

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 6th December 2010 in Tewin Memorial Hall at 7.45pm.

PRESENT: K.Lawson (Chairman), K. St Pier (Vice Chairman), B.Evans, Cllr A.Hill, D. Howson, D. Lloyd and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk).

82. APOLOGIES FOR ABSENCE were received from Cllr D.Manners and East Herts District Councillor M.McMullen and L.Haysey.

83. MINUTES OF THE PREVIOUS MEETING held 1st November 2010. The Parish Council considered Cllr D.Manners' comments received by email on the correctness of the minutes with regard to the following Paragraph:

“74. PAVILION MANAGEMENT

Cllr D. Manners asked for it to be recorded in the minutes that he disagreed with the Parish Council policy of handing day-to-day control of the Upper Green Pavilion to the Community Interest Company being formed for the purpose.”

The Parish Council agreed that the minutes correctly reflected the actions and decisions made at that meeting.

The minutes of the meeting held 1st November 2010 were agreed and signed by the Chairman.

84. DECLARATION OF INTERESTS

There were no declarations of interest.

85. MATTERS ARISING FROM THE MINUTES

Post Box – Cllr J.Sheridan advised that he had repaired the steps up to the post box on the green next to the Plume of Feathers.

Upper Green Road Verge from Godfries Close to Entrance to FP26 – Cllr K St Pier advised that he had informed all the nearby landowners and residents of the impending works bar one whom the Clerk emailed.

86. FINANCE

Accounts for Payment - In accordance with the Parish Council's Financial Regulations the schedule of payments approved by the Council amounting to £1316.58.

In accordance with the Parish Council's Financial Regulations the schedule of payments amounting to £1766.87 from the Pavilion Account were approved by the Council.

Mandate Change – Barclays Bank have advised that internet access will enable the Clerk to make transfers between Parish Council bank accounts. The Council agreed that advice should be sought from the Society of Local Councils and Clerks.

Expenditure Proposals for the Remaining Year - In accordance with the Financial Regulations of the Council the Parish Council agreed the following expenditure proposals for the remaining Financial Year Ending 31.3.2011

(i) Donation of £100 towards the Senior Citizens' Lunch arranged by Friends of Tewin.

(ii) Car Park Works

Three quotes have been obtained for sympathetically enlarging and renewing the gravel surface of the car park so that it can accommodate approx 30 cars. This cost can be met by the remaining unspent funds for the Pavilion refurbishment. The Council agreed unanimously that the works should be done and decided that the Parish should be notified through the Parish News. They agreed that it should be put on the agenda for the next meeting.

Estimate to the Year End - In accordance with the Financial Regulations of the Council the Parish Council reviewed and agreed the Estimate for the Financial Year Ending 31.3.2011.

Precept –The Council reviewed the precept options and in accordance with the Financial Regulations of the Council they unanimously agreed that the precept should remain at the current level of £24,800 for the Financial Year Ending 31.3.2012.

Internal Audit – This was completed on 3rd December 2010 and everything was found to be in good order.

87. PLANNING

Cllr K St Pier and Cllr A.Hill attended the public Planning Committee meeting at East Herts Council to support the Tewin Bury Farm planning application. The Committee agreed to defer the decision on the application until the outcome of the current appeal on the marquee.

Planning Applications received

3/10/1894/FP – 22a Hertford Road, Tewin – Retrospective installation of septic tank to front of detached house. The Parish Council agreed that they would like to request that a silent pump is installed as another house in the vicinity has had a silencer fitted.

Planning Decisions

3/10/1636/FP – 2 The Walled Garden, Tewin – Replacement of two single garage doors with one double electric garage door – TPC No Comments – EHC Granted

3/10/1647/FP – 74 Upper Green Road, Tewin – Amendments to proposed new dwelling approved under planning permission 3/09/1839/FP - TPC No Comment – EHC Granted

Certificates of Lawfulness – None to report

Enforcement Issues – Nothing to Report

Core Strategy Consultation – The response agreed at the last meeting was sent to EHC.

88. PAVILION REFURBISHMENT

Path Lights – Following a complaint the Council taped off a third of the light which still allowed the path to be illuminated but did not disturb neighbours across Upper Green.

Fire Safety – A quote has been received for an extra fire extinguisher, first aid kit and some more signs. The Council agreed to these works.

