

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> March 2024 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr D. Howson, Cllr K. Lawson, Cllr D Lloyd and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor Bob Deering.

**104. APOLOGIES FOR ABSENCE** received from Cllrs A.Hill, B.Evans, N.Moore and Herts County Cllr K Crofton.

**105. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 5<sup>th</sup> February 2024, copies of which has been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

**106. NO PARISHIONERS COMMENTS**

**107. NO DECLARATIONS OF INTEREST**

**108. MICHAEL MCMULLEN**

The Parish Council paid tribute to Michael McMullen who died on the 17th February. He was our local District Councillor for many years until he retired last May. He was always a good friend in his support for the Parish Council and the residents of Tewin.

**109. PLANNING**

### Planning Applications

**3/24/0191/FUL - Land Adjacent To 2 Hertford Road, Tewin** - Single storey rear extension to the garage and conversion to form a new dwelling, replace garage door with new front windows, insert new rooflight windows, alterations to fenestration and external walls over clad with timber cladding – *TPC Submitted Comment but No Objection*

**3/24/0206/HH - 12 Godfries Close, Tewin** - Demolition of conservatory. Single storey rear extension incorporating roof lantern - *TPC No Comment*

**3/24/0377/HH - 29 Bishops Road, Tewin** - Erection of rear ground floor extension and first floor extension over existing ground floor area. Front extension to form double gable. Demolition of detached garage to form integral garage, Alterations to roof and installation of two rear dormer windows - *TPC No Comment*

**3/24/0259/SCREEN - Land To The East Of Tewin Bury Farm Hotel And North Of Tewin Mill Fish Farm, Hertford Road, Tewin** - Screening opinion for Solar Farm

**X/24/0073/CND - The Old Hay Barn, Back Lane, Tewin** - Discharge condition 5 (boundary walls, fences, means of enclosure)) attached to 3/23/0905/FUL. (Change / alteration to what was discharged for condition 5 under X/23/0262/CND)

### Planning Decisions

**3/23/2446/VAR - Land At Meadow View, Orchard Road, Tewin** - Retrospective permission for the erection of agricultural barn. Proposed single storey extension to provide toilets and shower room. Variation of condition 2 (approved plans) of planning approval 3/23/0912/FUL - Alterations to fenestration and materials - *TPC No Comment – EHC Granted*

**3/23/2361/HH – 31 Harwood Close, Tewin** - Single storey front extension – *TPC No Comment - EHC Granted*

**3/23/1831/HH - Theresa's Cottage, Marden Hill, Hertford** - Single storey side extension with a glazed roof - *TPC No Comment – EHC Granted*

**3/23/1832/LBC - Theresa's Cottage, Marden Hill, Hertford** - Single storey side extension with a glazed roof - *TPC No Comment – EHC Granted*

### Appeals

**3/23/0149/HH - 1 Desborough Drive, Tewin – Appeal Ref: 3323561 In Progress**

Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration.

**3/22/1180/FUL - Land To The Side Of 3 East Riding, Tewin - Appeal Ref: 3328900 In Progress**

Erection of 1, 4 bed roomed dwelling with associated landscaping and parking – *TPC Comments submitted*

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – Appeal Ref: 3328566 Waiting to start.** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access.

## Enforcement Issues –

**E/22/0013/ENF (3/19/2226/FUL) - Agricultural land west of Orchard Road, Tewin - New Shed/Glamping Pod & Mobile Home - Nothing to report.**

### **110. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £1,805.19 comprising: C McFarlane £932.89, MJ McQuaid £357.50, Rob Cooper £360.00, CPRE £60.00, NEST £94.80.

**Grass cutting contract** – This has been accepted by Herts County Council, East Herts Council and Sovereign.

**Internal Audit Date** – This was completed on 14<sup>th</sup> February 2024. The financial risk assessment and effectiveness of internal audit were also completed.

**Property Valuation** -This was last valued on 22.6.2019 by McNeil Lowe & Palmer Surveyors Ltd at £240,000 incl: demolition, site clearance and professional fees. The valuation cost £400 plus vat. The current insurance value is £353,217. Whilst ideally a valuation should be done every 5yrs the Parish Council agreed that it was not necessary at the moment.

