

## TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3<sup>rd</sup> February 2025 at Tewin Memorial Hall at 7.45pm.

**PRESENT:** Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D.Lloyd and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor Bob Deering.

**94. APOLOGIES FOR ABSENCE** received from Cllr N.Moore and Herts County Cllr K Crofton.

**95. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 2<sup>nd</sup> December 2025, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

**96. NO PARISHIONERS COMMENTS**

**97. NO DECLARATIONS OF INTEREST**

**98. PLANNING**

### Planning Applications

**3/24/2138/HH & 3/24/2139/LBC - 30 Lower Green, Tewin** - Addition of solar PV roof tiles to garage roof – *TPC No Comment*

**3/24/2213/NMA - Gilpins 1 Cowpers Way, Tewin** - | Non-material amendment to planning approval 3/23/0644/FUL: amendment to first floor glazing to east elevation.

**3/25/0053/HH – Caverswall, Queen Hoo Lane, Tewin** - Removal of the single storey rear projection with roof terrace above. Construction of single storey rear extension with roof terrace and balustrades above and incorporating rooflight windows. New first floor and ground floor front windows. Balustrades added to the existing flat roof - *TPC No Comment*

**3/25/0085/PNHH - 26 Firs Walk, Tewin** - Single storey extensions: Depth 8.00 metres, Maximum height 3.93 metres, Eaves height 3.93

**3/25/0093/CLEO - 29 Bishops Road, Tewin** - Existing use of outbuilding

**3/25/0143/PNHH - 12 Firs Walk, Tewin** - Demolition of rear extensions and erection of single storey rear and side extensions: Depth 8.00 metres, Maximum height 4.00 metres, Eaves height 3.90 metres

**3/25/0135/ASDPN - 23 Firs Walk, Tewin** - Additional storey on top of the principle part of the existing dwelling house to raise the height from 6.7 metres to 9.5 metres.

**3/25/0136/PNHH - 23 Firs Walk, Tewin** - Single storey rear extension, and single storey side extension to be half the width of the original house: Depth 8.00 metres, Maximum height 4.00 metres, Eaves height 2.80 metres.

**3/25/0137/CLPO - 23 Firs Walk, Tewin** - Single storey side extension, single storey rear extension, demolition of existing roof extension and side dormer, construction of new side dormer roofs and convert garage to workshop.

**Loss of Trees in Firs Walk** - The Parish Council agreed to raise these concerns with East Herts Council.

### Planning Decisions

**3/24/1132/HH 49 Orchard Rd, Tewin** - Proposed ground floor extension and partial rear first floor extension following the demolition of existing rear structure. Proposed first floor side extension over existing car port. Proposed new roof with dormer to the rear elevation and a master suite within the loft. Proposed raised patio to the rear. Proposed bay windows to the front elevation – *TPC No Comment – EHC Refused*

**3/24/2086/PNHH – 29 Bishops Road, Tewin** - Single storey rear extension: Depth 8.0 metres, Maximum height 3.8 metres, Eaves height 2.6 metres - *EHC Prior Approval Required and Granted*

**3/24/2100/PNHH – 12 Firs Walk, Tewin** - Demolition of existing outbuildings and rear extension. Erection of a single storey extension. Depth 8m, height 4 m and eaves 3.91m – *EHC Prior Approval Refused*

### Appeals

**3/24/0018/OUT - Land At Orchard Road, Tewin – Appeal Ref: 3342715 - In Progress – Not Yet Decided**

Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object – EHC Refused - TPC Comments submitted – Appeal Dismissed*

## **Enforcement Issues**

**E/24/0256/ENF - Structure erected on a plot at Plotlands, B1000, Tewin Plotlands** – The structure /shack is still in place and the deadline for its removal has passed and Planning Enforcement have been advised.

**E/23/0218/ENF - Tewin Bury Farm Hotel, Hertford Road, Tewin** – Lake huts - A planning application is being prepared for change of use of the land and siting of four Shepherd hut buildings for the diversification of the hotel business.