Electricity – The token meter stopped working so it has been removed and alternatives are being looked at.

Agreements – The Parish Council noted that a new agreement between the Clubs and the Parish Council would need to be drawn up with regards to their usage of the Village Green.

89. PAVILION MANAGEMENT

Community Interest Company (“CIC”) – The CIC was incorporated on 19th November 2010.

Management Contract and Licence to Occupy – These have both been signed the Chairman and the Vice Chairman.

Hirings - Two hirings have taken place successfully.

90. PLAYGROUND

Playground Weekly Inspections – No incidents to report. The nets are loose at one end. Cllr Hill agreed to look at it.

91. HIGHWAYS

Memorial Hall/Scout Hut Sign – This is expected to be completed in December

Flooding at Memorial Hall – Cllr K St Pier and the Clerk met with the Highways Engineer who advised that Highways are allowed to discharge surface water onto private land.

92. RISK ASSESSMENT

Bramfield Woods – The Clerk has requested the maps showing the details of the areas affected so that they can be publicised further.

Common Land Queen Hoo Lane/Bramfield Road – Cllr B.Evans met with the house owner. Cllr K St Pier, A.Hill and B.Evans agreed to meet on site to look further at the trees and to put it on the next agenda.

Godfries Close Sub Station – The road leading to this is breaking up and EDF have stated that it is not their responsibility. The Parish Council is awaiting a response from Riversmead Housing Association. They

also agreed to ask Highways to make up the small piece that belongs to them and discuss it with Bryan Hammond.

Back Lane – A complaint has been received about the state of this Byway Open To All Traffic. The Council agreed to talk to Ivor Williams

Upper Green – The Clerk was asked to ascertain the location of the dead tree on Upper Green that needed felling.

93. CHRISTMAS TREE & CAROLS ON THE GREEN

The Christmas tree has been put up and a donation of £150 received from Friends of Tewin towards the cost.

The PAT test has been completed satisfactorily by Mr D.Compton, Mill Green Electrical.

Cllr J.Sheridan has agreed to complete the daily tree inspection ensuring it is stable, secure and that the lights are intact & working.

94. UPPER GREEN POND

The Parish Council unanimously agreed to support Cllr J.Sheridan and the Friends of Tewin on their proposal to restore the pond. This would involve clearing the area around the pond of unwanted materials, fallen branches etc. and planting lilies and wild flowers. There would also be provision for the attraction of water flies, frogs, birds, etc.

95. CORRESPONDENCE

Allotment Association – The Parish Council noted that the Allotment Association would like to have their 2 cuts done by the Parish Council restored to them.

Tewin Memorial Hall – The Parish Council agreed to write a letter of support for their application for grant funding towards various works on the Hall and agreed that the Parish Council has already committed its budget for this year and is unable to provide financial support at present.

Upper Green Pond – Mr Loughrey wrote to explain that he cleared the silt out of the pond twenty years ago and again this year. He confirmed that the pond will refill naturally in due course.

Parish Plan – The Parish Council received an invitation to join a new "Communities of Practice" Parish Plans in Hertfordshire, its function being sharing best practice and helping each other. The Parish Council agreed to put this on the agenda for the next meeting.

Policing – PCSO Karen Broad advised that there have been several thefts of garden equipment and shed and house burglaries in the surrounding area. She advised that in the New Year they will be co-ordinating speeding traps with Neighbourhood Watch on Burnham Green Road and that she will be holding a Beat Surgery from 10am until 11am at Tewin Stores on 10th December 2010.

96. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – The Parish Council agreed to respond to their letter.

Transport – Cllr K.Lawson submitted a response on behalf of the Council on the Local Transport Plan 3 Consultation. This will be circulated.

Tewin Website – The new website is now live.

Tewin Memorial Hall – Nothing to report.

Policing – Nothing to report.

Pavilion Representative – Nothing to report

Parish Paths Partnership – Nothing to report

97. DATE OF NEXT MEETING

The next meeting will be on Monday 7th February 2011 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.05pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS November 2010

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	Line Markings – Most done some missed such as School Lane	
4	Flooding - outside 12/14 Hertford Road.	
5	Signs – i) Village Hall/Scout Hut Sign	
6	Patching & Resurfacing - Orchard Road	To be done in December