

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> November 2023 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr K. Lawson, Cllr D.Lloyd, and Cllr J.Sheridan.

In attendance: C. McFarlane (Clerk).

**68. APOLOGIES FOR ABSENCE** received from East Herts Cllr B.Deering, Cllr N.Moore and Cllr D. Howson.

**69. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 2<sup>nd</sup> October 2023, copies of which has been previously circulated to Councillors, were amended and confirmed as a true record and signed by the Chairman.

### **70. PARISHIONERS COMMENTS**

Revd. Susannah Underwood and Linda Gilley, Church Warden attended from St Peters Church to outline the proposal for the new building at St Peters Church. The Church needs better facilities such as: disabled access to a toilet, baby changing facilities, storage and a space for refreshments. The design includes a glass ambulatory, meeting room with seating for 40 people, kitchen, storage, solar panels on the roof to supply lighting. One tree would need to be removed and an archaeological investigation completed. Both Linda and Suzannah have had meetings with East Herts Council, Herts Conservation Officer and would like support from Tewin Parish Council.

The layout and an artist's impression of the new building are on the church pages of the village website. A model of the design and picture will be on display at the Church Christmas Bazaar on Saturday 25<sup>th</sup> November and inside the church from then on throughout December.

The Parish Council agreed to consider their response.

### **71. DECLARATIONS OF INTEREST**

Cllr B Evans declared an interest in the planning applications for Caverswall, Queen Hoo Lane, Tewin.

### **72. PLANNING**

#### **Planning Applications**

**3/23/1842/HH – Theresa's Cottage, Marden Hill, Tewin** - Insertion of 3 new rooflight windows to north elevation, new second floor gable window to west elevation and a replacement rooflight window to south elevation – *TPC No Comment*

**3/23/1843/LB – Theresa's Cottage, Marden Hill, Tewin** - Insertion of 3 new rooflight windows to north elevation, new second floor gable window to west elevation and a replacement rooflight window to south elevation - *TPC No Comment*

**3/22/2680/LBC – Theresa's Cottage, Marden Hill, Tewin** - Enlarging Existing courtyard door/window openings and inserting new hardwood framed French doors/new fanlight window above existing door - *TPC No Comment*

**3/23/1865/HH - 29 Upper Green Road, Tewin** - Demolition of garage and erection of a single storey side extension -

*TPC No Comment.*

**3/23/1973/HH - 30 Bishops Road, Tewin** - Demolition of single storey rear projection and garage at side of house.

Erection of a 1.5 storey side extension to replace the garage and a part single storey, part two-storey front extensions.

Insert new first floor side window. Alterations to first floor and ground floor front windows - *TPC No Comment*

**3/23/1976/HH - 12 Firs Walk, Tewin** - Demolition of existing outbuildings to the side of the house and erection of single

storey extension to rear - *TPC No Comment*

**3/23/1879/PNHH – Oakdene, 43 Orchard Road, Tewin** - Demolition of conservatory and erection of single storey rear

extension with two roof lanterns: Depth: 8.00 metres; Maximum height: 3.70 metres; Eaves height: 3.00 metres.

**3/23/1960/PNHH – Caverswall, Queen Hoo Lane, Tewin** - Demolition of rear projection and erection of single storey

rear extension. Depth: 8.00m, max. height: 3.95m, eaves height: 3.95m.

**3/23/1955/CLPO – Caverswall, Queen Hoo Lane, Tewin** - Insertion of two rear dormer windows and extension of front

porch.

#### **Planning Decisions**

**3/23/0912/FUL – Land at Meadow View, Tewin** - Retrospective permission for the erection of agricultural barn.

Proposed single storey extension to provide toilets and shower room – *TPC Object – EHC Granted.*

#### **Appeals**

**3/22/1555/OUT - Land East Of Upper Green Road, Upper Green Rd, Tewin – (Appeal Ref: 3328566 Waiting to start)** Outline planning application for erection of 4 three bedroom detached bungalows together with creating two new vehicular accesses - all matters reserved except for access.

