

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 5th June 2023 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K St Pier (Chairman), Cllr A.Hill, Cllr B.Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D Lloyd.

In attendance: C. McFarlane (Clerk) and Mr A. Bond.

15. APOLOGIES FOR ABSENCE received from Cllr N.Moore, Cllr J.Sheridan, East Herts Councillor B. Deering and Herts County Councillor K. Crofton.

16. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETINGS held 15th May 2023, a copy of which has been previously circulated to Councillors, was confirmed as a true record and signed by the Chairman.

17. NO PARISHIONERS COMMENTS

18. DECLARATIONS OF INTEREST

Cllr D. Lloyd declared an interest in the planning application 3/23/0912/FUL – Land at Meadow View, Tewin.

19. PLANNING

Planning applications

3/23/0912/FUL – Land at Meadow View, Tewin - Provision of toilets/shower for staff – *TPC Object*

3/23/0955/VAR - The Old Hay Barn, Back Lane, Tewin - Removal of condition 8 (Water efficiency) of planning approval 3/22/2405/FUL (Separate existing dwelling to form two separate three bedroom dwellings. Insertion of two rear elevation roof light windows. Replacement of side elevation door.) – *TPC No Comment*

3/23/1001/HH – 4 Tewin Hill, Tewin - Demolition of conservatory and erection of single storey rear extension with roof lights – *TPC No Comment*

Planning Decisions

3/22/2448/FUL - Land To The West Of Churchfield Road, Tewin - Retrospective application for the change of use from agricultural land to dog walking field, erection of fencing and the creation of parking area – *TPC - EHC Granted*

3/23/0610/HH - Woodlands 126 Bramfield Road Bulls Green - Insertion of bifold doors. Alterations to fenestration. Removal of apron pitched roof and replacement with flat roof and parapet wall. Extension of terrace and addition of balustrade to rear terrace – *TPC No comment – EHC Granted.*

3/23/0678/PNHH - 1 Desborough Drive, Tewin - Single storey rear extension with pitched roof: Depth: 8.00m; Maximum Height: 4.00m; Eaves Height: 2.8m – *TPC No Comment - EHC – Prior Approval is Required and Granted*

Enforcement Issues

No update received from Planning Enforcement.

Appeals

3/22/0212/AGPN - Muspatts Farm, Churchfield Road, Tewin - Erection of 1, agricultural building - Length: 24.0 metres, Eaves height 4.60 metres, Breadth 2280 metres, Ridge height 6.10 metres – *Appeal allowed*

3/21/2260/HH - 42 Lower Green, Tewin Ref: APP/J1915/D/21/3287520 - Enclosure of pergola with glazed panels and doors and clear polycarbonate flat roof - *TPC No Comment – EHC Refused*

20. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted to £7804.69 comprising: PWLB Loan repayment £2916.77, Rob Cooper Trees £540, Kirkham Contracting £832.65, Kirkham Contracting £1774.93, J T Canton/Over 50's £50, C McFarlane £881.96, NEST £89.13, HMRC PAYE £719.25.

New Homes Bonus – The Parish Council agreed to stop reporting on the New Homes Bonus as all the funds have been spent.

Inspection Period - In accordance with the Accounts and Audit Regulations 2015, the unaudited accounting records of the Parish Council for FYE 31.3.2023 are available for inspection from 5th June to the 14th July 2023 by appointment with the Clerk.

Internal Audit – The accounts have been audited by Helen McCash and everything was satisfactory.

21. ELECTION

All Councillors have submitted a completed Register of Interests and spending return to East Herts Council.

22. HIGHWAY MATTERS

Potholes – The Clerk to report potholes at junction of Queen Hoo and Tewin Hill and enquire how to get potholes done by cutting out, filling and sealing the edges as per White Horse Lane.

Upper Green Road Ditch – The road will be closed from 16-19 June 2023 for clearing of the ditch.

Orchard Road – The road resurfacing works at the junction with Burnham Green Road are due to commence in September 2023.

Tewin Boundary Signs – The Clerk to chase.

Heavy Goods Vehicles (HGV) Signs - Hertford Rd – The Clerk to chase.

Brown Sign – The Clerk to ascertain the process for getting a brown sign for Shire Park Bowls Club.

23. LOWER GREEN

Christmas Tree – The timer for the watering of the tree has been turned on. A new electric socket is needed before the lights are turned on in December.

24. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Pavilion Drains Issue – The Clerk to chase Lanes for a quote for removing the tree roots and relining the sewer.

Pavilion Drainage – The Parish Council agreed to accept the quote of £1,685 from John McGuckin to remove the paving at the side of the building, excavate a trench, fill with gravel, build new step between patio and pathway and finish the path with gravel. The Parish Council agreed to check with the Tennis Club about the removal of the paving slabs. This will be funded from reserves.

FP 11 Works – The Parish Council unanimously agreed to accept the quote of £2485 from John McGuckin to restore and improve the surface and drainage of FP11 by 100 Year Wood with two perforated drainage pipes underneath the footpath covered by layers of hardcore, geotextile membrane and crushed concrete. This will be funded by £1000 from the Parish Paths Partnership and from reserves.

25. RISK ASSESSMENT 2023

Tree Survey - The Parish Council agreed to set another date to review trees in the Parish.

Lower Green

Well Cover - Missing tile- SW side - Done,

Well Cover Posts – Monitor.

Plaque needs cleaning or re lettering for QE2 Coronation - Done

Tel Box – Rot in the corner – Repaired – Done

Cherry Tree on Lower Green Bank – To ask Rob Cooper for advice.

St Peters Green

Posts - Some posts knocked down – Quote accepted to replace from Kirkham Contracting.

Green - Damaged by vehicle coming from nearby driveway

Margery Lane

Pothole - Just before Seven Pines –Reported to Highways ref: 401003407939

Gulleys - Water not flowing down both gullies on road – Report to Highways

Oak across from Hideaway - Check overhangs when leaves are on – Next Tree Survey

Big tree opp Halcyon – Not TPC but check overhanging branches – Next Tree Survey

Trees on both sides of road need checking – Next tree survey

Lousehole Bottom

Gully silted up on inside of bend – Reported to Highways Ref: 401003407936 – Added to Annual Programme

Pothole on outside of bend towards Hertford - Reported to Highways ref: 401003407938 - Repaired

Loose branch overhanging road – Next tree survey

Various

Grass Warren - Access Road past 27 Grass Warren – Weeds in path – Kirkham Contracting agreed to trim

100 Yr Wood - Find photo of missing plaque – K. Lawson

Pavilion

PAT test due - Clerk T&J – Booked for 9am on 28th July 2023

Tap sticking in Ladies toilets – Clerk
Water softener salt top up – Clerk
Electric Cupboard – No access as blocked – Clerk
French Drain - Needs Clearing out - Keith - Done

26. CORRESPONDENCE

FP30 Stability of FP next to pit – This was reported to Rights of Way Unit on 25.5.23 ref: 401003455534.

HCC Rural Estates Consultation – This has been circulated to the Council.

27. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Tewin Memorial Hall – Room rental prices for the Parish Council meetings will be increased by 5%.

28. DATE OF NEXT MEETING

The next Parish Council will be at 7.45pm on Monday 3rd July 2023 at Tewin Memorial Hall.

The meeting closed at 8.40pm.