## **99. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised:

January: Cain Markings £375.00, C McFarlane £977.43, NEST £98.33, Tewin Memorial Hall £81.00.

February: Give Way Sign £56.73, C McFarlane £946.61, NEST £98.33, Friends of Tewin £100.00.

**Grass Cutting Reimbursements** – These have been received from Herts County Council, East Herts Council and Sovereign. Tewin Allotments will be paying in due course.

**Hedge Cutting Reimbursement** - The hedge cutting reimbursement from Tewin Allotment Association will be paid shortly. The Parish Council agreed to Tewin Allotment Association's proposal that the annual allotment hedge cutting be split 50:50 between the Allotment Association and the Parish Council rather than alternate years for ease of budgeting.

**Tewin Tennis Club** – A donation of £375 has been received towards the maintenance of the tennis courts.

**Senior Citizens Lunch** - The Parish Council agreed to donate £100 towards the Tewin Senior Citizens lunch arranged by Friends of Tewin.

**HMRC VAT** – A VAT reclaim for £1568.31 has been received.

**Internal Audit Date** – This took place on 4<sup>th</sup> December 2024 and everything was found to be satisfactory.

**Financial Risk Assessment & Effectiveness of internal audit** – This will take place on 12<sup>th</sup> February 2025.

## **100. HIGHWAY MATTERS**

**Godfries Close Footpath Patching Works** – These have been completed except for the twitchel.

**Give Way Sign at Holly Bushes** – This has been purchased and attached to the existing post.

**Boundary Signs** – These are scheduled to be replaced in March 2025.

**Grass Warren Pothole** – Sovereign have completed the works.

**Dead Tree Godfries Close** – Reported to Herts Highways. Reference: 401004454243 The tree has been felled.

**Queen Hoo Potholes** – These have been repaired.

**Upper Green Road Ditch** - This has been reported to Highways for clearing and has been put on their Works Programme.

**Upper Green Blocked Gully** – This was a sewage leak and has now been rectified.

**Queen Hoo Lane** – An Ash tree (No 42) on the verge outside Highfields, which is Common Land, has dropped a large branch and Rob Cooper has advised that it needs to be removed as the main stem has snapped out leaving it very difficult to climb plus one stem is potentially dangerous. The cost includes hire of a MEWP (mobile elevating work platform) plus traffic management. The Parish Council agreed to accept the quote and see if the householder would be able to provide parking space.

**Hertford Road** – The road surface is starting to break up along Hertford Road and the Clerk will report it to Highways.

## **101. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**ROSPA Inspection** – Matting Trip Hazard – The Clerk to obtain some pegs.

**Telegraph Pole** – A telegraph pole on Upper Green Road near its junction with Godfries Close has been damaged and the Clerk will report it to Openreach and ascertain what they intend to do.

## **102. LOWER GREEN**

**Allotment Fencing Repairs** – The gate post at the allotments has been replaced by the landowners.

**FP15 Fencing** - The landowner has agreed to replace the fallen fence panel on FP15.

**Easter Trail** - The Parish Council agreed to allow Tewin Cowper PTA to use Lower Green and the electricity supply on 29th March for the Easter trail.

**Electricity Substation** – The Parish Council noted that a new substation had been installed on the corner of School Lane and Churchfield Road.

**Grass Warren Fence** – The Parish Council agreed to look at the fence bordering the field as it was raised that it was in need of repair.

**103. CORRESPONDENCE**

Hertfordshire County Council (HCC) has launched its budget 2025-26 survey.

**104. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Transport** – The Saturday Community bus will be running on alternate weeks. CDA for Herts are currently applying for new grants to help finance the bus. The price of the bus will be going back up to £5.

**Policing** - Police Priority survey from EH Rural NPT police team.

**105. DATE OF NEXT MEETING**

The next Parish Council meeting will be at 7.45pm on Monday 3<sup>rd</sup> March 2025 at Tewin Memorial Hall.

The meeting closed at 9.01pm.