

# TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 5<sup>th</sup> July 2021 at Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllr K. St Pier (Chairman), Cllr A.Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D.Lloyd, Cllr N.Moore & Cllr J. Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Cllr M McMullen

**29. APOLOGIES FOR ABSENCE** received from East Herts Cllr L. Haysey and Herts County Councillor K. Crofton.

## **PARISHIONERS COMMENTS**

David Rixson attended to present his proposal for an initiative to give greater protection to the Mimram Valley including Plotlands via classification as an area of historic landscape and environmental importance. The Parish Council agreed to this proactive proposal and asked David to proceed on behalf of and with the full support of the Parish Council. David Rixson agreed to produce a newsletter, which will be delivered to every household in the parish. The Parish Council also agreed to inform and introduce David to the local landowners, East Herts Cllrs L. Haysey and M McMullen, as well as Oliver Heald MP.

**30. MINUTES of the Parish Council meeting** held 7<sup>th</sup> June 2021, copies of which have been previously circulated to Councillors, were confirmed as a true record and signed by the Chairman.

## **31. NO DECLARATIONS OF INTEREST**

## **32. PLANNING**

### **Planning applications**

**3/21/1618/HH - 3 Bishops Road, Tewin** - Garage conversion to habitable space, insertion of roof lights, and alterations to fenestration – *TPC No Comment*

**3/21/1587/FUL – Land North of North Lodge, Archers Green Lane, Tewin** - Erection of a fence of height 1.1 metres to enclose field (retrospective) - *TPC No Comment*

**3/21/1424/LBC – 104 Orchard Road, Tewin** - Installation of freestanding wood burner fire into existing fireplace opening on the ground floor - *TPC No Comment*

**3/21/1681/HH Pine Lodge, 110 Bramfield Road, Bulls Green** - Proposed detached garage, conversion of integral garage to extend living accommodation, and replacement porch - *TPC No Comment.*

**3/21/1659/PNHH – 11 Desborough Drive, Tewin** - Single storey rear extension: Depth: 8.00 metres, Maximum height: 3.90 metres, Eaves height: 2.90 metres.

**3/21/1664/PNHH 19 Firs Walk, Tewin** - Single storey side (depth 8m, width 5.5m, height 3.8m and eaves 2.4m ) and single storey rear extension (depth 7.9m, width 5.2m, height 3.4m and eaves height 2.40 metres).

**3/21/1666/NMA - Woodbury, 6 East Riding, Tewin** - A non-material amendment to planning permission 3/18/2723/HH - Garage conversion. Demolition of conservatory, balcony and bay windows. Erection of two storey front and single storey rear extension. Alterations to fenestration and chimney. Minor amendments to fenestration, no front extension and no removal of bay windows.

### **Certificates of Lawfulness**

**3/21/1581/CLPO - 7 Firs Walk, Tewin** - Demolition of single storey structure and erection of detached garage/outbuilding.

**3/21/1682/CLPO - 3 Bishops Road, Tewin** - Proposed detached outbuilding for an enclosed swimming pool in the back garden.

### **EHC Planning Decisions**

**3/21/0913/HH – Land off Hertford Road, Tewin** - Change of use of land for Equestrian; erection of a stable block and fencing; Hardstanding with car parking spaces and internal access way - *TPC Object – EHC Refused.*

### **Enforcement issues**

**E/20/0206/ENF - 37 Bishops Road, Tewin** – Extensive building works & major earth works, major tree removal without permission, works ongoing at all hours incl weekends, no consideration of neighbours. Approval for tree removal was granted by EHC in 2018. Planning enforcement would not be able to take any action on the concerns of noise from lorries arriving or construction as there was no planning condition restricting noise/working hours.

Re other works such as retaining walls, this will be covered on a site visit to assess the impact on the neighbouring properties within next 14 days.

**E/20/0065/ENF - Dawley Woods, Tewin** – Concerns about a mobile home with no planning permission, concerns a puppy farm being run, dogs bark through the night and are on the loose on the site. EHC advised that the case is still under investigation with regard to the structure. Enforcement Officer to do a site visit in July to review the situation.

**E/21/0091/ENF - Land Adj To Fairholme Stables, Archers Green Lane, Tewin** – Mobile Home sited in field without planning permission. This use of temporary accommodation is allowed under The Town and Country Planning (General Permitted Development) (England) Order 2015. (as amended) SCHEDULE 2 PART 4. The existing occupants need somewhere to live during the development at Fairholme Stables & this mobile home is that place. The file is closed.