**Online Banking Payment Arrangements** – The Parish Council agreed to add two further online signatories to the bank: Cllr D Howson and Cllr D Lloyd.

### **111. HIGHWAY MATTERS**

**Tewin Boundary Signs** – Herts Highways are working on a price and advised that the signs could, in principle, be located on the right hand side of the road and that they would look at the new locations..

**Bus Stop Works** – Kerb raising works have been completed at the bus stop opposite the Rose & Crown.

**Land at Orchard Road** – This land is up for sale.

**Tewin Cowper Mini Bus** – The Parish Council considered the School's suggestion of leasing the mini bus and agreed that there was no need as the current system was working very well.

#### **Faults Reported:**

**Godfries Close Overgrown Trees** – These have been reported to Herts Highways ref: 401003811469 – *Under Review*.

**Upper Green Rd Pedestrian Barrier** – This has fallen over having rotted at the base. This has been reported to Herts Highways Ref: 401003933633 - *Closed*.

**Uneven Pavement opposite 15 Upper Green Road** – This has been reported to Herts Highways Ref:401003957060 & 401003993469 – *Noted for future reference*

**Upper Green Rd Pedestrian Barrier** – Another section has fallen over having rotted at the base. The Clerk will report to Herts Highways.

### **112. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Classic Car & Craft Show** – The Parish Council agreed that Friends of Tewin could hold the Classic Car Show on Upper Green on 18<sup>th</sup> August 2024.

**Upper Green Car Park** – The Parish Council agreed to ask Cllr A Hill for advice concerning the surface of the car park and to also get a quote from Stuart Kirkham for filling the potholes at the entrance.

### **113.LOWER GREEN**

**Grass Warren** - Sovereign have pruned the split tree, completed works on the tall trees in a Parishioners garden and to pruned the overhanging trees in the Grass Warren parking area. The clerk will report the fallen over fencing in Grass Warren to Sovereign.

**Handrails at Tewin Stores** - Tewin Stores are aware of the request for handrails.

**Godfries Close Access Road** – Sovereign agreed to investigate the resurfacing of the un owned portion of the access road which has deteriorated severely. Mr I Williams has put some type 1 temporary surfacing down.

**St Peters Church Cadent Pipeline Marker** – This has been moved across the hedge into the farmer's field.

**Tewin Cowper School Easter Trail** – The Parish Council agreed to the use of Lower Green on 23<sup>rd</sup> March for the PTA Easter trail.

**Friends of Tewin Picnic & Scarecrows** - The Parish Council agreed to the use of Lower Green for a family picnic on 9<sup>th</sup> June.

**Gigaclear Land Ownership Request** – Gigaclear were advised that Back Lane is a Byway Open to All Traffic and whilst it could be owned by someone, we are not aware. Re Lower Green land adjacent to the Rose & Crown

this land does not have an owner but is maintained by Tewin Parish Council.

**Allotment Fencing Funding** – Tewin Allotment Association have been successful in being awarded £300 funding from Cllr Bob Deering’s Locality Fund to make up the shortfall for the fencing project.

**Fly tipping nr Churchfield Rd, Tewin** – This was reported to East Herts Council and the landowner has made an application to the Fly tipping Fund.

#### **114. CORRESPONDENCE**

**Sustainability Survey from Herts County Council** -

**Pop Up Clinics for MMR** – Information about MMR Pop Up Clinics during half term was put on the website.

**Upper Green Triangle** – A parishioner has requested that posts be reinstated to protect the green and stop people driving over it as it is being eroded. The Parish Council considered and the request and agreed that they were not warranted at this time.

#### **115. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Police** – Monthly Parish Council Crime Report has been received with three thefts noted in Tewin.

**Transport** – The Saturday bus has another trip arranged which is now fully booked.

#### **116. DATE OF NEXT MEETING**

The next meeting will be at the Annual Parish meeting at 7.45pm on Monday 8<sup>th</sup> April 2024 at Tewin Memorial Hall and it will be followed by the Parish Council meeting. The meeting closed at 8.56pm.