road, Tewin – First floor rear extension- *TPC No Comment – EHC Refused*

Appeal Decisions

3/12/1991/FP – 19 Orchard Road, Tewin – Two storey extension and detached garage – *TPC No Comment – EHC Refused- Appeal Dismissed*

Enforcement Issues - Nothing to report – 53 Orchard Rd referred to Enforcement

Seven Acres Development Update

The Site Manager has been made aware of the worsening condition of the fir trees adjacent to the tennis courts and has removed soil banked up nearby. Taylor Wimpey has employed an arboriculturist to assess the trees and provide recommendations. The Parish Council agreed to write to Taylor Wimpey again asking that the replacement trees are planted this autumn which is the best planting time and before the houses are built.

The photoshoot by Taylor Wimpey for the handover of the £6000 donation towards the disabled car parking spaces has been completed.

Taylor Wimpey has been advised of the flooding of the garden at 43 Upper Green Road during the heavy rainfall on Saturday 24th August. The Parish Council agreed to write to Taylor Wimpey to ascertain what is being done to ensure that it does not happen again.

Taylor Wimpey has indicated that Harvey Lockwood will be the site manager for the development of this site but it will not take place until the Sevenacres site is finished.

The Parish Council agreed to write to Taylor Wimpey asking for confirmation when they are going to make the boundary wall safe.

7/10/2013

Local Plan - The Parish Council agreed to contact East Herts Council for a map of Tewin Grove. East Herts District Councillor advised that sites can move in and out of the SLAA as it is an ongoing process. It does not mean that the land is suitable or appropriate for development or tied up with any 'rumoured' schemes.

58. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £6868.91 from the Current Account were approved by the Parish Council.

In accordance with the Council's Financial Regulations a payment of £627.50 from the Tewin Pavilion Account was approved by the Parish Council.

VAT – The VAT reclaim amount of £915.83 has been received from HMRC.

HCC Grass Cutting Invoices – HCC has agreed to accept grass cutting invoices for reimbursement twice a year rather than once a year. Reimbursement has been received for one invoice and is awaited for the other invoice.

Budget Report - Copies of the report on income and expenditure versus the budget were circulated to Councillors at the meeting. Income and expenditure is currently in line with the budget.

The sum of £2944 has been received in lieu of the Parish's allocation of the New Homes Bonus. The Parish Council agreed to transfer the money to the Business Premium Account bringing the total to £5405.

The £6000 donation from Taylor Wimpey has been received of which £3776 has been spent on disabled parking bays.

Committed expenditure from the Contingency Fund amounts to £1200 for the various tree works leaving £800 in the Contingency Fund.

The Pavilion Account totals £6682 and these funds will be used to increase the storage space at the Pavilion.

Other Committed expenditure is £1000 for the permanent Christmas Tree which will be financed by the New Homes Bonus.

Open Spaces Society – The Parish Council agreed to continue their subscription to this organisation.

36. HIGHWAYS & TRANSPORTATION MATTERS

Blocked Gulley & Ditches – An update on the progress of works to clear the ditches, culverts and gulleys has been requested both on 1st July and 6th August. A further email was sent to Herts County Councillor Ken Crofton expressing concern of the lack of action. On 21st August the Parish Council was assured that a thorough programme of maintenance would be undertaken within two weeks.

Highway Signs – A missing 30mph repeater sign from Hertford Road and the fallen directional sign between 19 Lower Green and the Rose & Crown have been reported to Highways. Highways advise that they "will be included for consideration for further work in our planned repairs in the future." The Parish Council agreed write to the Herts County Councillor Ken Crofton about them both as well as the missing direction Tewin sign at Hollybushes.

Highways Section 106 Funded Footpath – First Phase

Highway has advised that the Parish Council's footpath proposal from Godfries Close up to Upper Green has been accepted and is scheduled for delivery in 2014/2015. They are aware of the new drive proposal for 74 Upper Green Road. A draft plan has been received although it will be subject to further changes/design in due course and the Parish Council will be consulted again.

Highways Section 106 Funded Footpath - Second Phase

A proposal to install new kerbing and a footpath along the northern edge of Lower Green has been submitted to Highways with the support of Tom Goldsmith, Countryside Access Officer, Ken Crofton, Herts County Councillor and John Hunt, Rural Estates Manager.

59. PAVILION AND UPPER GREEN

Disabled Parking Bays – Morris Gordon has now completed these works.

Keys for Removable Bollard – Keys have been given to Tewin Pavilion CIC and Tewin Cricket Club.

Pavilion Storage Proposal - The planning application has been submitted.

Playground Inspection – Nothing to report.