**E/21/0069/ENF – Plotlands, Land off Archers Green Lane, Tewin** – Field fenced and sheep grazing without planning permission. Nothing to report. Retrospective planning application submitted.

**E/21/0146/ENF – Plotlands, Land Off Hertford Road, Tewin** – Fencing & gates installed without planning permission. Enforcement advised that they met and advised the owner that all development is at their own risk.

**Plotlands** - East Herts Council are checking whether the Secretary of State ratified the Article 4. The Parish Council agreed to ask for it to be ratified if not.

**Publishing Tree Works Applications** – East Herts Council have advised this is something they would like to be able to do alongside planning applications however in order to do this properly, the right system needs to be in place and this is being raised so it can be progressed further.

### 33. FINANCE

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council amounted to £1,764.86 from the Current Account comprising: C McFarlane £805.91, HMRC £697.24, NEST £82.01, Tewin Memorial Hall £76.50, J T Canton £50, CPRRE £36, K St Pier £17.20.

**Tennis Court Maintenance** – The Parish Council agreed to pay £975 plus vat to Cain Markings for annual tennis court maintenance. Payments of £325 plus vat will be made three times a year after each maintenance visit.

**Internal audit** – This was completed on 30<sup>th</sup> June by Cllr B Evans and Cllr D Lloyd everything was found to be satisfactory. A copy of the Tewin Tennis Club insurance and Tewin Allotment Association insurance has been received.

**Income versus expenditure and the budget** – A report on the year to date was circulated to the Council and there was nothing untoward to report.

**Standing Orders** – Cllrs K St Pier and K Lawson are reviewing these.

### 34. HIGHWAY MATTERS

**Gullies** – No response has been received since 28.5.21 despite chasing on 16.6.21, 1.7.21 and 5.7.21. The Clerk to contact Cllr Ken Crofton for a response in due course.

### 35. PAVILION & UPPER GREEN

**Weekly Playground Inspections** - Nothing to report.

### 36. LOWER GREEN

**Water Supply on Lower Green** – Cllr A Hill has completed the installation of the pipe and a timer.

The Council agreed to monitor the ground level above the works with a view to adding topsoil and grass seed if necessary.

**Memorial Bench** – This has been delivered, the location decided and it will be installed in due course.

**Ragwort** – The Tewin Allotment Association advised that they clear the allotments of ragwort every year and the adjacent landowner has also cleared their field. The neighbouring fields have not been cleared and the Parish Council advised that there was nothing they could do about this.

**Lower Green Kerbstones** – A parishioner fell over the kerbstones at the southernmost cobbled edge of Lower Green but fortunately was not seriously hurt. The Parish Council agreed to monitor this.

### 37. RISK ASSESSMENT

**Risk Assessment** – The to do list has been circulated and the following was noted and agreed:

Broken post & rail at the end of Cannons Meadow - Network Homes advise that they will only do like for like repairs.

Clearing of May Pond Green - The Parish Council agreed to accept a quote of £320 from Kirkham Contracting.

Hertford Road lower branches - The Parish Council agreed to accept a quote of £40 from Kirkham Contracting.

Plume of Feathers sleepers repair – Greene King are looking to resolve this.

Well Cover – Cllr K St Pier agreed to look at the tiles.

Dangerous Oak Tree Tewin Hill- Upon the advice of PR Newson Ltd this was reported to Herts Highways on 1.7.21 ref 401002090174,

Estate Agent Board on Green outside Plume of Feathers – This has been removed.

Parish Tree Survey – Cllr K St Pier, Cllr A.Hill and the Clerk met with PR Newson Ltd on 1.7.21 and a quote will be provided.

Mapping – Both Pear Technology and Parish Online have been recommended for mapping village greens, common land and trees. The Parish Council agreed to research them and use the free trials.

### **38. CORRESPONDENCE**

**Lower Green One Way System** – A parishioner enquired about this and the Parish Council confirmed that there an informal one way system at approx 8.30/9am and 3/3.30pm on school days to help with the flow of traffic at these peak times. Tewin Cowper School ask all their pupil's parents to abide by it at school pick up and drop off time as they make up the main volume of traffic, which can cause the problems.

**Orchard Road Discarded Items** – These were found in a front garden and reported to the Police Community Team. The Parish Council continued to contact PCSO Sally Brookes for an update.

### **39. NO REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES**

### **40. DATE OF NEXT MEETING**

The next Parish Council meeting will be at **7.45pm on Monday 6<sup>th</sup> September 2021** at Tewin Memorial Hall.

The meeting closed at 9.17pm.