

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 4th October 2010 in Tewin Memorial Hall at 7.45pm.

PRESENT: K.Lawson (Chairman), K. St Pier (Vice Chairman), B.Evans, D. Howson, D. Lloyd, D.Manners and J.Sheridan.

In attendance: Mrs C.McFarlane (Clerk), East Herts District Councillor M.McMullen, PCSO Karen Broad and three parishioners.

58. APOLOGIES FOR ABSENCE were received from Cllr A.Hill and East Herts District Councillor L.Haysey.

PARISHIONERS COMMENTS

PCSO Karen Broad advised the Parish Council that following complaints about the camper van parked across the footpath and verge on School Lane she visited the owners and the van has now been moved to a safe site.

Mr E.Fishwick thanked the Parish Council for forwarding him a copy of their Briefing Paper for Councillors on the Call for Sites.

Mr J.Tipper queried whether motorcycles can use Back Lane. PCSO Karen Broad advised that it was a Byway Open to All Traffic ("BOAT") and motorcycles could use it but they were still subject to the same rules that apply to roads and had to use due care and attention. PCSO Karen Broad agreed to monitor this.

Mr Chris Parkinson expressed his concern at the state of the pond at the back of Upper Green and earth bunds on the neighbouring fields. Cllr K St Pier advised that the pond is not a Site of Special Scientific Interest ("SSSI") and neighbouring landowner has kindly cleared the silt from the pond. The Parish Council is of the view that the pond will refill in due course but they agreed to monitor the situation. The East Herts Council Tree Officer has attended the site to view the earth bunds and spoken with the landowner. The Parish Council agreed to monitor the situation.

59. DECLARATION OF INTERESTS

There were no declarations of interest.

60. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £1,143.64 from the Current Account were approved by the Council.

In accordance with the Council's Financial Regulations the schedule of payments amounting to £25,497.98 from the Pavilion Account were approved by the Council. A VAT refund of £6480.25 was received from HMRC.

Mandate Change – Cllr K St Pier advised that the change of signatories and the Simple Serving Authority had been completed.

Donation to Royal British Legion – The Parish Council agreed to make a donation of £50 towards the Remembrance wreath and agreed to arrange for a Councillor to lay the wreath on behalf of the Council.

61. PLANNING

Planning Applications received

Cllr D.Manners declared a personal interest in the next item as he is a neighbour.

3/10/1647/FP – 74 Upper Green Road, Tewin – Amendments to proposed new dwelling approved under planning permission ref 3/09/1839/FP – TPC NO Comment

3/10/1636/FP – 2 The Walled Garden, Tewin – Replacement of 2 single garage doors with one double electric garage door – TPC No Comment

Planning Decisions

3/10/1415/FP – Rear of 78 Upper Green Road, Tewin – Erection of detached house and garage – TPC

agreed that the changes on the new plans did not seem to reflect or answer the reasons that East Herts Council refused the previous application (refer minutes dated 10th My 2010) and thus the proposed dwelling, by reason of its scale, bulk and design would appear unduly dominant and out of keeping with the character of the surrounding area. They also agreed that the scale and design of the proposed dwelling does not preserve or enhance the setting of the nearby Grade II listed buildings – EHC Granted

3/10/1303/FP – Folly, Churchfield Road, Tewin – Single storey rear extension and new pitched and flat roof to replace existing flat roof – TPC No Comment – EHC Granted

Certificates of Lawfulness – None to report

Enforcement Issues – Nothing to Report

Local Development Framework Meeting in Datchworth on Core Strategy Issues and Options

Consultation Meeting – Cllrs K.Lawson and K.St Pier attended the meeting on 30th September 2010. The consultation document has now been received and is in circulation. The questionnaire should have been sent to every household by East Herts Council with East Herts Link magazine but extra copies are available in the village shop and both pubs. Another meeting will be held on 19th October at Brickendon Village Hall at 7.30pm.

The Council agreed to compose a response to the Consultation over the next month with a view to agreeing the final response at the next Parish Council meeting.

62. PAVILION REFURBISHMENT

Donation – A donation of £1200 has been received from Friends of Tewin towards furniture for the Pavilion. The Parish Council agreed to send a letter of thanks.

A donation of £1200 has been received from Mr I and Mr V Williams towards the furniture for the Pavilion. The Parish Council agreed to send a letter of thanks.

Newsletter – A newsletter has been completed detailing the setting up of the Community Interest Company, advertising for a cleaner, advising of the Open Day and inviting Expressions of Interest from Parishioners who would be interested in helping with the Community Interest Company. It has been passed to Friends of Tewin for delivery.

Refurbishment Works – These are progressing well.

60. PAVILION MANAGEMENT

Community Interest Company (“CIC”) - All paperwork received from the solicitors to date had been circulated to sub-committee members and to the Parish Council.