Annual ROSPA Inspection – The following items have been raised as "Low Risk" items to monitor whilst everything is classified as "Very Low Risk"

1. Gatepost (nearest the road): The gate post is loose in its foundation – Recommendation: Reinstall item
Tewin Parish Council agreed to monitor the post.
2. Playground sign mounted on fence is rotting – Recommendation: Monitor and replace as required.
Tewin Parish Council agreed to monitor.
3. Swings - Fixings pins in impact area of grass matting – Recommendation: Remove fixing pins
Tewin Parish Council agreed to monitor
4. Multi-play unit-
 - a. Fixing pins in impact area of grass matting – Recommendation: Remove fixing pins
Tewin Parish Council agreed to monitor.
 - b. Rope - showing signs of wear – Recommendation: Monitor and replace as required
Tewin Parish Council agreed to monitor.
 - c. Slide - Support post is slightly loose – Recommendation: Monitor and repair as required.
Tewin Parish Council agreed to monitor.
 - d. Unit is easily accessible by children under 36mos and there should be appropriate barriers -
Recommendation: Monitor use.
Tewin Parish Council agreed to monitor and add "All children under 36months should be supervised"
to the sign

60. LOWER GREEN

Christmas Tree – Cllrs K St Pier, A Hill and B Evans visited Majestic Trees and obtained a quote to buy and plant a 12/13ft Norway Spruce for £968. The Parish Council agreed to order the tree subject to confirmation of the watering regime. The Parish Council agreed to advise Friends of Tewin.

61. ALLOTMENTS

A revised Land Tenancy agreement has been received from the landowner's solicitor and advice received from the National Society of Allotment and Leisure Gardeners ("NSALG"). Cllr J Sheridan circulated to all Councillors a list of proposed variations and the Parish Council agreed to write to the landowner's solicitor with the proposals.

62. RISK ASSESSMENT

The following works have been completed or actioned:

Bench – The Parish agreed to remind the Tewin Tennis Club that the bench overlooking the tennis courts needs repairing.

Flagpole – This wire has been tied up to stop it rattling against the flagpole.

Replacement tiles for the Bus Shelter and Well Cover – Kirkham Contracting has advised that further tiles will need to be purchased which was agreed by the Parish Council.

Tree Survey – Tree works are expected to be completed this week.

Tewin Hill Flooding – Cllr A Hill is monitoring this.

Pavilion Heater Replacement – The heater has been mended.

63. PARISH PATHS PARTNERSHIP

Resurfacing of FP11 – This has now been completed.

FP13 Diversion – The notices are up on the notice boards at the request of Herts County Council from 8th August until 5th September 2013.

FP 15 – Kirkham Contracting has trimmed the path between Upper Green Road and Upper Green as it was overgrown.

FP32 – Kirkham Contracting has been asked to trim the hedges on FP32 running south from its junction with FP30 (i.e. the driveway to Hickory Hollow), past the back gardens of the houses in Firs Walk, until it enters the open field.

64. CORRESPONDENCE

East Herts Rural Parish Conference – This will take place on Friday 13th September 2013 at Tewin Memorial Hall from 10am until 4pm with refreshments and registration from 9.30am and a networking lunch provided. Cllr K.Lawson, D.Lloyd, D. Howson and K St Pier will be attending.

EHAPTC Meeting The next EHAPTC Meeting is on Friday 20th September at 10am at Wallfields with Mike Carver and Claire Sime, Team Leader, Planning Policy.

Fly posting – The Parish Council noted a complaint has been received about the fly posting around the village on trees, lampposts etc and that they are rarely removed.

Riversmead – The Parish Council has sent an email to Riversmead asking for assurances that the new road through the grass area will be built first so that all the construction traffic does not have to squeeze between 26 and 27 Grass Warren. They also reiterated that the Parish Council would also appreciate it if as much as possible of Riversmead's construction traffic could enter the village from the B1000 up past the church on Churchfield Road.

Hedge on North boundary of the Bowls Club – A complaint has been received about the overgrown state of the hedge. The Parish Council agreed to ask Kirkham Contracting whether he is scheduled to cut it.

White Van Parking – A complaint has been received about dangerous parking in Cannons Meadow at the T junction over the weekends and weekday evenings of a large white van. The Parish Council agreed to advise the PCSO.

65. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Policing – A meeting was held three weeks ago.

66. DATE OF NEXT MEETING

The next meeting will be at 7.45pm on Monday 7th October 2013 at Tewin Memorial Hall.

As there was no further business the meeting was closed at 9.49pm

HIGHWAYS AND TRANSPORTATION MATTERS August 2013

Fault line: 0300 123 40 47

Affinity Water 0845-7823333 (fault/leak reporting)

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Reinstatement of Kerbing along northern edge of Lower Green	2013	Highway Locality Budget
2	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	Line Markings – Missing on School Lane	2012	Reported on highway fault website
4	Upper Green Road – Ditch outside 33 – 39 blocked	2012	Reported on highway fault website
5	Hertford Road – Standing water near the shop as gullies blocked	2013	Reported on highway fault website
6	Hertford Road – Lousehole Bottom culvert under the road is not working and gulley blocked	2013	Reported on highway fault website
7	Upper Green/Upper Green Road/Orchard Road – Gullies blocked	2013	Reported on highway fault website
8	Signs - Hollybushes- Directional Tewin sign missing - Hertford Road - 30mph Repeater missing - Lower Green – Directions on finger post missing	2013	Reported on highway fault website