

## TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 1<sup>st</sup> July 2024 at Tewin Memorial Hall at 7.45pm.

**PRESENT:** Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D.Lloyd and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk).

**29. APOLOGIES FOR ABSENCE** received from Cllr N.Moore, East Herts Councillor Bob Deering and Herts County Cllr K Crofton.

**30. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 3<sup>rd</sup> June 2024, copies of which have been previously circulated to Councillors, were amended, confirmed as a true record and signed by the Chairman.

**31. NO PARISHIONERS COMMENTS**

**32. NO DECLARATIONS OF INTEREST**

**33. PLANNING**

### Planning Applications

**3/24/1157/FUL - 2 Hertford Road, Tewin** - Single storey rear extension to garage and conversion to form 1, three bedroomed dwelling, with external alterations and insertion of 2 rooflight windows, alterations to fenestration and insertion of air source heat pump and creation/alterations to parking - *TPC Submitted Comment*

**3/24/1075/LBC - The Rose And Crown, Upper Green Road, Tewin** - Creation and alterations to external steps, creation of planters. Erection of 2 pergolas and alterations to roof of pergola. Changes to external flooring. Creation of fixed bench seating and alterations to flooring within the barn – *TPC No Comment*

**3/24/1112/CLPO - 12 Desborough Drive, Tewin** - Proposed 2 dormer windows to the South-West (rear) elevation.

**3/24/1130/CLPO - 2 Churchfield Road, Tewin** - Single storey outbuilding to form ancillary gym to the host dwelling.

### Planning Decisions

**3/24/0670/HH - 12 Desborough Drive, Tewin** - Demolition of detached garage; erection of single storey extensions; alterations to fenestration and openings; and alteration to main entrance way with covered porch - *TPC No Comment - EHC Granted*

**3/24/0836/HH - 22 Firs Walk, Tewin** - Demolition of garage, raised deck and chimney. Erection of single storey rear and side extensions and two storey front extension. Alterations to roof to accommodate loft conversion to habitable space, incorporating 2 front and 1 rear dormer windows, rooflight windows and 2 chimneys. Extension of rear patio. Alterations to fenestration – *TPC Object to the size, scale and cumulative effect of the proposed alterations and the loss of openness – EHC Refused*

**3/24/0776/HH - 2 Upper Green, Tewin** - Replacement of entrance gates. Renew tarmac cross-over using cobblestones - *TPC No Comment – EHC Granted*

**3/24/0777/HH - 2 Upper Green, Tewin** - Erection of a timber car port – *TPC No Comment – EHC Refused*

**3/24/0737/HH - 1 Desborough Drive, Tewin** - Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration - *TPC No Comment – EHC Granted*

**3/24/0712/HH - 30 Bishops Road, Tewin** - Demolition of single storey rear extension and garage. Erection of a single storey side extension, part single, part two-storey extensions to front and rear, incorporating balcony and Juliet balcony. Alterations to fenestration and external materials - *TPC No Comment – EHC Granted*

### Appeals

**3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900 In Progress- Not Yet Decided**  
Erection of 1, 4 bedroomed dwelling with associated landscaping and parking – *TPC Comments submitted*

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566 - In Progress – Not Yet Decided.** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access – *TPC Comments submitted*

**3/24/0018/OUT - Land At Orchard Road, Tewin – Appeal Ref: 3342715 - In Progress – Not Yet Decided**  
Outline planning application for the erection of a detached dwelling. Creation of vehicle entrance/crossover. All matters reserved except access, layout and scale – *TPC Object – EHC Refused - TPC Comments to be confirmed and submitted*

## **Enforcement Issues**

**E/22/0013/ENF - Agricultural land west of Orchard Road, Tewin - (3/19/2226/FUL)** – Mobile home still in situ despite losing at appeal on 21.5.2021. A letter has been sent to the current landowner.

**E/23/0218/ENF - Tewin Bury Farm Hotel Hertford Road Tewin** – Lake huts - A planning application is being prepared for change of use of the land and siting of four Shepherd hut buildings for the diversification of the hotel business.

**Rural Estates, Herts County Council** – Herts County Council Rural Estate Dept thanked the Parish Council for informing them of the recent planning application and the access deed on Upper Green (3/24/0593/ARPN – Land West of Back Lane, Upper Green, Tewin ).

## **34. FINANCE**

**Accounts for Payment** - In accordance with the Council’s Financial Regulations the schedule of payments approved by the Parish Council amounted £3031.41 comprising: Kirkham Contracting £932.27, Kirkham Contracting £334.74, C McFarlane £955.60, NEST £94.80, X2 Connect £48.24, Cain Markings £450.00, McCash & Hay £174.00, Knudge Ltd £90.00.

