

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 5<sup>th</sup> April 2004 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.Lawson, K.St Pier, S.Stott, S.Glew, C.Pool and D.Howson.

In attendance: Mrs C.McFarlane (Clerk) Cllr T.Robertson and Cllr M.McMullen

**120. APOLOGIES FOR ABSENCE WERE RECEIVED**, Cllr A.Hill.

**121. MINUTES OF THE PREVIOUS MEETING** held 1<sup>st</sup> March 2004 were amended, agreed and signed by the Chairman.

### **122. MATTERS ARISING**

**Leaflet Distribution** – The Council agreed to put together a draft newsletter for the next meeting. Cllr S.Glew and S.Stott agreed to act as the editorial committee. The Council agreed to thank Friends of Tewin for their offer of distribution of the newsletter in exchange for a donation. The Clerk was asked to obtain an estimate of how much the photocopying would cost.

**Woodland Management Survey** – Cllr K St Pier met a representative of the Herts & Middx Wildlife Trust on site to conduct a survey of the CL148, VG70, 100 Year Wood and Upper Green pond. The sites are all in a satisfactory state at present and HMWT will produce a report for us in due course.

### **123. FINANCE**

**Accounts for Payment** – In accordance with the Council's Financial Regulations the schedule of payments amounting to £740.19 were approved by the Council.

**Tewin Charities** – Cllr D.Howson volunteered to become a trustee. Cllr C.Pool proposed and K St.Pier seconded and the Council were unanimous that Cllr D.Howson be the trustee nominated by Tewin Parish Council.

**Councillor's Allowances** – EHDC confirmed that the Chairman's allowance is in accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003. They also confirmed that co-opted Councillors were not entitled to allowances.

### **124. PLANNING**

3/04/0405/OP – Rear of 14 West Riding, Tewin – Outline Permission for Erection of Single Dwelling – TPC Obj

X/03/2234/01- 44 Firs Walk, Tewin – New Driveway, Landscaping, Balcony, Porch & Veranda (amended) – TPC No Obj

3/04/0443/FP – 11 The Walled Garden, Tewin Water – Rear Conservatory – TPC No Obj

3/04/0466/FP – 126 Bramfield Road, Bulls Green – Single Storey Link Extension – TPC No Obj

**Allotments:** The Parish Council is not legally obliged to subsidise or arrange a lease for allotments. However the Council agreed that they should indicate to the Allotment association that whilst they are unlikely to increase the amount of the subsidy, they will continue to research the implications of changing the term of the lease, the going rate for allotments and the percentage of parishioners that hold an allotment.

**Play Audit:** The Parish Council agreed to revise the questionnaire in view of Councillor's comments and submit at the next meeting.

**Shire Park Bowls Club** – The Council agreed to thank the Bowls Club for their letter and to respond in due course.

**Village of the Year Entry** – The Council agreed to sign off on the Village of the Year Entry form as usual, and thanked the Friends of Tewin for their hard work in completing it.

## **125. HIGHWAYS & TRANSPORTATION ISSUES**

**School Lane:** The Chairman had viewed the plans of the School Lane project. The work appears to be proceeding according to plan.

**388 Bus Service** – There is nothing to report as yet as HCC are currently analysing the usage figures in order to ascertain whether the service needs to stop at Datchworth every day.

**Restoration of Lower Green Edge opposite Tewin Memorial Hall** – The Council agreed to ask Kirkham Contracting for a quote and if it was under £200 the works could go ahead.

## **126. PAVILION & UPPER GREEN**

**Posts At North End of Upper Green** – The Council agreed that Ian Bishop, Highways Engineer should be asked to look at the issue and to advise on an appropriate surface for the track.

**Drainage at Upper Green:** Cllr A.Hill has kindly volunteered his time and machinery to complete this project.

Alternative quotes for shingle were obtained, all of which came within the previously agreed budget of £1400.

Maps detailing electricity cabling to the Pavilion are not available so the Council agreed that a Cat and Jenny should be hired on the day of the works and the cost of this can be accommodated within the £1400.

## **127. RISK MANAGEMENT**

The Council agreed that the annual inspection would be on Monday 26<sup>th</sup> April at 7.30pm at the Tennis Club car park and if necessary continue on Tuesday 27<sup>th</sup> April.

## **128. CORRESPONDENCE**

**Dog Fouling Signs for the Churchyard** – The Council agreed to order these.

**Potholes in Grass Warren Garage Area** – Riversmead have been notified.

**Ticket Booth on Lower Green to sell tickets for Open Gardens Day on May 16th** – The Council gave permission for this.

**Back Lane Works Notice** – Notification has been received that access for utility services to the Crown Farm Barns has been given by HCC

## **129. PARISH PATHS PARTNERSHIP**

BOAT 39 is currently closed and being resurfaced

FP13 – A diversion order has been put in for the path to be redirected and enclosed.

FP12 – The definitive footpath has been re-instated.

Riversmead have agreed to dedicate 2 paths in the Grass Warren area .

## **130. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin School** – Nothing to Report

**Tewin Memorial Hall** – Nothing to report.

**Tewin Website** – There is now a new business section with links to local businesses.

## **131. DATE OF NEXT MEETING**

The next meeting will be the Annual Parish Council meeting on Monday 10<sup>th</sup> May in Tewin Memorial Hall. As there was no further business the meeting was closed at 10.10pm.

**APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS**

Fault line: 01438 737321 District Team: 01992 526900 Assistant District Manager: Val Weaver  
 Assistant Engineer: Ian Bishop

Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	<b>Flooding</b> - School Lane Drainage and reset kerbing nearer edge of the road. - Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall - Outside No 25 Upper Green Road - Outside No 32 Upper Green Road where pavement is sinking.	<b>Work has begun.</b>
2	<b>Collapse of the side of the road along Upper Green</b>	
3	<b>Erosion of Green</b> - Point of Lower Green nr the Post Office - Point of Lower Green opposite Tewin Memorial Hall	IB notified at meeting on 26.2.04
4	<b>Trip Hazards</b> - Grass Warren outside old peoples bungalows	
5	<b>Potholes</b> - Outside 106 Orchard Rd and down round the corner to the drain - Churchfield Rd drain past the Tewinbury turn off	
6	<b>Digging out of Drainage ditch along Margery Lane</b>	
	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	
	<b>Bridge Repair</b> at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
	<b>Kerbing</b> - Two Loose Kerbstones on drive opposite Tewin Stores - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
	<b>Ownership</b> - Clarify ownership of rails in front of houses on Upper Green Road – Clarify ownership of access road off Godfries Close	
	<b>Gulleys</b> – Ian Bishop stated that a gully survey would be undertaken to assist cleaning crews	
	<b>Signs</b> Heavy Vehicles signs on Hertford Rd Tewin Sign at Hollybushes – broken	
	<b>Salt Bins</b> Ordered a new Salt bin for Outside Tewin Stores.	

## **Appendix 2 – Correspondence Received in March 2004**

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Defra – Rural Broadband

Highways Fault Reporting 01438-737320 or 01923-471320 or [www.hertsdirect.org/highwayfaults](http://www.hertsdirect.org/highwayfaults)

Response from Shire Park Bowls Club

Survey of Opinions of Residents in Grass Warren on a Playground

Response from NALC on Allotments

HALC Newsletter

Minerals Local Plan Inquiry Notification

Hertford Community Voice Meeting 1.4.04 from 7.30pm ~9pm at Castle Hall – Topic – Affordable Housing

Draft North Hertfordshire Area Transport Plan – comments by 14.6.04