

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2nd March 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd and Cllr J Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor B. Deering

100. APOLOGIES FOR ABSENCE received from Herts County Councillor K. Crofton.

101. COUNCILLOR VACANCY - East Herts Council have advised that no requests for an election were received by the Returning Officer. The Parish Council agreed to co-opt as soon as is practicable. Simon Newton has put himself forward and the Parish Council agreed to co-opt him at the next meeting. The Clerk will send him the relevant form and invite him to the meeting.

102. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 2nd February 2026, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

PARISHIONERS COMMENTS

David Rixson attended to update the Parish Council on the project of the Local Landscape Designation for the Mimram Valley. He now has support from ten Parish Councils and will launching a leaflet about the proposal. A formal proposal will be submitted to Welwyn Hatfield Council in due course for it to be included in the Local Plan.

103. NO DECLARATIONS OF INTEREST

104. PLANNING

Planning Applications

3/26/0105/HH - 23 Bishops Road, Tewin - Part two storey, part single storey rear extension – *TPC No Comment*

3/26/0159/HH – Hideaway, Margery Lane, Tewin - Insertion of 3 x dormer windows, 2 x rooflights to front and 1 x rooflight over flat roof in connection with creation of additional habitable accommodation to existing first floor.

Conversion of and infill extension to existing attached garage to create habitable accommodation. Construction of single storey rear extension following demolition of existing pergola. Fenestration and external - *TPC No Comment*

3/26/0209/HH – Caverswall, Queen Hoo Lane, Tewin - Erection of detached double garage with first floor home office/hobbies room - *TPC No Comment*

3/26/0160/CLPO – Hideaway, Margery Lane, Tewin - First floor rear dormer extension.

3/26/0162/CLPO – Hideaway, Margery Lane, Tewin - Single storey rear extension.

Planning Decisions

3/25/1868/HH - 11 Upper Green Road, Tewin- Proposed single storey rear extension following demolition of rear conservatory, alterations to fenestration – *TPC No Comment – EHC Granted*

3/25/1100/CLEO - Former Tewin Mill Fish Farm, Archers Green Lane, Tewin - Certificate of Lawfulness for existing use of the land and buildings on the application site for commercial and residential purposes in connection with the operation of the hotel at Tewin Bury – *EHC Granted*

No Appeals

Premises Licence

Tewinbury Licensing – 25/1695/PL – Following the hearing held at East Herts Council on 19th December 2025 the application was refused. The applicant Sound Live has lodged an appeal with the courts.

CPRE Lunch and Learn – Year Ahead in Planning – Cllr K St Pier and K Lawson watched this meeting and the advice was to respond to the National Planning Policy Framework (NPPF) Consultation and to keep the MP informed.

105. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: M J McQuaid - Allotment Rent £357.50, C McFarlane £1000.43, HMRC PAYE £1057.41,

Xero 344.40, NEST £101.52, Knights Professional Services Ltd – Allotment Tenancy Renewal £780, CPRE Membership £60, Tewin Memorial Hall £54, Kirkham Contracting Allotment Hedge cutting £162.23
NS&I Interest – Interest totalling £105.89 was received.

Tewin Allotment Association Rent – Rent of £214.50 was received on 16th February 2026.

Internal Audit Date – This was completed on 25th February 2026 and everything was satisfactory.

Financial Risk Assessment & Effectiveness of internal audit – This took place on 25th February 2026 and everything was satisfactory.

106. HIGHWAYS, RIGHTS OF WAY & TRANSPORT MATTERS

Potholes – Cllr Ken Crofton advised that he would look into having the passing space filled with Type 1 in Churchfield Road.

Flytipping at Hollybushes – This was reported to Highways and the Police and has now been removed

Gully Jetting – Highways advised that the repair to the broken gully in Upper Green Rd will take place in the summer as asbestos has been found in the verge.

Queen Hoo Lane – This road has been patched ready for the surface dressing in June.

Litter Picking – The litter picking collection at Churchfield Road junction with B1000 has been collected.

Road Signs – The fallen road signs have been collected by Highways.

FP15 – The fence owned by Sovereign Network Homes has now been removed and a works order placed to replace the fence.

Archers Green Kissing Gate – Kirkham Contracting advised that he will be replacing the kissing gate chamber on behalf of Tewin Bury Farm.

Copper Theft – There are still some houses with no phone service. BT has advised that repairs will be completed by Friday.

107. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Pavilion Exterior Painting – The quote from C Spiller has been accepted and a date for the works has been requested. The Clerk to provide details of the stain used previously.

Meet & Greet – The Pavilion CIC advised they will be able to manage this themselves.

108. LOWER GREEN

Allotments Tenancy – The Parish Council signed the new agreement.

Allotment Rental Agreement – The Parish Council signed the new agreement.

Allotment Fencing Works – The school fencing works were not completed as it was decided that they were not necessary. Kirkham Contracting completed the hedge cutting. The Tewin Allotment Association agreed to share the cost with the Parish Council 50:50.

109. RISK ASSESSMENT

Risk Assessment: The risk assessment for 2025 was signed.

110. CORRESPONDENCE

Post-16 Supported Transport Policy Changes Consultation ends on 12th April 2026. A link to this has been put on the Tewin Village website.

East Herts Environmental and Climate Forum will take place on 18th March 2026 at 7pm until 8:30pm.

Hertfordshire's Local Government Reorganisation proposals Consultation ends on 26th March 2026.

Herts County Council Air Quality Strategy Consultation ends on 22nd March 2026.

National Planning Policy Framework Consultation ends on 10th March 2026.

Nature Summit – The Clerk will find out when the recording of this meeting will be available.

111. NO REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

112. DATE OF NEXT MEETING

The next meeting will be the Annual Parish Meeting at 7.45pm followed by the Parish Council meeting on **Monday 13th April 2026 at 7.45pm** at Tewin Memorial Hall. The meeting closed at 9.05pm.