**Internal Audit** – The accounts have been audited by McCash & Hay and everything was satisfactory.

**External Audit** – The AGAR was submitted to PKF Littlejohn on 14<sup>th</sup> June 2024 and an acknowledgement has been received.

**Income versus Expenditure To Date:** Income is in line with the budget except for Other Income which comprises of a donation from Tewin Allotment Association towards the replacement fencing. Expenditure is in line with the budget except for Repairs and Maintenance expenditure which is inflated by the cost of replacement fencing at Tewin Allotments.

## **35. HIGHWAY MATTERS**

**Tewin Boundary Signs** – A quote for three signs and variations on the design of the sign have been received and Friends of Tewin are reviewing the options.

**Queen Hoo Lane** – Pothole reported Ref: 401004167368 Now completed.

**Tewin Hill** – Railing missing reported to Highways Ref: 401004167392 – Herts Highways advise works are planned.

**Churchfield Road - Bridge** – The Parish Council agreed to ask Cllr Ken Crofton what the actual work would be.

**Upper Green Road - Footway Reconstruction** – These works will involve a road closure from 4<sup>th</sup> July until 19<sup>th</sup> July 2024.

**B1000** – The Clerk was asked to report the sinking of the road where previous sewer works have been completed.

**Roadworks Diversion Query** – The Clerk was asked to investigate the diversion in place during the recent closure of Churchfield Road for surface dressing, as signs diverted traffic down Archers Green Lane is too narrow and not suitable.

## **36. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Upper Green Car Park Resurfacing** – John McGuckin will carry out these works in July.

**Upper Green Car Park Sign** – The new sign with the wording “Car Park for Village Green Users Only” has been fitted by Cllr K St Pier.

**Pavilion Lights** – Cllr K St Pier has replaced two PIR lights and one emergency light and a further two replacement lights are needed and have been purchased. Cllr K St Pier will install.

**Pavilion Window Repair** – The window was fitted satisfactorily on 28<sup>th</sup> June 2024.

**Pavilion Gutter** – This has been repaired.

**Bee Orchids** – These have been seen on the Plume Green and the grass cutting contractor asked not to mow however Greene King mowed and Felicia Green agreed to speak to the Plume of Feathers management.

**Fire Extinguisher Service** – This has been booked for 24<sup>th</sup> July 2024.

## **37. LOWER GREEN**

**Todd’s Green Clearance Works** – The works started on 1<sup>st</sup> July 2024.

**Insurance** – The Parish Council agreed not to make a donation to Friends of Tewin towards the £427 cost of insurance for the Scarecrow event but agreed that the Clerk should research how the event can fall under the Parish Council’s insurance.

**Rose & Crown** – Greene King have advised that they are recruiting for a long term tenancy for this site.

**Modifications to Rights Of Way** – Various requests have been received and the Parish Council will be notified as and when they get reviewed.

**Phone Box Repairs** – These have been completed by Cllr K St Pier.

**Dustbin Query** – East Herts Council were asked if the recycling bins could be returned back up to the end of

parishioner gardens on Upper Green Road.

**Fallen Fence on FP15** – This has been reported to the landowner.

### **38. RISK ASSESSMENT**

Grass Warren – Pothole on access road alongside 27 Grass Warren – Sovereign have raised a job to get the work done.

Grass Warren – Weed kill pavement adjacent to 17 Grass Warren – Sovereign have raised a job to get the work done.

Grass Warren – Lower branches on trees need lifting – Clerk to report to Sovereign.

Upper Green – Car park needs resurfacing – Quote accepted.

Upper Green – Potholes at entrance – Quote accepted.

Upper Green – Cricket nets wearing – Monitor.

Upper Green – Bench needs anchoring – Monitor.

Upper Green – Bench nearest road needs fixing – Tewin Tennis Club – Fixed.

Upper Green – Moss on awning needs clearing – Tewin Tennis Club are reviewing whether awning is needed.

**Tree Survey** – The survey has been completed and Rob Cooper has been asked to quote for works on Area 2.

### **39. NO CORRESPONDENCE**

### **40. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Policing** – Cllr D Howson confirmed he is the Policing representative.

**Charities** – Cllr D Howson confirmed that he is happy to continue being the Tewin Charities representative.

**Transport** – The organised trip last weekend was a success.

### **41. DATE OF NEXT MEETING**

The next Parish Council meeting will be at 7.45pm on Monday 2<sup>nd</sup> September 2024 at Tewin Memorial Hall.

The meeting closed at 8.50pm.