

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd November 2025 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd and Cllr J Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor B. Deering

63. APOLOGIES FOR ABSENCE received from Cllr B. Evans, Cllr N. Moore and Herts County Councillor K. Crofton.

64. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 6th October 2025, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

PARISHIONERS COMMENTS

Bruce Carly attended to ask the Parish Council's views on the proposal to use his one bedroomed barn as a B&B. The land would still be used as a smallholding and available for the church to use for parking. The Parish Council outlined their concerns about:

- the access being over Common land and that as custodians of the land the Parish Council would not approve resurfacing.
- the possibility of the barn being converted into residential property and the rest of the site being developed.

65. NO DECLARATIONS OF INTEREST

66. PLANNING

Planning Applications

3/25/1591/HH – 22 Firs Walk, Tewin – Demolition of garage and raised deck, erection of single storey rear and side extensions with rear canopy, two storey front extension, roof alterations to facilitate loft conversion with two front and one rear dormer windows, rooflight windows and two chimneys, extension of rear patio and alterations to fenestration – *TPC No Comment*

3/25/1699/ASDPN – 44 Orchard Road, Tewin – Construction of an additional storey to increase the height of the dwelling from 6.6m to 8.4m.

Planning Decisions

3/25/609/HH – 12 Firs Walk, Tewin – Demolition of two outbuildings and rear extensions, construction of rear and side extensions, relocation of a front porch, garage conversion, fenestration alterations, re-rendering of external walls and alterations to patio – *TPC No Comment - EHC Granted*

3/25/1225/FUL - Seven Pines, Margery Lane, Tewin - Demolition of bungalow and erection of two dwellings – *TPC Object – EHC Refused*

3/25/1342/HH – 4 Badgers Walk, Tewin - Erection of single storey rear extension and single storey front extension. Replacement of front porch and alterations to first floor windows. Installation of ground floor side window - *TPC No Comment - EHC Granted*

3/25/1369/HH - 44 Orchard Road, Tewin - Demolition of existing extensions and erecting double storey side/rear extension with rear dormer window and single storey rear extension – *TPC No Comment – EHC Granted*

Enforcement Issues

E/24/0256/ENF – Structure at Plotlands, B1000, Tewin Plotlands – Some red pegs on and around the footpath and a pile of wood have been reported to Planning Enforcement.

E/23/0218/ENF - Tewin Bury Farm Hotel, Hertford Road, Tewin – Lake huts - An update has been requested.

Appeals

3/24/1130/CLPO - 2 Churchfield Road, Tewin – Appeal Ref 3351343 In Progress - Not Yet Decided

Single storey outbuilding to form ancillary gym to the host dwelling – *TPC No comment – EHC Refused*

3/24/2125/HH & 3/24/2126/LBC - Theresa's Cottage, Marden Hill – Appeal Ref 3366883 In Progress - Not Yet Decided

Roof conversion incorporating 3 new conservation rooflight windows to North elevation and a replacement rooflight

window to South elevation - *TPC No Comment- EHC Refused*

Tewinbury Licensing – 25/1695/PL - A new premises licence application has been submitted to East Herts Council to hold a music festival for 19,999 people on the Tewinbury fields on the right hand side of Churchfield Road as you go down to the B1000. Closing date for comments is 27th November 2025. The Parish Council agreed to put a notice on the website, the notice boards and in the Tewin Magazine. The Parish Council agreed that they would approve a response to the license application by email.

67. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: C McFarlane £955.08, NEST £101.52, Xero £39.60, Cain Markings £450, St Peters Church £225, NPower £24.24, Royal British Legion £75, HMWT £100, Affinity Water £45.53, East Herts Council ROSPA £71.48, Kirkham Contracting EHC Grass £213.26, Kirkham Contracting HCC Grass Cutting £1,327.66, Kirkham Contracting Sovereign Grass Cutting £2,930.98, Kirkham Contracting TPC Grass Cutting £1,652.26.

VAT Reclaim – A VAT reclaim for £1,509 has been received for the quarter ending 30th September 2025.

Tewin Tennis Club – A donation of £375 has been received.

Tewin Magazine – A donation of £225 was agreed towards the Tewin Magazine.

Royal British Legion – A donation of £75 was agreed for the Remembrance Day wreath.

68. HIGHWAYS

Broken Gates – Kirkham Contracting advised that he plans to get the works done in November. The Parish Council agreed to ask if Mr I Williams will be repairing the Grass warren gate

69. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Pavilion – Exterior Repairs and Painting – Two quotes of £2,980 and £4,300 have been received and include labour, materials, replacing some wooden soffit board with UPVC. Cllr B Evans is in the process of obtaining another quote.

Tennis Court Hedging – Kirkham Contracting plans to complete these works during November.

Sovereign Network Group – The hanging trellis has been fixed. The fence is still leaning and trees have not been trimmed. The Clerk has emailed Sovereign.

Playground Inspection – This has been completed and the report received. A quote has been obtained from HAGs but as the minimum order is £75 Cllr K St Pier is sourcing the missing step and climbing wall bolts elsewhere .

70. LOWER GREEN

Rose & Crown – Cllr D Howson raised concerns with the Rose & Crown again that there was no room for bus passengers to disembark and will continue to monitor.

Policing & Parking – The PCSO's have agreed to attend Lower Green after half term to review parking on the bend opposite the Bowls Club which continues to be a daily issue.

Speeding - The Drive Safe team have been contacted and a new battery obtained for them. They started using the speed indicating device on 3rd November 2025.

Allotments – The Parish Council agreed to enquire about the renewal of the tenancy again.

Bollard on FP 18 Archers Green Road - The Parish Council agreed to ask Kirkham Contracting to quote for a replacement.

71. RISK ASSESSMENT

Sovereign – Trellis repaired. Fence still leaning and overhanging tree branches over FP15 - Clerk has chased.

Grass Warren – Weeds on Pavement – Reported to Sovereign. Clerk has chased.

Grass Warren – Broken Birdsmouth fencing – Reported to Sovereign. Clerk has chased.

Grass Warren – Overgrown hedge outside 8 Grass Warren – Reported to Sovereign 30.5.25. Hedge cutting has been completed.

St Peters- Reinstate 2 posts – Cllr K St Pier has moved two of the granite kerbstones from Lower Green to St Peter's green.

Tree Risk Assessment – Area 3 Bramfield Road and Queen Hoo Lane – These works will be completed in due course. The Clerk has reported nine trees on Herts Highways verges to the Herts Highways fault line for inspection.

72. CORRESPONDENCE

29 Firs Walk – New fencing on the front boundary over 1 meter high has been reported to Planning Enforcement.

29 Bishops Road – A query over tree works has been reported to Planning Enforcement

73. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

74. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 1st December 2025 at 7.45pm** at Tewin Memorial Hall.

The meeting closed at 9.20pm.