

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd June 2024 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K St Pier (Chairman), Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson and Cllr D.Lloyd.

In attendance: C. McFarlane (Clerk), East Herts Councillor Bob Deering.

16. APOLOGIES FOR ABSENCE received from Cllrs A.Hill, N.Moore, J.Sheridan and Herts County Cllr K Crofton.

17. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 13th May 2024, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

18. PARISHIONERS COMMENTS

A parishioner attended to ask if Herts Highways could be asked to re paint the centre white broken lines and “SLOW” signs written on the roads in the parish. A ticket has been raised with Herts Highways and Cllr Ken Crofton informed. The Parish Council suggested submitting a Freedom of information request to Herts Highways to see what they are doing about it.

19. NO DECLARATIONS OF INTEREST

20. PLANNING

Planning Applications

3/24/0905/HH – 1 Lower Green, Tewin - Loft conversion to habitable space with insertion of 5 roof light windows. Raising of roof height of ground floor rear extension. Repositioning of side window – *TPC No comment*

3/24/0928/LBC – Theresa’s Cottage, Marden Hill - Roof conversion incorporating 3 new conservation rooflights to north elevation, new gable window to west elevation and a replacement rooflight to south elevation. Internal alterations to remove first floor partition walls and loft stairs, install new staircase between first floor and second floor, install new first floor and second floor partition walls - *TPC No comment*

3/24/0934/HH – 29 Upper Green Rd, Tewin - Demolition of garage. New side extension and single storey rear extension – *TPC No comment*

Planning Decisions

3/24/0509/HH – Oakdene, 43 Orchard Rd, Tewin - Demolition of conservatory. Erection of single storey rear extension with roof lantern and porch to the front elevation. Alterations to fenestration and installation of a roof light and a flue for a wood-burner – *TPC No Comment – EHC Granted*

3/24/0405/HH – 6 Firs Walk, Tewin - Proposed single storey rear extension incorporating rooflight windows, first floor side extension, infill 1 of the covered front porches, proposed front porch, proposed raised patio, replacement of flat roofs with pitched / hipped roofs, new first floor and ground floor windows, alterations to fenestration, replacement of all windows with proposed casement style double windows, removal of front parapet wall to form front gable with proposed barge boards, driveway widened - *TPC No Comment – EHC Refused.*

3/24/0593/ARPN – Land West of Back Lane, Upper Green, Tewin - Change of use of agricultural building to C3 (residential) for 1 dwelling, associated alterations to the elevations and parking provision – *TPC Comment re track – EHC Prior approval is required and granted subject to conditions.*

Appeals

3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900 In Progress

Erection of 1, 4 bedroomed dwelling with associated landscaping and parking – *TPC Comments submitted*

3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566 In Progress.

Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access – *TPC Comments submitted*

Enforcement Issues

E/22/0013/ENF - Agricultural land west of Orchard Road, Tewin - (3/19/2226/FUL) – Mobile home still in situ despite losing at appeal on 21.5.2021. A letter regarding this has been sent to the current landowner.

E/23/0218/ENF - Tewin Bury Farm Hotel Hertford Road Tewin – Lake huts - A planning application is being prepared for change of use of the land and siting of four Shepherd hut buildings for the diversification of the hotel business.

Village Hierarchy Study 2024 – The Parish Council agreed to submit their response.

Rural Estates, Herts County Council – The Parish Council has advised Herts County Council of the recent planning application (3/24/0593/ARPN – Land West of Back Lane, Upper Green, Tewin) and the access deed on Upper Green.

21. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £6,266.09 comprising: PWLB £2,916.77, Kirkham Contracting £728.39, Kirkham Contracting £449.61, HMRC PAYE £771.06, C McFarlane £1,004.68, NEST £94.80, J T Canton (Over 50's Club) £50.00, Affinity Water £15.18.

Internal Audit – The accounts will be submitted to Helen McCash for auditing on 10th June 2024.

22. HIGHWAY MATTERS

Tewin Boundary Signs – A quote of £4,537 has been received for three signs. The Parish Council agreed to query whether the word TEWIN should be shown in yellow with a yellow border and for clarification as to who maintains these signs in the future.

Godfries Close Footpath Resurfacing – Cllr Ken Crofton has advised that this will be funded by his 2025/26 Locality Budget although depending upon the extent of the necessary work may need to be split into two phases.

Upper Green Road Pavement Reconstruction – This is due to take place in July.

Fly tipping B1000 – The fly tipping in the B1000 lay-by was reported to East Herts Council on 29th May.

Queen Hoo Lane – Pothole reported Ref: 401004167368

Tewin Hill – Railing missing reported to Highways Ref: 401004167392

23. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Upper Green Car Park Resurfacing – John McGuckin will carry out these works in July.

Pavilion Lights – The Clerk purchased two replacement PIR lights and one emergency light and Cllr K St Pier will install.

Pavilion Window Repair – A quote of £190 has been received from Hertford Glass and they will be installing the window on 28th June 2024.

Upper Green Football Goalposts - The football goal posts have now been moved to a new position for the cricket season that has been agreed by all parties.

Upper Green Car Park Sign – A new sign with the wording “Car Park for Village Green Users Only” has been ordered at a cost of £75 plus vat.

24. LOWER GREEN

Todd's Green (VG59 adj to Rose & Crown) – The Parish Council agreed to accept a quote of £400 for the further clearance of scrub and filling in of holes.

Christmas Tree - The Christmas tree is being watered again on dry days during the summer.

Insurance – The Parish Council agreed in principle to make a donation to Friends of Tewin towards the cost of insurance for the picnic and the carols. The Parish Council are waiting for information on how much the insurance will cost.

St Peters Church – The Parish Council noted the update on the plans for improvements to the facilities at the church.

Fundraising – The Parish Council agreed to a parishioner holding a fundraising stall from the well cover on 26th May.

St Peters Church – The Parish Council agreed to St Peters Church using the well cover as part of their Open Gardens on 29th & 30th June.

Plant Stall – The Parish Council agreed to a parishioner to run a plant stall from the well cover on 15th June.

25. RISK ASSESSMENT

Grass Warren – Pothole on access road alongside 27 Grass Warren – Sovereign have raised a job to get the work done.

Grass Warren – Weed kill pavement adjacent to 17 Grass Warren – Sovereign have raised a job to get the work done.

Upper Green – Car park needs resurfacing – Quote accepted

Upper Green – Potholes at entrance – Quote accepted

Upper Green – Cricket nets wearing – Monitor

Upper Green – Bench needs anchoring - Monitor

Upper Green – Bench nearest road needs fixing – Tewin Tennis Club – Clerk

Upper Green – Moss on awning needs clearing – Tewin Tennis Club - Clerk

Todd's Green (VG59) – Vegetation needs clearing and holes filling in – Quote accepted

Tree Survey – The Parish Council will circulate an email to fix a date for the survey of Area 2.

26. CORRESPONDENCE

Anonymous Fly tipping – The Parish Council agreed to write to the Sevenacres Residents Association.

27. NO REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

28. DATE OF NEXT MEETING

The next Parish Council meeting will be at 7.45pm on Monday 1st July 2024 at Tewin Memorial Hall.

The meeting closed at 8.45pm.