

# TEWIN PARISH COUNCIL

## AGENDA for the Parish Council Meeting on Monday 13<sup>th</sup> April 2026 at 7.45 pm at Tewin Memorial Hall

1. Apologies for Absence.

*Members of the public may attend to put forward brief comments on current issues.*

2. To approve the minutes of the Parish Council meeting held on 2<sup>nd</sup> March 2026

3. To note any members' declarations of interest in items on the agenda

4. Co-option:

- to co-opt Simon Newton as a new Parish Councillor for Tewin Parish Council
- to note completion of the Declaration of Acceptance of Office and the Register of Interests.
- to note the new councillor has received: Code of Conduct, Standing Orders, Financial Regulations, Good Councillor's Guide, contact details for Parish Councillors and a list of meeting dates for Tewin Parish Council

5. Planning:

- to consider planning applications received
- to report any EHC planning decisions
- to report any Enforcement issues
- to report on any appeals

6. Finance:

- to approve the accounts for payment
- to note year end Basic PAYE RTI completed
- to note receipt of external audit instructions from PKF Littlejohn LLP with a submission deadline of 1.7.26
- to agree to produce a newsletter comprising of the Chairman's report and the associated costs for printing and delivery
- to note the annual direct debit for the renewal fee for the Information Commissioner's Office (ICO)
- to resolve to accept Tewin Parish Council's accounts for financial year end 31.3.2026
- to resolve to accept and approve the Annual Return Section 1 Annual Governance Statement 2025/2026
- to resolve to accept and approve the Annual Return Section 2 Accounting Statements 2025/2026

7. Highways, Rights of Way and Transport Matters:

- to update on any Herts Highways issues : potholes, fly tipping, gulley jetting, litter bin emptying, road signs

8. Pavilion and Upper Green:

- to report on weekly playground inspections and any incidents

9. Lower Green

- to note the signed allotment tenancy has been received.

10. Risk Assessment

- to note the risk assessment dates for 2026

11. Correspondence:

- to agree a response to correspondence received
- to consider points raised in circulation envelopes and e-circulation

12. Reports of Representatives to Outside Bodies

13. The next meeting will be the Annual Parish Council meeting on **Monday 11<sup>th</sup> May 2026** starting at 7.45pm at Tewin Memorial Hall.