In accordance with the solicitor’s advice, the registered address for the CIC will be Steve Stott’s address at 20 Harwood Close, Tewin.

John Hunt, the Principal Land Agent, HCC, has confirmed in writing that he agrees with the way the Parish Council is proceeding.

The composition of the CIC will be:

- a representative from each of the clubs: Graham Fish and Roger Toms,
- 3 representatives from the Parish Council: Bryan Evans, Doreen Lloyd, John Sheridan.
- three independent representatives from the Parish including Steve Stott

Lease - The Parish Council agreed that a management contract and licence to occupy by the CIC is a good way forward and would not have VAT implications for the Parish Council. They agreed that a 4 year term would be satisfactory and they would like a Break Clause with a short notice period on both sides. Cllr J Sheridan agreed to take this forward with the solicitor.

Open Day – This has been organised for Saturday 30th October 2010 from 11am until 3pm with the official opening taking place at 12 noon by Oliver Heald MP. Tea, coffee and cake will be available. The cricket and tennis clubs have been advised and hope to provide games and details of membership.

Invites are being sent to the grant organisations, the press, East Herts District Councillors Linda Haysey and Michael McMullen, Herts County Councillor Bryan Hammond, Lord Laming, Friends of Tewin, Vaughan and Ivor Williams, Onna Construction and David Morgan.

A display is planned with photographs of the build on display as well as a Tariff sheet which it is hoped will be ready to give out at the Open Day. It is also hoped that the photographs and the tariff sheet will be available on the Tewin Village website.

A draft hiring agreement is in the process of being compiled and will be available to view at the Open Day.

Communications - The Pavilion Management Committee plan initially to have a member of the committee on call for hirers and would like the Parish Council to approve the purchase of a mobile phone. The Parish Council agreed to this and also agreed to reimburse the Bookings Clerk, Doreen Lloyd for the cost of purchasing both this year and next year's diaries in which to record the bookings.

61. PLAYGROUND

Playground Weekly Inspections – Nothing to report.

Playground Gates – The gate and fencing will be mended in due course.

62. HIGHWAYS

Orchard Road Repairs – These are scheduled for January 2011.

Memorial Hall/Scout Hut Sign –Highways requested advance payment and this has been completed.

63. RISK ASSESSMENT

Lower Green Electricity Cupboard – Cllr K St Pier has completed repairs to the cupboard.

Friends of Tewin has agreed to pay for materials used to repaint the bus shelter and four benches. The Parish Council agreed to send a letter of thanks.

64. CORRESPONDENCE

Tewin Stores has requested permission to put a bicycle stand on the Village Green opposite the shop. The Parish Council agreed that they would like a suggestion of its location where it would not be a trip hazard and would not impede grass cutting.

Bramfield Woods – Cllr K St Pier attended a presentation about the future management of Bramfield Woods on 28th September 2010 by Mr Abel-Smith, and his manager Nick Fox. The woods were leased to the Forestry Commission in 1948, but are now being managed by the Woodhall Estate. Their intention is to run the woods commercially so that funds are generated for work to return them to a more natural state, where there is more undergrowth and animal life, unlike the traditional conifer plantation. All the existing public access should be maintained and made wider.

Approximately 22 acres of wood will be felled over the next two years, together with areas of coppicing and thinning, spraying bracken etc. All the present woodland will be retained as woodland after it has been regenerated. The main effect within Tewin will be in Nancebury Gorse and associated woods off Queen Hoo Lane.

The Parish Council agreed that when a copy of the map showing the details of the areas affected is received it should be publicised further.

Local Transport Consultation – The closing date is 1st December 2010 and Cllr K Lawson agreed to formulate a response on behalf of the Parish Council. A hard copy of the Consultation was requested.

65. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin Charities Trustees – Nothing to report

Transport – The timetable for the 388 bus has altered slightly and the School bus is 5 minutes earlier on School Days i.e 7.50am outside the Rose & Crown but not on non school days i.e. 7. 55am. The new timetable is on the Intalink website.

Tewin Website –The new website is expected to go live during November.

Memorial Hall – Nothing to report.

Policing – The next Locality Police meeting is at the end of October.

Pavilion Representative –Nothing to report

Parish Paths Partnership – Nothing to report

66. DATE OF NEXT MEETING

The next meeting will be on Monday 1st November 2010 in the Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 10.02pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS September 2010

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Eralp Yucelt

Area Engineer: Vicki Leggett

Veolia/ Three Valleys Water 0845-7823333 (fault/leak reporting)

Please be aware that Highways have a very limited budget and have to prioritise all work.

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	H/W Noted
2	Kerbing – Two loose kerb stones on drive opposite Tewin Stores	H/W noted
3	Line Markings – Most done some missed such as School Lane	
4	Flooding - outside 12/14 Hertford Road.	
5	Signs – i) Village Hall/Scout Hut Sign	
6	Resurfacing - Orchard Road	