**3/23/0149/HH - 1 Desborough Drive, Tewin – (Appeal Ref: 3323561 Appeal started)**

Demolition of conservatory and erection of a single storey rear extension incorporating roof lantern and alterations to fenestration.

**3/22/1378/OUT - Land At Tewin Hill, Upper Green Road, Tewin -** Outline Planning application for the erection of 18 residential dwellings, together with access, car parking, public open space and landscaping. All matters reserved except for access – *Appeal Dismissed*

#### **Enforcement Issues –**

**E/22/0013/ENF (3/19/2226/FUL) - Agricultural land west of Orchard Road, Tewin -** New Shed/Glamping Pod & Mobile Home - Nothing to report.

### **73. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted £7,391.94 comprising: Kirkham Contracting Grass cutting £6,084.99, McFarlane £895.64, T&J Fire £129.41, NEST £89.13, Royal British Legion £75, East Herts Council ROSPA £63.78, Tewin Memorial Hall £54.

**Royal British Legion** – A donation of £75 was agreed. Cllr A Hill agreed to lay the wreath on 12th November at 10.50am at St Peters Church.

**Internal Audit Date** – To be arranged.

**Allotment Rent** – A cheque has been received from Tewin Allotment Association.

### **74. HIGHWAY MATTERS**

**Tewin Boundary Signs** – Nothing further to report.

**Tewin Saturday Bus** – Nothing further to report.

**Churchfield Road New Bridge Signs** – Highways have cleared the sign but it is still leaning.

**Xmas Tree Lights** – These works have been completed.

### **75. LOWER GREEN**

**Land Adjacent to Rose & Green, Lower Green** – The adjacent householders were all happy for the ground under the trees to be cleared. The Parish Council agreed to accept the quote from Lee Hopkins.

### **76. PAVILION & UPPER GREEN**

**Weekly Playground Inspections** - Nothing to report.

**Fire Extinguisher Testing** – This has been completed satisfactorily.

**Pavilion** – Tewin Cricket Club have cleared up around the outside of the Pavilion.

**Fire Risk Assessment** – This is due to be reviewed.

**New External Light on Pavilion** – This has been purchased and will be put up in due course.

**Playground Inspection** – This has been inspected and the points raised have been reviewed. No further action to take.

### **77. RISK ASSESSMENT 2023**

**Risk Assessment 2023** – Completed and Signed

**Tap** – Sticky tap to be fixed – Now working.

**Hundred Year Wood Sign** – A form of words has been agreed and will be added to the Tewin Village website.

**Margery Lane Cut ins** – Kirkham Contracting advised that these have been completed. Concerns have been raised about the erosion of the track surface and the Parish Council agreed to arrange a meeting with Ivor Williams.

### **78. CORRESPONDENCE**

**Dog Fouling on Upper Green** - The Parish Council agreed to put an article in the Tewin Magazine.

**Tewin Cowper PTA Playground Funds Request** – The Parish Council agreed they were unable to provide a donation towards the refurbishment of the school playground and agreed to send a link to funding providers.

**HCC Consultation** on the proposed admissions arrangements for 4 community and voluntary controlled schools for the school year 2025/26

**Digswell 20mph Limits** – These have been noted in Digswell.

**Bus Stops** – Spray painting outside the bus shelter has been noticed and the Parish Council agreed to write to Cllr Ken Crofton about whether it is for a raised platform for wheel chair access for bus.

#### **79. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES**

**Transport** – A special Christmas trip is being organised.

**Pavilion CIC** – The Pavilion CIC has agreed raised hourly hire rate during the week from £9 to £10 due to rising electricity costs.

#### **80. DATE OF NEXT MEETING**

The next Parish Council will be at 7.45pm on Monday 4<sup>th</sup> December 2023 at Tewin Memorial Hall.

The meeting closed at 9.07pm.