

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 1st June 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd, Cllr S. Newton and Cllr J. Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor B. Deering

15. APOLOGIES FOR ABSENCE received from Herts County Councillor K. Crofton.

NO PARISHIONERS COMMENTS

16. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 11th May 2026, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

17. NO DECLARATIONS OF INTEREST

18. PLANNING

Planning Applications

3/26/0615/HH – Theresa’s Cottage, Marden Hill – Roof conversion incorporating 3 new rooflight windows to north elevation and a replacement rooflight window to south elevation. Internal alterations to remove first floor partition walls, install new staircase between first floor and second floor, install new first floor and second floor partition walls.

TPC No Comment

Planning Decisions

3/26/0289/HH - 51 Bishops Road Tewin – Proposed first floor side extension, two storey rear extension, insertion of rooflight, alterations to fenestration, bay window alteration. *TPC No Comment. EHC Granted*

3/26/0105/HH - 23 Bishops Road Tewin - Part two storey, part single storey rear extension. *TPC No Comment. EHC Refused.*

20. FINANCE

Accounts for Payment

In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council comprised: C McFarlane £934.31, Xero £44.40, NEST £101.52, Triographics £36, HMRC PAYE £1057.41, PWLB £2916.77, T&J Fire £112.14, C McFarlane Defibrillator spares £219.60.

AGAR

The Annual Governance & Accountability Return has been submitted to PKF Littlejohn for audit and the notice for Public Rights for Inspection of Accounts is on both the notice board and the website.

Website and Emails

A “gov.uk” email address for the Clerk has been obtained and is in the process of being set up.

A website will be set up with Voice using the “gov.uk” domain name for the Parish Council.

21. HIGHWAYS, RIGHTS OF WAY & TRANSPORT MATTERS

Churchfield Road Potholes – These have been reported.

Margery Lane Pothole – This has been reported.

Queen Hoo Lane – The road will be closed on 4th June for 4 days while it is being resurfaced.

Orchard Road – The Clerk will report the potholes near 104 Orchard Road.

22. PAVILION & UPPER GREEN

Weekly Playground Inspections

Nothing to report.

Pavilion Defibrillator

Replacement batteries and pads have been installed in the Pavilion defibrillator.

Pavilion Fire Alarm Service

The Pavilion fire alarm has been serviced and everything is in good working order.

Pavilion Exterior Painting

The works have now been completed and the Parish Council agreed to pay the balance.

Pavilion Lounge Raised Flooring

The floor is being monitored and the Parish Council agreed to check the water meter. The Clerk was asked to find the drawings for the extensions.

Pavilion Shower Dripping

Cllr K St Pier agreed to look into this.

Weed Spraying

Cllr B Evans agreed to ask Roger Toms if he would finish spraying the car park and terrace. The Parish Council agreed to ask Kirkham contracting for a quote for next year.

23. LOWER GREEN

Christmas Tree

Cllr A Hill has turned the water back on and removed the lights from the tree.

Millennium Oak Tree

The Parish Council that this tree would be inspected during the tree inspection on 4th June 2026.

Todd's Green

The dead tree on Todd's Green will be inspected during the tree inspection on 4th June 2026.

24. RISK ASSESSMENT

The list of works has been reviewed. Cllr K St Pier has moved the granite blocks to St Peters Green. The ivy has been removed from the Upper Green notice board. The grass underneath the benches on Upper Green have been strimmed. The Cherry tree guard on Lower Green will be monitored. Friends of Tewin have advised that they will consider the painting of the Village sign. Cllr D Howson has spoken to the householder about the ivy in the bus shelter. Quotes have been requested for ditch clearance at Lousehole Bottom and reinstating the cut ins on Margery Lane. The weeds in Grass Warren have been reported to Sovereign Network Group (SNG).

Tree Inspection

The tree inspection will take place on 4th June at 10am at Lower Green.

25. CORRESPONDENCE

East Herts Rural Priority - The meeting will be held virtually on 15th May 2026 at 6.30pm.

Resistance Band Class on Upper Green Request – The Parish Council advised that the proposed time would cause congestion in the car park as Pilates and Cricket practice is at the same time. They were asked to suggest some alternative times.

East Herts Environmental and Climate Forum will be on 1 July, 7:00-8:30pm.

Hertfordshire Road Safety Strategy Consultation runs until 22nd June 2026.

Hertfordshire Police and Crime Commissioner has opened a consultation on reforms to the police including reducing the existing 43 forces into as few as 12 larger, regional forces. Cllr Bob Deering suggested contacting HAPTC.

Elections and Local Government Reorganisation – The new authority will come into being in May 2028.

There are various options for the elections in 2027 but the preferred option is to continue with town and parish elections in 2027 and elected members will sit for a 5 year term to 2032.

26. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport – The Clerk will request timetables for the Lower Green bus shelter.

Policing – Cllr A Hill advised that the police are having success at catching fly tippers in the County.

Allotments – These are now fully let.

27. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 6th July 2026 at 7.45pm** at Tewin Memorial Hall.

The meeting closed at 8.40pm.